

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
January 23, 2018

The Richland County Water Resource Board (RCWRB) met January 9, 2018 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Robert Rostad, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: Don Moffet and Justin Johnson

Minutes

The January 9, 2018 minutes were presented. A motion was made by Mgr. Rostad and seconded by Mgr. Haugen to approve the January 9, 2018 minutes as presented. The motion carried unanimously.

Financial Matters

●2017 Year End Financial Reports- The 2017 yearend financial reports were presented to the Board. Upon review, a motion was made by Mgr. Burvee and seconded by Mgr. Haugen to accept the reports as presented. The motion carried unanimously.

●January 2018 Vouchers- Vouchers #17688 through #17708 and the electronic funds transfer for the IRS payment were presented.

Mike Bassingthwaite, of Interstate Engineering, joined the meeting.

Brief discussion was held with Mr. Bassingthwaite regarding engineering rates for the RCPP study. (RCWRD #16-017) Upon review of all vouchers, a motion was made by Mgr. Burvee and seconded by Mgr. Rostad to approve the vouchers as presented. The motion carried unanimously.

Proj #66A Hydraulic Study

Mr. Bassingthwaite and the Board reviewed the hydraulic study prepared by Interstate Engineering for replacing an existing farmstead approach culvert crossing on Proj #66A, located on the southeast side of the SE ¼ Section 10, Brandenburg Township. Discussion of the ancillary issues surrounding this project was held. The Managers concluded there should not be any issues with replacing the two 42 inch x 29 inch cmpa and one 24 inch cmp with two 49 inch x 33 inch cmpa pipe. The new culverts would be slightly larger than the existing culverts, but still smaller than the downstream crossing. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve Alternative #1 (two- 49 inch x 33 inch cmpa) and assign the project to Ehlert Excavating. Work at Proj #66A expense. The motion carried unanimously.

Mr. Bassingthwaite informed the Managers that the existing 24 inch culvert in the approach crossing is salvageable. Chr. Friskop offered to purchase the culvert and discussion followed regarding a purchase price. It was the opinion of the Mgrs. Burvee, Rostad, Haugen and Mr. Bassingthwaite that the value of the used culvert should be set at 50% of new cost (provided the culvert is not damaged when removed). A motion was made by Mgr. Rostad and seconded by Mgr. Burvee to sell the 24 inch culvert from Proj #66A to Chr. Friskop for 50% of new cost. Mgrs. Burvee, Rostad, and Haugen voted in favor of said motion; Chr. Friskop abstained from voting. The motion carried. (RCWRD #16-038)

Chr. Friskop turned the meeting over to Vice Chr. Burvee and left the meeting.

Mr. Bassingthwaite left the meeting.

Financial Matters Continued

●Wells Fargo Treasury Management Product Enrollment- The enrollment application for the Treasury Management Product was presented to the Board. As discussed with the Managers during the Fall of 2017, this product will allow the District to establish a Sweep Account for all RCWRD funds for the purpose of earning substantial interest income. As a part of the application process, the Board must appoint an Administrator for the account. Upon review of the application, a motion was made by Mgr. Haugen and seconded by Mgr. Rostad to appoint Monica Zentgraf as the Administrator and authorize Vice Chr. Burvee to sign the document. The motion carried unanimously.

Mail

- 1.) Richland County Commission- Minutes of the December 2017 meetings.
- 2.) ND State Water Commission- "*The Current*" newsletter.
- 3.) ND State Water Commission- Request for information on water projects that may require State Water Commission cost share during the 2019-2021 and future biennia. Consensus of the Managers was to submit Projs #3, #5(37), and #18 reconstructions, Regional Conservation Partnership Program Project, and Bois de Sioux & Wild Rice River Watershed Floodwater Detention Projects.
- 4.) Sean Fredricks- Agenda for the February 21, 2018 Water Topics Overview Committee meeting.
- 5.) Houston Engineering- Thank you for the opportunity to interview for engineering services.

Engineering Bills

A brief discussion was held in regard to requesting the District's engineers to include a brief summary of work performed on all bills, i.e. USACE permits, as-built drawings, preliminary design, etc. Consensus of the Managers was to request a brief description on all engineering bills.

Adjournment

There being no further business to come before the Board, Vice Chr. Burvee adjourned the meeting at 11:15 A.M.

Respectfully submitted,

Monica Zentgraf
Monica Zentgraf
Secretary

Arv Burvee
Arv Burvee
Vice Chairman of the Board