

**COUNTY BOARD OF COMMISSIONERS
DECEMBER 1, 2014**

The Richland County Board of Commissioners met on December 1, 2014 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert, and Dan Thompson. Also present were Administration Personnel Bailey and DeVal; States Attorney McBeth; and a Daily News Reporter.

A motion was made by Berg to approve the minutes of meetings November 3 and November 17; motion seconded by Campbell. Vote was unanimous.

BOARD REORGANIZATION

Bailey swore in newly elected Commissioners Nathan Berseth and Rowland "Rollie" Ehlert.

Chairman Thompson turned the meeting over to Bailey for Board reorganization. Bailey opened nominations for Chairman. A motion was made by Campbell and seconded by Ehlert to nominate Berg for Chairman. A motion was made by Thompson that nominations cease and to call for a unanimous vote for Berg as Chairman. Vote was unanimous and Berg was elected as Chairman. Bailey turned the meeting over to Berg.

Berg opened nominations for Vice Chairman. A motion was made by Thompson and seconded by Berseth to nominate Campbell as Vice Chairman. A motion was made by Thompson that nominations cease and to call for a unanimous vote for Campbell as Vice Chairman. Vote was unanimous and Campbell was elected as Vice Chairman.

EMERGENCY MANAGEMENT REPORT

Grain Bin Fire at Mauch Farm - Six Fire Departments assisted with the fire on November 22 east of Barney.

Mutual Aid Agreement - Lambrecht presented a Mutual Aid Agreement for all Fire Departments and Ambulance/EMS within Richland County. Lambrecht requested Board approval to mail the proposed Agreement to each jurisdiction. The Agreement allows the entities to assist each other in the event an emergency situation should occur; and to be eligible for reimbursement through FEMA. A motion was made by Campbell to disperse the Mutual Aid Agreements to entities in Richland County; motion seconded by Berseth. Vote was unanimous.

FEMA Projects -

- The final closeout permit was issued by the ND Health Dept for the Dwight Twsp low water crossing.
- Moran Twsp/Hasse Road - meeting with the contractor today.
- Large Project Closeouts - finished Elma Closeout Paperwork, starting on Richland County Closeout of Large Projects.

SECURITY COMMITTEE

Those in attendance were Sheriff Leshovsky, Judge Cruff, and Investigator Josh Beto.

Sheriff Leshovsky reported that a group had come before the Board previously to discuss security; a Court Facilities Improvement Grant was applied for to enclose the two buildings however the grant application was not approved and grant funds were not received.

Currently both buildings have Open Doors and security is a concern. He requested a committee be formed to study the feasibility of enclosing the two buildings, having a single point of entry and to look at costs and options.

Some temporary measures are being done including training for employees, camera upgrades, requests for more panic alarms and review of the phone system to include additional departments.

Judge Cruff commented that we could apply for the Court Facilities Improvement Grant again, but the grant hinges on a single point of entry to the buildings and the past estimate from Interstate Engineering to just connect the two buildings was \$425,000.

Discussion concluded with the decision that Sheriff Leshovsky will put together a listing of people to serve on a Security Committee to study the feasibility and costs of options and the group will meet with Portfolio Commissioners after the next Commission meeting.

HIGHWAY DEPARTMENT

Highway Personnel in attendance was Lowell Bladow.

Bridge 126-30 - The Bridge over the Wild Rice is open.

Tri-County Drain - Bladow received an e-mail from Kadrmass Lee & Jackson (KLJ) indicating three metal culverts will be replaced with a box culvert under CR 17 for the Tri-County Drain. Bladow stated a rough estimate is \$100,00-\$150,000 which will be a 40/60 split with the Water Board. A motion was made by Thompson to agree to the culvert installation under CR 17; motion seconded by Campbell. Voting NO was Berg, Berseth and Ehlert - the motion failed.

Discussion continued - Bailey asked if the project was included in the budget. Bladow replied no, because they did not know what the costs would be. Campbell reported this project has been going on for quite some time, and this is just more of a formality. Berseth expressed concerns about it not being included in the budget and both he and Ehlert requested discussing this project further with the Water Board at the next joint meeting.

A motion was made by Berseth to proceed forward with the design without obligating funds; motion seconded by Ehlert. Vote was unanimous.

Motor Grader Bid Opening - Adam Ward from Butler Machinery and Jim Hill from RDO Equipment were present.

Bladow reported the bid opening is for the lease of a motor grader; it was decided by the Highway Portfolio Committee that it is better for the County to lease rather than own.

Two bids were received - (See Attached Summary).

Ward and Hill each gave a brief summary of the equipment to the Board and answered questions.

A motion was made by Campbell to Lease the Cat 140M3 from Butler Machinery; motion seconded by Berseth. Voting NO was Thompson, Ehlert and Berg. The motion failed.

