

**RICHLAND COUNTY BOARD OF COMMISSIONERS
JANUARY 6, 2014**

The Richland County Board of Commissioners met on January 6, 2014 at 1:00 PM in the Courthouse Chambers of the Richland County Courthouse with Commissioners Sid Berg, Tim Campbell, Jason Heitkamp, Perry Miller and Dan Thompson. Also present were Administration Personnel Bailey and DeVal; State's Attorney McBeth; and a Daily News Reporter. Visitors included Merlin Beto, Janice Manning and Lone Meyer.

MISC/CORRESPONDENCE

A motion was made by Berg to approve the minutes of Meetings held December 2 and December 16; motion seconded by Campbell. Heitkamp was absent during the vote; the remainder voted Yes and the motion carried.

ASSESSORS OFFICE -ABATEMENT APPLICATIONS

Buyck Capital Investments -(Dave Magelssen) - Applicant requests the value be lowered to current market for 2012 and 2013 for property located at 913 8th Ave S; 902-904 8th Ave S; and 906-908-910 8th Ave S. (Dakota Edge Apartments).

Applicant Dave Magelssen and Wahpeton City Assessor, Carla Broadland were present.

Fossum reported the applications were denied by the City of Wahpeton.

Broadland explained how she arrived at the assessment value for the properties and why the City Council denied the applications.

Magelssen stated he understands the city cost approach but his expenses or maintenance costs are 8-10% higher than other buildings in Wahpeton; it is a Section 42 property and must comply with the rent and income restrictions per the extended use agreement until December 31, 2028.

Following discussion a motion was made by Heitkamp to deny the applications; motion seconded by Campbell. Vote was unanimous.

MISC/CORRESPONDENCE continued

A motion was made by Campbell to approve the Treasurer's Report as presented; motion seconded by Berg. Vote was unanimous.

A motion was made by Berg to approve the Listing of Depositories as presented; motion seconded by Campbell. Vote was unanimous.

Hage distributed info to the Board Members on the Wellness Committee.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Justin Flack and Lowell Bladow.

Liquid Propane Bids - Two bids were accepted at the December 16 meeting.

The price is the same at all locations for both bids

- Farmers Union Oil of Southern Valley (Fairmount) \$1.91/gallon
- Dakota Ag Cooperative (Kindred) \$1.85/gallon

The Board had requested information on past LP Usage:

- Average gallons used/yr for 2010-2012 - 8,571 gallons
- Recent Prices/gallon:

2013	\$1.35
2012	\$1.35
2011	\$1.735
2010	\$1.45

Thompson asked if there would be any benefit to paying as we go?

Campbell reported he spoke with the General Manager at Southern Valley and the GM feels the price may be increasing. Campbell stated he would not be in favor of a pay as we go plan or month to month payment; but he would consider looking into bidding at a different time of year.

Heitkamp commented at the last meeting, the Board discussed the possibility of bidding for LP at a different time of year but nothing was decided.

Miller suggesting keeping it as is - but resetting the bid date to a different time of year.

Campbell will visit with Southern Valley and inquire if it would be better to bid at a different time of year.

City of Wahpeton Project: 11th St N/County Road 10 Reconstruction - Several representatives from the City of Wahpeton were present.

The City of Wahpeton has programmed 11th St N/Co Rd 10 to be reconstructed in the summer of 2014. Due to this being a County Road, Tim Schulte agreed in principal to pay for the center 28' of road (width the County would typically have to reconstruct), and 50% of storm sewer costs. This results in the County paying just under 50% of costs not covered by Federal/State aid.

Estimated project costs per the City's proposal:

- Federal/State funds \$ 1,885,714.93
- City of Wahpeton \$ 350,687.54
- Richland County \$ 298,418.29
- Total Project Cost \$ 2,534,820.76

The City of Wahpeton has submitted a Cost Participation Agreement for the County's approval and the Board Chairman's Signature.

Heitkamp asked if the County would be responsible for the street in the future or would the city take it over?

Bailey remarked, this goes back to the 10 mill or 15 mill road levy - the County made a concession to the residents of Wahpeton as part of the agreement to help with 16th Avenue and 11th Street.

Bailey did express a concern - with the storm sewer costs as part of this project, will the County be responsible for storm sewers on any future projects on 16th Avenue, because the County does have ditches along 16th Avenue.

Thompson asked if anything was included in the 2014 budget for the 11th St N project? Bailey replied it was not included in the Budget, but the County could handle the expenditure.

Dennis Miranowski, Wahpeton Public Works Director reported - in discussions with Schulte back in July it was decided to proceed, because the federal funding could be lost if the project were not done in 2014. Miranowski also replied to Bailey's concern with the 16th Avenue Project - The project has been backed up

to 2016 but would be very similar to 11th Street with curb & gutter and to get rid of the ditches.

