

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
January 26, 2016

The Richland County Water Resource Board (RCWRB) met January 26, 2016 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, James Haugen, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

Minutes

The minutes of the January 12, 2016 meeting were reviewed. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve the minutes of the January 12, 2016 meeting as presented. The motion carried unanimously.

Financial Matters

A motion was made by Mgr. Haugen and seconded by Mgr. Burvee to approve Vouchers #17034 thru 17052 and the electronic funds transfer for the IRS payment. The motion carried unanimously.

Mail

1. Richland County Commission- December 2015 minutes.

Shortfoot Creek Retention Project

The Sargent County Water Resource Board is working on a retention project located on Shortfoot Creek. Because the benefit area extends into Richland County, the Sargent County Water Resource Board would like a member of the Richland County Water Resource Board and a local Richland County resident to serve on the Project Team. Mgr. Burvee volunteered to serve; Clint Arndt was suggested as a local resident who may be willing to serve on the Team.

Cell Phone Policy

The Managers discussed their current cell phone policy regarding reimbursement for personal cell phones used for RCWRD business. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to reimburse Gary Friskop, James Haugen, and Justin Johnson \$25 per month for their personal cell phones used for RCWRD business and to make Mr. Johnson's reimbursement retroactive to January 1, 2016. The motion carried unanimously.

Interstate Engineering

Engineer Mike Bassingthwaite met with the Board regarding the following projects:

- Proj #2 Reconstruction- ND State Water Commission and US Army Corps of Engineers (USACE) permits are pending. ND State Water Commission cost share assistance has been requested; waiting to hear if the request will be considered at the Commission's next meeting. Bid opening was scheduled for March 15, 2016 at 10:00 AM.
- Proj #5(27) Reconstruction- A motion was made by Mgr. Burvee and seconded by Mgr. Haugen authorizing Vice Chr. Rostad to sign the USACE permit application. The motion carried unanimously. The ND State Water Commission permit is pending. The ND State Water Commission cost share request will be submitted this week. Bid opening was scheduled for March 29, 2016 at 10:00 AM.
- Proj #31 FEMA Repairs/Improvement Project- A motion was made by Mgr. Burvee and seconded by Mr. Haugen authorizing Vice Chr. Rostad to sign the USACE permit application. The motion carried unanimously. The ND State Water Commission permit is pending. ND State Water Commission cost share assistance has been requested; waiting to hear if it will be considered at the Commission's next meeting. Bid opening was scheduled for March 29, 2016 at 10:30 AM. Purchase price for rights-of-way were set at \$5,500 per acre for the Devillo Township land and \$4,700 per acre for the Lamars Township land. Temporary Construction Easements were set at \$150 per acre for two years.

●Proj #18 Reassessment- Attorney Fredricks will be contacted regarding a date for the reassessment hearing.

●RS #1 Reconstruction- M&M Contractors, LLC submitted an open records request for all survey data associated with the reconstruction project. Engineer Bassingthwaite will provide the contractor with the requested information.

●Regional Conservation Partnership Program (RCPP)- The ND State Water Commission cost share request for the Antelope Creek Watershed Plan will be submitted this week. The cost share request has been submitted to the Red River Joint Water Resource District.

●Proj #72- A meeting was scheduled for February 23, 2016 at 10:30 AM with the landowners affected by the proposed road raise between Sections 27 and 28, Colfax West. (RCWRD Appl #11-004)

Engineer Bassingthwaite left the meeting.

Applications

Appl #16-001, Deal Bros: SE1/4 Sec 8, Fairmount South A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to refer the application to the Fairmount Township Board of Supervisors. (Not RCWRD jurisdiction) The motion carried unanimously.

Appl #16-002, R. Crooks & M. Prochnow: Secs 12 & 13, Elma Twp A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to refer the application to the Richland County Highway Department and Elma Township Board of Supervisors. (Not RCWRD jurisdiction) The motion carried unanimously.

Technician's Report

Mr. Johnson reported on the Fargo-Moorhead Diversion Authority meeting he attended January 14, 2016.

Adjournment

There being no further business to come before the Board, Vice Chr. Rostad adjourned the meeting at 11:45 AM.

Respectfully submitted,

Monica Zentgraf
Secretary

Robert L. Rostad
Vice Chairman of the Board