RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
April 7, 2015

The Richland County Water Resource Board (RCWRB) met April 7, 2015 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson, Secretary-Treasurer Monica Zentgraf, and one guest.

**Minutes**
It was moved by Mgr. Rostad and seconded by Mgr. Haugen to approve the minutes of the March 23, 2015 meeting as presented. The motion carried unanimously.

**Financial Matters**
A motion was made by Mgr. Burvee and seconded by Mgr. Friskop to accept the March financial reports as presented. The motion carried unanimously.

**Mail**

1. Bank of New York Mellon- $4,974,904.89 pledged securities.
2. North Dakota Water Users- Legislative Reports #13 and #14.
3. MnDak Upstream Coalition-Request for contribution to the Coalition. Consensus was not to donate as a Board.
4. Red River Retention Authority (Office Administration Committee)- Minutes of the March 27 and April 1, 2015 meetings and agenda for the April 13, 2015 meeting.
5. Red River Retention Authority- RCPP Agreement signing is still pending. It has been noted to be April 15, 2015 or later.
6. Red River Joint Water Resource District- Agenda for the April 8, 2015 Executive Committee and Full Board meetings.
7. Red River Basin Commission- Notice of April 13, 2015 Southern Valley Initiative meeting.
8. Township Officers Association- Notice of April 16, 2015 annual spring meeting.
9. JBX, LLC- Submission of equipment list and rates, insurance certificate, and contractor's license. A motion was made by Mgr. Burvee and seconded by Mgr. Friskop to approve JBX, LLC as a contractor for the RCWRD. The motion carried unanimously.
10. Larson Helicopters, LLC- Rates for broadleaf weed and cattail spraying for 2015. Consensus of the Board was to continue utilizing Larson Helicopters.
11. Jim Berg- Request for hearing to appeal the RCWRB decision of March 2, 2015 relative to Charles Haus/David Muehler Obj #14-295 for the SE1/4 Section 30, Brightwood Township.
12. Attorney Sean Fredricks- Advice regarding Berg request for hearing. Mr. Berg's request for a hearing was after the expiration of the 15 day period appeal period. Action was tabled pending discussion with legal counsel. (Haus/Muehler Obj #14-295)

**2011 FEMA Matters**

Proj #14 (PW #2073/RCWRD #11-265)- The de-obligation has been processed. The RCWRD must return $46,576.31 to the North Dakota Department of Emergency Services (ND DES).

FEMA Administration Fees- The RCWRD must return $1,175.56 to the ND DES as a result of the Proj #14 de-obligation, leaving a balance of $4,521.16 in the 2011 FEMA Administration Fee Fund. The ND DES was contacted regarding use of the administration funds. The District can transfer the funds into their General Fund to cover engineering and office staff expenses. A motion was made by Mgr. Friskop and seconded by Mgr. Rostad authorizing the transfer of $4,521.16 from the 2011 FEMA Administration Fee account to the General Fund. The motion carried unanimously.

**Drain Repairs/Work Approval Process**

Discussion was held relative to the approval process the Board would like Technician Johnson to follow when drain repairs are needed. It was agreed that the Board Member responsible for the annual spring inspections (in the past) be contacted when minor repairs are required. (FYI- A report of all repairs will be made at the following board meeting.) Action on large repair projects will be handled at board meetings.

**New Repair Projects**
Technician Johnson reported on the following:

*Proj #95- SE1/4 Section 26, Homestead Township: Inlet culvert end crushed and flap gate damaged. Appl #15-015 was completed and a motion was made by Mgr. Burvee, seconded by Mgr. Rostad, to assign repairs to JBX, LLC. The motion carried unanimously.

*Proj #65- SW1/4 Section 13, Waldo Township: Culvert end rusted out. Appl #15-016 was completed; Board consensus to table the matter pending re-inspection.

**Technician Hours**
Discussion was held regarding Technician Johnson's hours. Consensus of the Board was to grant comp time for hours in excess of 40 hours per week.

**Applications**
Appl #15-017, Terrance Spelhaug: NE1/4 Sec 9, Barrie Twp The RCWRB acknowledged the application for drain tile. No action required as project is less than 80 acres. (Notification will be sent to the Maple River Water Resource Board due to the project being in the CR #1 assessment district.)

Appl #15-018, Julian Braaten: NW1/4 Sec 36, Barrie Twp A motion was made by Mgr. Friskop and seconded by Mgr. Haugen to approve the installation of drain tile and refer the outlet to the Barrie Township Board of Supervisors. Work at no cost to the drain. The motion carried unanimously.

A motion was made by Mgr. Burvee and seconded by Mgr. Friskop to approve Appls #15-019 and #15-020 for drain tile. Work at no cost to the drains. Motion carried unanimously.

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| Appl #15-019 | Bruce & Brenda Luick | SW1/4 Sec 8, Lamars Twp |
| Appl #15-020 | Gerald Meyer | SE1/4 Sec 29, Summit West |

A motion was made by Mgr. Friskop and seconded by Mgr. Rostad to approve Appls #13-203 (revised), #15-021 and #15-022 for installation of drain tile and refer the outlets to the respective Boards of Township Supervisors. Work at no cost to the drains. The motion carried unanimously.

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| Appl #13-203 | Michael & Nancy Haverland | Secs 17 and 20, Colfax West |
| Appl #15-021 | Jeff Olson | NW1/4 Sec 22, Colfax West |
| Appl #15-022 | Gordon Olson, etal | Sec 4, Nansen Twp |

Appl #15-023, William Dotzenrod: N1/2 Sec 27, Viking Twp A motion was made by Mgr. Haugen and seconded by Mgr. Rostad to approve installation of drain tile and refer the outlet to the Richland County Highway Department. Work at no cost to the drain. The motion carried unanimously.

**Adjournment**
There being no further business to come before the Board, Chr. Moffet adjourned the meeting at 11:50 AM.

Respectfully submitted,

Monica Zentgraf
Secretary

Don Moffet
Chairman of the Board