A motion was made by Thompson to Lease the John Deere from RDO Equipment; motion seconded by Ehlert. Voting NO were Berseth and Campbell. The remainder voted Yes and the motion carried.

Coring on CR 1- The coring has been completed from CR 16 to SH 13 and CR 3 from Mantador to SH 13 but we do not have the results yet.

COMMITTEE REPORTS

- A) Social Service - An Eligibility Worker position is currently being advertised.
- B) Buildings & Grounds Committee - Some Control Programming issues are being worked out with Honeywell.
- C) Public Health - A new vehicle has been purchased for Department use.
- D) Job Development Board - The last meeting was held in Hankinson, they visited a new Repair Business.
- E) Weed Board - They may look into cutting back on the commercial applicator next year and having the weed officer do additional spraying.
- F) Soils Committee - A meeting will be held in January.
- G) Park Board - No meetings held. Berg reported he is working on getting an original deed for Mooreton Lake so it can be Recorded.
- H) Administration - Bailey commented briefly on the Security Committee discussion earlier in the meeting and suggested that the Committee keep in mind that we want to make it easy for taxpayers.

MISC/CORRESPONDENCE

Job Vacancies - Ehlerf asked how many job vacancies the County currently has. Bailey replied there are three openings - a Social Service Eligibility Worker, the Tobacco Prevention Coordinator and the Highway Engineer.

CEE Committee - Thompson reported he received a call over the weekend about the CEE Book Project.

The Board discussed expenditures of the CEE Committee now that the celebration is over - the book project was not part of the Celebration and the Committee may feel that they have money left available to them.

A CEE meeting is scheduled at noon today, Berg and Thompson will plan to attend the meeting.

A motion was made by Thompson to approve a Raffle Permit Application for the Richland County Wildlife Club; motion seconded by Campbell. Vote was unanimous.

A motion was made by Campbell to appoint James Haugen to another 3-year term on the Water Resource Board; motion seconded by Thompson. Vote was unanimous.

- Notice for ND Water Users Convention December 3-4 in Bismarck

A motion was made by Berseth to approve the sale of two County properties in Hankinson to the City of Hankinson; motion seconded by Thompson. Vote was unanimous.

A motion was made by Thompson to approve the payment of bills; motion seconded by Campbell. Vote was unanimous.

The Board reviewed the 2015 Richland County Board Compensation list. Discussion was held on why the Rate per Meeting did not apply to Commissioners for serving on the Health Board and the Soils Board. Following discussion, a motion was made by Campbell to amend the compensation schedule allowing County Commissioners to be paid for meetings of the Health Board and Soils Board; motion seconded by Thompson. Voting NO was Berseth, the remainder Voted Yes and the motion carried. (Copy attached to minutes).

Berg reported that he and Commissioner Berseth met with the Abercrombie School and Deputy Kristen Thorsteinson about safety concerns at the Richland Elementary School in Abercrombie. This is a school issue and they may not even request County assistance but Berg wanted the rest of the Board to be aware of the situation. The School is forming a Task Force and working with Interstate Engineering on some proposed plans; they are also working on getting a grant submitted. Campbell commented that some Safety Enhancement Funds may be available through the State of North Dakota.

Portfolio's were assigned to the Board Members by Chairman Berg. (Copy attached to minutes).

A motion was made by Thompson to hold Commission meetings on the first and third Tuesday of each month beginning February 2015; motion seconded by Berseth. Vote was unanimous.

UPCOMING MEETINGS

December

- 4 Five-County Meeting in Gwinner
- 15 Commission Meeting
- 15 Christmas Party

January

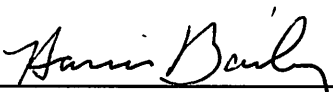
- 5 Commission Meeting

February

- 3 Commission Meeting
- 17 Commission Meeting

Being there was no further Business, the meeting adjourned at 11:00 A.M.

Reports Filed: Sheriff Department - Civil Balance Sheet and Revenue & Expenses for October, 2014.

ATTEST: 
Harris Bailey
Auditor/Administrator

 CHAIRPERSON
Sid Berg
Board of Richland County Commissioners

The following claims were approved for November, 2014

PAYROLL (inclusive)	
General	197,898.17
County Highway	62,097.50
Social Services	82,181.39
911 Communications	43,111.90
Drug Court	1,038.89
County Agent	4,262.86
Veterans Service	3,090.90
Weed Officer	1,368.00
Public Health Fund	64,176.58
SEMCA	<u>8,740.08</u>
PAYROLL TOTAL	467,966.27

