

RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
March 23, 2015

The Richland-Sargent Joint Water Resource Board (RSJWRB) met March 23, 2015 at 10:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Jim Bosse, Richard Engst, Roger Zetocha, Lucas Siemieniewski, Arv Burvee, Robert Rostad, Don Moffet, James Haugen, Engineering Technician Justin Johnson, Secretary-Treasurer Monica Zentgraf, Attorney Sean Fredricks, Engineer Mike Bassingthwaite, and several guests.

The meeting was called to order by Chr. Haugen.

Minutes

A motion was made by Mgr. Zetocha and seconded by Mgr. Bosse to approve the minutes of the July 28, 2014 meeting as presented. The motion carried unanimously.

Board Reorganization

The meeting was turned over to Attorney Fredricks for the reorganization of the Richland-Sargent Joint Water Resource Board for calendar year 2015.

Attorney Fredricks called for nominations for Chairman of the RSJWRB. A motion was made by Mgr. Moffet nominating James Haugen to serve as Chairman of the RSJWRB. A motion was made by Mgr. Bosse and seconded by Mgr. Zetocha that nominations cease and a unanimous ballot be cast for James Haugen to serve as Chairman. Upon roll call vote, Mgrs. Burvee, Engst, Siemieniewski, Zetocha, Bosse, Moffet, Haugen, and Rostad voted in favor of said motion. The motion carried unanimously.

The meeting was turned over to Chr. Haugen. Chr. Haugen called for nominations for Vice Chairman of the RSJWRB. A motion was made by Mgr. Engst nominating Lucas Siemieniewski to serve as Vice Chairman. A motion was made by Mgr. Rostad and seconded by Mgr. Moffet that nominations cease and a unanimous ballot be cast for Lucas Siemieniewski to serve as Vice Chairman. Upon roll call vote, Mgrs. Burvee, Engst, Siemieniewski, Zetocha, Bosse, Moffet, Haugen, and Rostad voted in favor of said motion. The motion carried unanimously.

Chr. Haugen called for nominations for Secretary-Treasurer of the RSJWRB. A motion was made by Mgr. Burvee nominating Monica Zentgraf to serve as Secretary-Treasurer of the RSJWRB. A motion was made by Mgr. Moffet and seconded by Mgr. Siemieniewski that nominations cease and a unanimous ballot be cast for Monica Zentgraf to serve as Secretary-Treasurer. Upon roll call vote, Mgrs. Burvee, Engst, Siemieniewski, Zetocha, Bosse, Moffet, Haugen, and Rostad voted in favor of said motion. The motion carried unanimously.

Financial Matters

A motion was made by Mgr. Burvee and seconded by Mgr. Siemieniewski to accept the July 2014 through February 2015 financial reports as presented. The motion carried unanimously.

Mail

- 1) North Dakota Insurance Reserve Fund (NDRF)- Minutes of the May 8, 2014 annual meeting and notice of the May 6, 2015 annual meeting (w/accompanying documents). A motion was made by Mgr. Burvee and seconded by Mgr. Moffet authorizing Chr. Haugen to sign the Proxy for the Chairperson of the NDRF Board of Directors to attend and vote for the RSJWRD on business as it may properly come before the meeting in conformance with the directions of the majority of the NDRF Board of Directors. Upon roll call vote, Mgrs. Zetocha, Bosse, Siemieniewski, Engst, Burvee, Rostad, Moffet, and Haugen voted in favor of said motion. The motion carried unanimously.
- 2) Robert Singelman- Protest of tax assessment and request for written response to “justify why I am paying for nothing”. A copy of Attorney Fredricks letter of August 5, 2014 will be forwarded to Mr. Singelman.

