

**COUNTY BOARD OF COMMISSIONERS  
NOVEMBER 3, 2014**

The Richland County Board of Commissioners met on November 3, 2014 at the Richland County Courthouse with Commissioners Sid Berg, Tim Campbell, Jason Heitkamp, Perry Miller and Dan Thompson. Also present were Administration Personnel Bailey and DeVal; States Attorney McBeth; Visitor Rollie Ehler and a Daily News Reporter.

A motion was made by Berg to approve the minutes of meetings October 6 and October 20; and the Minimum Sale Price Hearing of October 17; motion seconded by Miller. Vote was unanimous.

**EMERGENCY MANAGEMENT REPORT**

Barney Elevator Fire - Eight Fire Departments assisted with the fire on October 25. Some jurisdiction issues need to be worked out.

First Responders Meeting - A meeting was held for First Responders in both Richland and Wilkin County for the handling procedures for Ebola.

FEMA - Received \$169,618.70 for the Hasse Road in Moran Twsp; an environmental review will need to be done and we may need to look at rebidding as it was bid four years ago - will set up a meeting with several Commissioners, representatives from Moran Township and Haase's to discuss further.

**TREASURER'S REPORT**

A motion was made by Miller to approve the Report as presented; motion seconded by Campbell. Vote was unanimous.

**EXTENSION REPORT**

Colleen Svingen and Brock Shouldis were present.

Svingen reported a CPQ was submitted to Public Employment HR Consulting for Deb Evenson, Administrative Assistant, due to changes in her job description. The recommendation from the consultant was to move the position from a Grade 8 to a Grade 9. Svingen requested Board approval. Campbell asked about a retroactive date; Bailey recommend it not be retroactive and should begin January 1 to keep it consistent with the Pay Plan System.

A motion was made by Heitkamp to approve the recommendation from Public Employment HR Consulting for the Extension Administrative Assistant Position, effective January 1, 2015; motion seconded by Campbell. Vote was unanimous.

Shouldis introduced himself to the Board; he is the new Extension Agent for Richland County replacing Jason Goltz.

## HIGHWAY DEPARTMENT

Highway Personnel in attendance was Lowell Bladow.

Co Hwy 22 Project - Met with the landowners regarding culvert changes on field approach - a 30" then a 24" and another 30" will satisfy everyone's needs. We will be working with Minn-Dak to get dirt and plant grass on the slopes.

Request to Advertise for Engineering - Bladow reported at this time we are uncertain of State Aid Funds; he presented a request for proposals for Engineering Services for "if" the funding becomes available and "if" we have the money to do the projects. If we are not ready when the funding becomes available - we will not get the funding.

The Board discussed possible projects; the Portfolio will review further and prioritize.

Co Rd 2N (near Christine) - Costs went over by \$30,000 from what the bid was due to rutting.

Bridge Project - The Deck has been poured and they are building up the road on both ends; it will be about a week and a half before the bridge is open; then we will begin removal of the bridge 1-1/2 miles south - we will have to hire a company to document everything before removal.

Bridge E of Galchutt - The bridge is open.

### Applications for Culverts -

- *CR 15, 3-1/2 miles north of Great Bend* - The WRB had Interstate prepare two proposals -

Proposal 1 - Replace two large culverts under CR 15

Proposal 2 - Clean 1/2 mile N to intersection and lower culvert 1 ft.

The WRB recommends Proposal 2 and Bladow agrees. A motion was made by Heitkamp to exercise Proposal 2; motion seconded by Berg. Vote was unanimous.

- *CR 1 from CR 16 to Wild Rice River* - Bladow reported there is good data and this is a good project; the County requires signatures of the landowners before ditching is done. A township road culvert is involved and at this point there would be no change; waiting on the Engineers Report. The landowner has contacted people and informed Bladow he is getting their signatures.

- *Request for Culvert East of 29 through 22* in the southern part of the County - The recommendation is to get signatures of landowners south of 22 where the water will go. No Board action is needed.

Snow Removal Policies - A meeting is scheduled for 11:30 today with Minn-Dak and Cargill to review snow removal policies.

### **SOCIAL SERVICE REPORT**

Kristen Hasbargen and Bev Kressin were present.

