

RICHLAND COUNTY WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
August 29, 2017

The Richland County Water Resource Board (RCWRB) met August 29, 2017 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, Don Moffet, and Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: James Haugen

### **Minutes**

The August 22, 2017 minutes were presented. A motion was made by Mgr. Moffet and seconded by Mgr. Rostad to approve the August 22, 2017 minutes as presented. The motion carried unanimously.

### **Financial Matters**

The Secretary informed the Managers of a new investment option available through Wells Fargo Bank which would generate approximately \$40,000 interest annually; fees would be approximately \$3,600 annually. The Secretary also explained that some changes would need to be made to the District's accounting program. She felt the accounting system should be entirely revamped to make other changes at the same time. Multi-Business Solutions estimated the cost to update the accounting system to be between \$2,000 and \$2,500. The Secretary suggested implementing the changes effective January 1, 2018. The Managers asked for additional information regarding investments and the matter was tabled pending a possible meeting with a representative from Wells Fargo later in the day.

### **Mail**

- 1.) Mike Bassingthwaite, Interstate Engineering- The following recommendations for repairs on Proj #31 were reviewed:
  - Site #247 (Culvert crossing at the quarter line and the inlet culverts, all located between Sections 23/33, Devillo Township.) "The existing three 54 inch culverts do not fit in the channel bottom causing the channel to widen at the crossing and bottleneck downstream increasing the risk for bank erosion. For this reason, the number of pipes in the crossing could be downsized to better centralize the waterway area and to allow for better debris flow through the pipes." Mr. Bassingthwaite recommended Alternative #1 which involves replacing the existing (three) pipes with two lines of 66 inch pipe. He also recommended maintaining the 24 inch size inlet culverts in the NW and SW corners and upsizing the 12 inch inlet culverts to 18 inch in the NE and SE corners.
  - Site #248 (Erosion in the NECR SE1/4 Section 7, Lamars Township) Mr. Bassingthwaite recommended "the rock drop be extended to the south approximately a backhoe bucket wide" and installing filter fabric. A motion was made by Mgr. Burvee and seconded by Mgr. Rostad to approve Alternative #1 (Site #247), extending and/or replacing the inlet culverts, and repairing the erosion (Site #248) per Interstate Engineering's recommendation. Work assigned to JBX with a completion date for Site #247 scheduled between November 1, 2017 and freeze up; completion date for Site #248 set for October 15, 2017. All work at Proj #31 expense. The motion carried unanimously. (RCWRD #17-032)

### **Technician's Report**

Mr. Johnson reported on the following:

- Fargo-Moorhead Flood Diversion Board of Authority meeting held August 24, 2017.

Mike Bassingthwaite joined the meeting.

•Proj #72 Cleanout (Site #267)- Mr. Johnson reported that he contacted Red River Valley & Western Railroad about cleaning the drain and spreading the spoil in their right-of-way. They had no objection; however, they require the contractor to secure a temporary occupancy permit before entering upon the Railroad's land. Mr. Johnson further reported that approximately 1/2 mile of the cleanout is along CRP ground. Discussion was held about whether to end haul the spoil or spread it on the CRP ground, which would have to be reseeded to NRCS specifications. Mr. Johnson suggested doing a survey to get an idea of the amount of spoil before making a decision; the Managers agreed. (RCWRD #17-041)

The Board met with Mr. Bassingthwaite to discuss the following projects:

- Proj #2 Reconstruction/Extension- The following work is still needed:
  - NE1/4 Section 27, Colfax East- Lessen the transition over the box culverts.
  - NWCR Section 28, Colfax East- Repair culvert and install new flap gate.

A motion was made by Mgr. Rostad and seconded by Mgr. Moffet to assign the work to Comstock Construction with a completion date of November 1, 2017. The motion carried unanimously. (RCWRD #10-079)

- Proj #5(27) Reconstruction- The following work needs to be completed:
  - Restoration of the borrow site.
  - Spread top soil.
  - Repair the road over the site of the culvert installed on the north side of Section 20, Walcott East.

A motion was made by Mgr. Burvee and seconded by Mgr. Moffet to assign the work to Comstock Construction with a completion date of October 15, 2017. The motion carried unanimously

Mr. Bassingthwaite informed the Managers that he is planning to meet with Northern Improvement and Larry Johnson about the possibility of Northern Improvement taking some additional spoil material from the borrow site. Mgr. Rostad will also attend the meeting. (RCWRD #14-124)

### **Financial Matters**

A meeting was not able to be arranged with a Wells Fargo representative to gather more information on the proposed investment and therefore no action was taken by the Board. A motion was made by Mgr. Burvee and seconded by Mgr. Rostad to proceed with the accounting update. The motion carried unanimously.

### **Applications**

Appl #17-064, Greg Selzer: NE1/4 Section 33, Viking Township A motion was made by Mgr. Rostad and seconded by Mgr. Burvee to approve lowering the field inlet culvert contingent upon approval from the Richland County Highway Department. Work at no cost to the drain. The Managers recommended the work be done by JAV Construction (contractor for the Proj #14 reconstruction). The motion carried unanimously.

Appl #17-065, Dave Muehler: N1/2 Section 21, Brightwood Township A motion was made by Mgr. Burvee and seconded by Mgr. Rostad to approve resetting the driveway culvert. Work at no cost to the RCWRD. The motion carried unanimously.

Appl #17-066, Hermunslie/Viland Farms: SE1/4 Section 14, Abercrombie West Application for cleaning referred to the Abercrombie Township Board of Supervisors as work is within the Township's right-of-way and under the jurisdiction of the Abercrombie Township Board of Supervisors.

Appl #17-067, Theede Farms: NW1/4 Section 29, Devillo Township Application for culvert work referred to the Richland County Highway Department as work is within the County's right-of-way and under the jurisdiction of the Richland County Highway Department.

### **Adjournment**

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 10:50 A.M.

Respectfully submitted,

*Monica Zentgraf*  
Secretary

*Gary Friskop*  
Chairman of the Board