Request for Qualifications (Engineering)

**RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT
AGENCY SELECTION COMMITTEE - INITIAL REPORT
March 23, 2015**

In accordance with the NORTH DAKOTA STATE WATER COMMISSION’S COST-SHARE POLICY, PROCEDURE, AND GENERAL REQUIREMENTS (the “SWC Policy”), and in accordance with Chapter 54-44.7 of the North Dakota Century Code, the Richland-Sargent Joint Water Resource District (the “District”) appointed all ten of its members as the “Agency Selection Committee” for purposes of conducting the requisite engineering selection process (as specifically required under Section I(C) of the SWC Policy and under N.D. Cent. Code § 54-44.7-03(1)). The District reasoned that all ten of its members must ultimately approve a final contract with any firm selected; the District’s members are best-equipped to measure and judge the qualifications of engineering firms regarding the District’s business; and the District’s members can mobilize relatively quickly and easily as necessary for purposes of conducting interviews, meeting to evaluate engineering firms, and otherwise performing the requisite tasks required to meet the requirements of the SWC Policy and Chapter 54-44.7.

The following “description for the proposed project” was developed as required under Section 54-44.7-03(2)(a):

The Richland-Sargent Joint Water Resource District (the “District”) is seeking general engineering services and consulting to assist, advise, and act on behalf of the District regarding all proceedings and projects of the District, including regular attendance at meetings of the District; surveys; inspection and maintenance of existing projects, including assessment projects, drains, and retention projects; development, study, survey, design, bidding, contract administration, and right of way acquisition

regarding new projects, improvements to the District's existing projects, and snagging and clearing projects; administration and negotiation of land and right of way acquisition on behalf of the District; assistance regarding permit administration, including surface drainage, subsurface drainage, dam, and dike permitting; investigation and assistance regarding administration of dike, dam, drainage, and obstruction complaints; assessment district development; negotiation with road authorities, railroads, and other entities on the District's behalf; regular cooperation and interaction with the District's staff, legal counsel, and other consultants; and otherwise performing all other tasks as necessary to act on the District's behalf.

"A formal invitation to firms for submission of information" was developed as required under Section 54-44.7-03(2)(c); see the RFQ attached as **Exhibit A**.

As required under Section 54-44.7-03(2)(c), the following conclusions were reached:

1. The manner in which this [invitation/RFQ] must be published:
 - a. A single publication in each of the *Richland County Daily News* and *Sargent County Teller* would appropriately, adequately, and sufficiently invite qualification statements.
2. The content of the publication:
 - a. The Committee approved the attached RFQ.
3. The frequency of the publication:
 - a. The Committee concluded a single publication in each of the *Richland County Daily News* and *Sargent County Teller* would appropriately and sufficiently invite qualification statements.

EXHIBIT A

Request for Qualifications RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT REQUEST FOR QUALIFICATIONS REGARDING ENGINEERING SERVICES

The Richland-Sargent Joint Water Resource District (the “District”) is a political subdivision in Richland County and Sargent County, North Dakota. The District owns, operates, maintains, develops, and constructs drainage, flood protection, and other water infrastructure projects in accordance with its statutory authorities. The District occasionally requests cost-share participation from the North Dakota State Water Commission (the “SWC”) regarding various project development, design, and construction activities. In accordance with the SWC’s cost-share policies, the District must conduct an engineering services selection process at least every three years to qualify for cost-share regarding project engineering and development. This RFQ process will satisfy the SWC cost-share requirements.

Scope of Services

The District is seeking general engineering services and consulting to assist, advise, and act on behalf of the District regarding all proceedings and projects of the District, including regular attendance at meetings of the District; surveys; inspection and maintenance of existing projects, including assessment projects, drains, and retention projects; development, study, survey, design, bidding, contract administration, and right of way acquisition regarding new projects, improvements to the District’s existing projects, and snagging and clearing projects; administration and negotiation of land and right of way acquisition on behalf of the District; assistance regarding permit administration, including surface drainage, subsurface drainage, dam, and dike permitting; investigation and assistance regarding administration of dike, dam, drainage, and obstruction complaints; assessment district development; negotiation with road authorities, railroads, and other entities on the District’s behalf; regular cooperation and interaction with the District’s staff, legal counsel, and other consultants; and otherwise performing all other tasks as necessary to act on the District’s behalf.