EXPENSES: ** Refer to resolution records

County General	156,660.27
County Highway	1,246,767.46
Bridge Repl Fund	272,141.51
15 Mill	9,250.00
Social Service	54,152.12
911 Communications	14,597.79
911 Wireless	2,604.65
NDRIN	3,995.00
Drug Court Fund	986.23
Water Rescue	51.54
County Agent	3,696.21
Veterans Service	1,377.32
Weed Control Levy	56,907.19
Public Health	30,724.31
State Medical Levy	1,015.00
Garrison Div	3,105.75
Domestic Violence	280.00
Twsp Share Gas & Oil	67,385.35
State Aid Distribution	60,006.37
Jail Concession	1,226.15
Sobriety Test Fund	248.15
County Park	1,348.00
SEMCA	1,834.50
JDA	18,345.64
Sr Citizens Fund	3,001.44
Historical Society	741.64
County Agent Special	435.24
Soil Conservation	1,795.55
Water Mngt Levy	11,029.59
Joint Water Resource	3,772.32
EXPENSE TOTAL	2,029,482.29
TOTAL PAYROLL & EXPENSES	2,497,448.56

ATTEST: Harris Bailey
Harris Bailey
Auditor/Administrator

Sid Berg CHAIRPERSON
Sid Berg
Board of Richland County, Commissioners

2015 Portfolios

Sid Berg, Chairman

16990 Co Rd 4
Colfax ND 58018
701-372-3603
~~701-640-0060 (county use only)~~
svicious_006@rrt.net (Bcc form)

Communications - 642-7777
Maintenance Dept - 642-7830
Sheriff/Jail - 642-7711
States Attorney - 642-7766
Park Board
Soils Board
Weed Board

Tim Campbell, Vice Chairman

PO Box 116
Fairmount ND 58030
474-5502
640-8512
souptrophy@rrt.net

Administration - 642-7700
Communicaitons - 642-7777
Highway Dept - 642-7810
Sheriff/Jail - 642-7711
Social Service Dept - 642-7751
SEMCA Board
Social Service Board

Nathan Berseth

602 Gerald Way
Colfax ND 58018
701-388-3549
nathan@auroragroupcorp.com

Health Department - 642-7735
Tax & Property - 642-7805
Housing Authority Board
JDA Board
LARDC Board
Public Health Board

Rollie Ehlert

7705 Co Rd 10
Wahpeton ND 58075
642-4014
~~640-4320 (county use only)~~
rehlert@rspteam.com

Emergency Mngt - 642-7799
Health Dept - 642-7735
Highway Dept - 642-7810 (Alt)
Social Services - 642-7751
Veterans Services - 642-7807
Park Board
SEMCA Board
Southeast Human Services Board

Dan Thompson

820 Birch Avenue
Wyndmere ND 58081
640-4857
matt@thompsoncustomizing.com

County Agent - 642-7793
Highway Dept - 642-7810
Maintenance Dept - 642-7830
Tax & Property Dept - 642-7805
JDA Board
Soils Board
Weed Board

2015

RICHLAND COUNTY BOARD COMPENSATION

	<u>RATE PER MEETING/MO.</u>		<u>APPLIES TO</u>		<u>FREQUENCY OF MEETING</u>	<u>AVERAGE LENGTH</u>
			<u>MEMBERS</u>	<u>COMMISSIONERS</u>		
COUNTY COMMISSION	\$1,395.34	MO.		YES	SEMI-MONTHLY	3 HRS
CHAIRPERSON	\$1,525.34	MO.		YES		
VICE CHAIRPERSON	\$1,436.94	MO.		YES		
HEALTH BOARD	\$45	MTG	YES	YES	QUARTERLY	2 HRS
JOB DEVELOPMENT BOARD	\$45	MTG	YES	YES	MONTHLY	2 HRS
PARK BOARD	\$40	MTG	YES	YES	3 PER YR	1 HR
SOCIAL SERVICE BOARD	\$45	MTG	YES	YES	MONTHLY	1.5 HRS
SOILS BOARD	\$40	MTG @	YES	YES	1 OR 2 PER YR	3 HRS
WATER BOARD	\$125	MTG #	YES	NO	WEEKLY	4 HRS
WEED BOARD	\$45	MTG	YES	YES	5 PER YR	1.5 HRS

@ Includes alternates
 # Plus \$200 per month

Mileage is paid to both members and commissioners traveling from their home-all boards

File Copy -

**Richland County Highway Department
Motor Grader Bid Opening
Monday, December 1, 2014**

			Butler Machinery		RDO Equipment			
Bid #1	Make Model Year	Bid#2	Cat - 2015 140M3		JD - 2015 772 GP			
Total Sum Bid			264,688-		299,900-			
Guaranteed Purchase Price			142,000-		169,500-			
Interest Rate			2.99%		2.3%			
Annual Lease Payment								
Annual Fuel Usage			34,117.43		31,257.56			
Bid #3	Make Model Year	Bid#4						
Total Sum Bid								
Guaranteed Purchase Price								
Interest Rate								
Annual Lease Payment								
Annual Fuel Usage								

5 Yrs.