Following discussion, a motion was made by Campbell to enter into the Cost Participation Agreement as presented; motion seconded by Miller. Vote was unanimous.

Bailey requested the last page of the Agreement be re-done so that both the City Auditor and the County Auditor Attest to the document.

FINANCE DIRECTOR REPORT

Bailey distributed a handout containing Financial Data including the following:

- Year End Transfers - A motion was made by Heitkamp to approve Year-end Transfers as presented by Bailey; motion seconded by Berg. Vote was unanimous.
- Schedule of Fund Activity
- Year End Budget Adjustments - A motion was made by Berg to approve Year-end Budget Adjustments as presented by Bailey; motion seconded by Miller. Vote was unanimous.
- Year End Budget Comparisons

COMMITTEE REPORTS

- A) Social Service - Working on new updates for Records that need to be computerized.
- B) Buildings & Grounds Committee - Schmitt's is working on sewer vent issues
- C) Public Health Report - Berg read a report which included:
 - information on the worksite wellness program
 - received the ND Strategic Prevention State Incentive Grant (\$129,834) to build substance abuse prevention infrastructure across the state by focusing on reducing underage drinking and adult binge drinking
 - the Family Planning Program restructured, contracting with Fargo Cass Public Health to provide Nurse Practitioner Services

D) Job Development Board - Thompson will contact Tracey Anderson in regard to Board Memberships.

E) Weed Board - Need to schedule a meeting.

F) Soils Committee - Meeting scheduled for January 15th.

G) Park Board - In process of applying for grants for restroom project at Mooreton Pond.

MISC/CORRESPONDENCE continued

Berg has received emails from Scott Hendrickson and Kenny Knutson about the Diversion Authority and the Staging Area. They have concerns about what will happen outside of the "Red Line" or staging area. Some of this property is lower in elevation than the staging area and there are concerns with no levies or diking, crop insurance, personal property damage, etc. Berg asked McBeth to draft a letter that could be sent to the Diversion Authority, Cass County, Senators and Representatives. Miller reported the JPA and Coalition Reps will be meeting on January 13th and asked McBeth to attend the meeting and to have a draft letter available for the meeting.

A motion was made by Miller to approve the payment of bills; motion seconded by Berg. Vote was unanimous.

Being there was no further business, the meeting adjourned at 2:50 P.M.

Reports Filed: Tax & Property Revenue Voucher for November 1-30, 2013; and Sheriff Department Revenue & Expenses and Civil Balance Sheet for November 2013.

ATTEST: Harris Bailey
Harris Bailey
Auditor/Administrator

D. Berg ^{Vice} CHAIRPERSON
~~Dan Thompson~~ Sid Berg
Board of Richland County Commissioners

The following claims were approved for December, 2013

PAYROLL (inclusive)

General	192,574.25
County Highway	98,296.56
Social Services	78,810.90
911 Communications	43,629.07
Drug Court	1,434.59
County Agent	4,120.35
Veterans Service	3,813.34
Weed Officer	455.50
Public Health Fund	62,867.88
SEMCA	<u>7,721.44</u>
PAYROLL TOTAL	493,723.88

EXPENSES: ** Refer to
resolution records

County General	163,988.45
County Highway	300,133.51
Bridge Rep Fund	176,222.20
Road & Bridge Equip	16,586.47
15 Mill Road Levy	24,563.54
Social Service	54,756.55
Emergency Asst Don	4,050.00
911 Communications	118,327.56
911 Wireless	2,429.38
NDRIN	22,685.00
Drug Court Fund	322.58
County Agent	3,450.54
Veterans Service	2,430.25
Weed Control Levy	11,382.07
Public Health	27,861.58
State Medical Levy	152.67
FEMA Dis Reimb	55,132.11
Garrison Div	152.67
Domestic Violence	175.00
Jail Concession	1,372.60
Sobriety Test Fund	298.00
Co Park	855.00
SEMCA	23,810.65
Sr Citizens Fund	152.67
Historical Society	38.14

County Agent Special	156.68
Soil Conservation	152.67
Water Mngt Levy	610.65
Joint Water Resource	305.30
Est Real Estate Taxes	12,344.39
EXPENSE TOTAL	1,024,898.88
TOTAL PAYROLL & EXPENSES	1,518,622.76

ATTEST: *Harris Bailey*
Harris Bailey
Auditor/Administrator

[Signature] ^{Vice} CHAIRPERSON
~~Dan Thompson~~ / *Sid Berg*
Board of Richland County, Commissioners