Submission Requirements

The Qualification Statements must include:

1. Name of Respondent and general information regarding Respondent’s entity structure;
2. Name, title, address, telephone number, and email address of contact person authorized to contractually obligate Respondent;
3. General introduction and brief history of Respondent’s firm;
4. Description of Respondent’s specialized or relevant experience or knowledge;
5. Confirmation that Respondent meets the appropriate North Dakota licensing requirements ;
6. Description of noteworthy water infrastructure projects the firm has developed, designed, administered, and managed in the area, specifically including legal assessment drains and retention projects;

7. Description of any other characteristics that would be uniquely relevant in evaluating Respondent's experience of Respondent;
8. Identification of key management, field, and staff members Respondent would assign to provide District's services;
9. Information regarding Respondent's management, field, and staff members designated above, including name, position, telephone number, email address, education, and experience, including information regarding relevant project experience; and
10. General description of Respondent's ability to meet Respondent's time and budget requirements.

Respondents must submit one Qualification Statement to the District by 5:00 p.m. on Friday March 20, 2015, by mail or email, to:

Richland-Sargent Joint Water Resource District
 c/o Monica Zentgraf
 418 2nd Avenue North
 Wahpeton, ND 58075
 mzentgraf@co.richland.nd.us
 701-642-7773

Selection Criteria

The District will evaluate each Respondent on the basis of the following criteria:

1. Professional qualifications necessary for satisfactory performance of requested services, including past performance on behalf of the District and on similar projects;
2. Qualifications of personnel;
3. Ability and willingness to meet time and budget requirements;
4. Location, with higher priority given to firms headquartered in North Dakota;
5. Recent, current, and projected workloads;
6. Related experience on similar projects; and
7. Recent and current work for the District.

The District will evaluate all Qualification Statements and will rank firms based on the above criteria. The District will conduct interviews with the top three firms. Following interviews, the District will select the top-rated firm and will enter into contract negotiations with that firm. The District will provide written notice of its decision to all Respondents.

The District reserves the right, in its discretion, to waive any deficiencies in any submissions, and to accept or reject any and all Qualification Statements submitted. The District is not responsible for the costs of proposal or interview preparation.

A motion was made by Mgr. Siemieniewski and seconded by Mgr. Engst to interview Interstate Engineering, Inc and Moore Engineering, Inc and to approve Committee Report #2 accordingly. Upon roll call vote, Mgrs. Burvee, Rostad, Moffet, Haugen, Zetocha, Bosse, Siemieniewski, and Engst voted in favor of said motion. The motion carried unanimously.

**RICHLAND-SARGENT JOINT WATER RESOURCE DISTRICT
AGENCY SELECTION COMMITTEE - SECOND REPORT**

March 23, 2015

In accordance with the NORTH DAKOTA STATE WATER COMMISSION'S COST-SHARE POLICY, PROCEDURE, AND GENERAL REQUIREMENTS (the "SWC Policy"), and in accordance with Chapter 54-44.7 of the North Dakota Century Code, the Richland-Sargent Joint Water Resource District (the "District") prepared and approved an INITIAL REPORT dated March 23, 2015. In the INITIAL REPORT, the District appointed all ten of its members as the "Agency Selection Committee" for purposes of conducting the requisite engineering selection process (as specifically required under Section I(C) of the SWC Policy and under N.D. Cent. Code § 54-44.7-03(1)). The Committee developed the following "description for the proposed project" as required under Section 54-44.7-03(2)(a):

The Richland-Sargent Joint Water Resource District (the "District") is seeking general engineering services and consulting to assist, advise, and act on behalf of the District regarding all proceedings and projects of the District, including regular attendance at meetings of the District; surveys; inspection and maintenance of existing projects, including assessment projects, drains, and retention projects; development, study, survey, design, bidding, contract administration, and right of way acquisition regarding new projects, improvements to the District's existing projects, and snagging and clearing projects; administration and negotiation of land and right of way acquisition on behalf of the District; assistance regarding permit administration, including surface drainage, subsurface drainage, dam, and dike permitting; investigation and assistance regarding administration of dike, dam, drainage, and obstruction complaints; assessment district development; negotiation with road authorities, railroads, and other entities on the District's behalf; regular cooperation and interaction with the District's staff, legal counsel, and other consultants; and otherwise performing all other tasks as necessary to act on the District's behalf.