Hasbargen requested authorization to advertise for an additional eligibility worker. The Social Service Board has approved the request. The new employee would utilize the Storage/Supply Area behind the front desk and the cost for an additional employee was included in the 2015 budget. A motion was made by Campbell to authorize advertising for an eligibility worker; motion seconded by Miller. Vote was unanimous.

### **COMMITTEE REPORTS**

A) Social Service - The Commission just heard the report.

B) Buildings & Grounds Committee - A lift station was replaced last week.

C) Public Health - Case load numbers are down in Home Health.

D) Job Development Board - The October meeting was cancelled.

E) Weed Board - Wrapping up for the season.

F) Soils Committee - No Report.

G) Park Board - Berg reported that the Deed submitted cannot be recorded as it did not have Original Signatures.

H) Administration - No Report.

### **MISC/CORRESPONDENCE continued**

- Notice of Region 5 Housing Meeting
- Reminder from ND State Fair re- Delegates
- Notification from NDDOT re- Special Road Funds Projects
- Report of Receipts/Expenditures for the Joint Powers Authority

A motion was made by Heitkamp to approve the payment of bills; motion seconded by Campbell. Vote was unanimous. (The Board requested a breakdown of the costs for Interstate Engineering be available at the next meeting.)

**UPCOMING MEETINGS**

November

17 Board Meeting

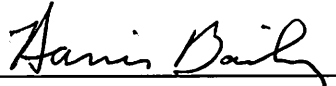
December

1 Board Meeting (Re-organizational Meeting)

15 Board Meeting

Being there was no further Business, the meeting adjourned at 9:25 A.M.

Reports Filed: Tax & Property Revenue Voucher for October 1-31, 2014.

ATTEST:   
Harris Bailey  
Auditor/Administrator

 CHAIRPERSON  
Dan Thompson  
Board of Richland County Commissioners

The following claims were approved for October 2014.

|                      |                   |
|----------------------|-------------------|
| PAYROLL (inclusive)  |                   |
| General              | 197,286.28        |
| County Highway       | 67,278.26         |
| Social Services      | 81,856.95         |
| 911 Communications   | 42,209.40         |
| Drug Court           | 1,404.58          |
| County Agent         | 4,287.82          |
| Veterans Service     | 2,857.99          |
| Weed Officer         | 2,840.00          |
| Public Health Fund   | 63,904.34         |
| County Park          | 160.00            |
| SEMCA                | <u>8,740.08</u>   |
| <b>PAYROLL TOTAL</b> | <b>472,825.70</b> |

EXPENSES: \*\* Refer to resolution records

|                                     |                     |
|-------------------------------------|---------------------|
| County General                      | 180,428.97          |
| County Highway                      | 1,370,725.77        |
| Bridge Repl Fund                    | 227,921.70          |
| Road & Bridge Eq                    | 25,177.17           |
| 15 Mill                             | 75,929.82           |
| Social Service                      | 60,518.25           |
| 911 Communications                  | 16,036.71           |
| 911 Wireless                        | 2,629.84            |
| Drug Court Fund                     | 285.99              |
| Water Rescue                        | 799.66              |
| County Agent                        | 23,660.48           |
| Veterans Service                    | 1,629.08            |
| Weed Control Levy                   | 67,997.51           |
| Public Health                       | 62,878.36           |
| State Medical Levy                  | 427.96              |
| Garrison Div                        | 427.96              |
| Domestic Violence                   | 315.00              |
| Jail Concession                     | 1,258.43            |
| Sobriety Test Fund                  | 2,894.97            |
| County Park                         | 24,081.87           |
| SEMCA                               | 1,912.41            |
| JDA                                 | 324.72              |
| ND State Income Tax                 | 11,645.81           |
| Sr Citizens Fund                    | 427.96              |
| Historical Society                  | 106.96              |
| County Agent Special                | 566.80              |
| Soil Conservation                   | 427.96              |
| Water Mngt Levy                     | 1,711.63            |
| Joint Water Resource                | 855.82              |
| <b>EXPENSE TOTAL</b>                | <b>2,164,005.57</b> |
| <b>TOTAL PAYROLL &amp; EXPENSES</b> | <b>2,636,831.27</b> |

ATTEST: Harris Bailey  
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Auditor/Administrator

Dan Thompson CHAIRPERSON  
Dan Thompson  
Board of Richland County, Commissioners