In accordance with the Committee's INITIAL REPORT, and as required under the SWC Policy and Chapter § 54-44.7 of the North Dakota Century Code, the tasks were performed:

1. The Committee developed and approved "a formal invitation to firms for submission of information" (a Request for Qualifications) as required under Section 54-44.7-03(2)(c);
2. The Committee concluded a single publication in each of the *Richland County Daily News* and *Sargent County Teller* would appropriately, adequately, and sufficiently invite Qualification Statements;
3. The Committee procured publication of its invitation/RFQ in the *Richland County Daily News* on February 25, 2015 and *Sargent County Teller* on February 27, 2015; and

4. The Committee's invitation/RFQ indicated the deadline for submitting Qualification Statements to the Richland-Sargent Joint Water Resource District was 5:00 p.m. on March 20, 2015.

Qualification Statements Submitted:

The following timely submitted Qualification Statements to the District:

Interstate Engineering, Inc
Moore Engineering, Inc

In accordance with the SWC Policy and Section 54-44.7-03(4), the Committee must conduct interviews with at least three firms the Committee deems most qualified based on the information contained in the firms' Qualification Statements. If less than three firms submit Qualification Statements, the Committee may either re-advertise or conduct interviews with firms that submitted Qualification Statements.

Only two firms submitted Qualification Statements; with that in mind, the Committee may either re-advertise or conduct interviews with the firms that submitted Qualification Statements. In this case, the Committee concluded the two firms that submitted Qualification Statements are qualified firms and that re-advertising is unnecessary. With that in mind, the Committee concluded the two firms that submitted Qualification Statements are entitled to interviews. The Committee will extend invitations to the firms to notify them of the date, time, and place of the interviews.

Interviews:

The Committee will conduct interviews at the offices of the Richland-Sargent Joint Water Resource District on April 28, 2015. The Committee will again evaluate each firm interviewed on the basis of the following criteria:

1. Professional qualifications necessary for satisfactory performance of requested services, including past performance on behalf of the District and on similar projects;
2. Qualifications of personnel;
3. Ability and willingness to meet time and budget requirements;
4. Location, with higher priority given to firms headquartered in North Dakota;
5. Recent, current, and projected workloads;
6. Related experience on similar projects; and
7. Recent and current work for the District.

Following interviews, the Committee will prepare a written report in which the Committee will rank the firms interviewed in priority order. The District will ultimately approve the "final" report; the District will provide written notice of its decision, including the priority order of the firms, to all firms that submitted Qualification Statements; and the District will provide a copy of the final report to the North Dakota State Engineer. The District will then enter into negotiations with the top-ranked firm and may ultimately enter into an agreement with the firm if the parties can agree on a compensation that is reasonable and fair to the District.

Phase 1 Reconstruction Issues:

***Railroad and Road Improvements**

Engineer Bassingthwaite reported that his attempts to communicate with CP Railroad regarding improvements at their crossings were unsuccessful. Attorney Fredricks provided advice to the Board on the process the District will have to follow to compel CP Rail/Soo Line and their tenant Dakota, Missouri Valley and Western Railroad to provide crossing improvements to accommodate the drain and the drain improvements. Manager Moffet introduced the following resolution and moved its adoption:

RICHLAND-SARGENT WATER RESOURCE DISTRICT RESOLUTION OF NECESSITY REGARDING CROSSING IMPROVEMENTS TO ACCOMMODATE RICHLAND-SARGENT DRAIN #1

WHEREAS, the Richland-Sargent Joint Water Resource District (the “District”) is a joint water resource district and political subdivision under N.D. Cent. Code Chapter 61-16.1.

WHEREAS, the District possesses those powers enumerated in Title 61 of the North Dakota Century Code, including the power to create, construct, operate, and maintain drainage projects, including legal assessment drains.

WHEREAS, the District owns, operates, and maintains Richland-Sargent Drain #1 (“RS #1”), a legal assessment drain in certain portions of Richland and Sargent Counties in southeastern North Dakota; attached to this RESOLUTION as **Exhibit A** is a map of RS #1.

WHEREAS, RS #1 provides drainage benefits to the watershed area that drains into RS #1.

WHEREAS, upstream runoff, runoff from the watershed within the RS #1 assessment district, and runoff along the course of RS #1 has increased significantly due to increased precipitation in recent years.

WHEREAS, in addition, the District has concluded construction of an extension of RS #1 and improvements to RS #1 would provide enhanced drainage benefits for the landowners and properties within the RS #1 maintenance district, and would permit the District to more effectively and efficiently manage and operate RS #1.

WHEREAS, to accommodate increased runoff, to provide enhanced drainage benefits for the landowners and properties within the RS #1 maintenance district, to alleviate flooding upstream and along RS #1, and to provide more effective and efficient conveyance for the benefit of the RS #1 watershed, the District concluded certain improvements are necessary to RS #1.

WHEREAS, the District previously approved an improvement project regarding RS #1, north of North Dakota Highway 11 to the Wild Rice River in Sargent County (the “RS #1 Phase I Improvement Project”); the District concluded the design, construction, operation, and

maintenance of the RS #1 Phase I Improvement Project is necessary for the benefit of the RS #1 watershed and assessment district.

WHEREAS, the District's engineer recently conducted a study of RS #1 and concluded insufficient hydraulic capacity of existing road, highway, and railroad openings, culverts, and crossings are significantly restricting flow along RS #1, and the lack of sufficient capacity is causing upstream flooding in the RS #1 watershed.

WHEREAS, in addition, the District's engineer concluded the RS #1 Phase I Improvement Project must include improvements to certain road, highway, and railroad crossings to accommodate the increase in runoff in the RS #1 watershed and to accommodate the RS #1 Phase I Improvement Project; attached to this RESOLUTION as **Exhibit B** is a copy of the District's ENGINEER'S REPORT (the "ENGINEER'S REPORT").

WHEREAS, Soo Line Railroad Company d/b/a Canadian Pacific Railway ("CP Rail") owns tracks and crossings in Sargent County that intersect RS #1 (the "CP Crossings").

WHEREAS, upon information and belief, Dakota, Missouri Valley and Western Railroad, Inc. ("DMVW"), leases the CP Crossings from CP Rail and DMVW operates the CP Crossings.

WHEREAS, the CP Crossings will require improvements as identified in the ENGINEER'S REPORT to accommodate the RS #1 Phase I Improvement Project and RS #1 project design capacity, as more specifically described in the ENGINEER'S REPORT.

NOW THEREFORE, BE IT RESOLVED, that the District possesses statutory authority to control water in channels, streams, watercourses, ditches, and drains within its jurisdictional boundaries, and to construct, maintain, and improve legal assessment drains in accordance with North Dakota law.

BE IT FURTHER RESOLVED that the District approves, accepts, and adopts the ENGINEER'S REPORT attached to this RESOLUTION as **Exhibit B**.

BE IT FURTHER RESOLVED that, in accordance with N.D. Cent. Code § 61-16.1-42, railroad companies are required to provide openings and culverts when necessary to accommodate existing or new legal assessment drains, at the expense of the railroad companies.

BE IT FURTHER RESOLVED that improvements to RS #1 are necessary to accommodate the increased runoff from the contributing RS #1 watershed, including hydraulic capacity improvements to the road, highway, and railroad crossings identified in the ENGINEER'S REPORT.

BE IT FURTHER RESOLVED that the crossing improvements identified in the ENGINEER'S REPORT are necessary to accommodate RS #1 drainage and to accommodate the RS #1 Phase I Improvement Project, including crossing improvements to the CP Crossings.

BE IT FURTHER RESOLVED that, in accordance with Section 61-16.1-42, it is necessary to order CP Rail to provide improvements to the CP Crossings where the CP Crossings intersect RS #1, to accommodate drainage for the benefit of the RS #1 watershed and to accommodate the RS #1 Phase I Improvement Project, in accordance with the ENGINEER'S REPORT, at the expense of CP Rail.

APPROVED:

James Haugen, Chairman

ATTEST:

Monica Zentgraf
Secretary-Treasurer

The motion for the adoption of the foregoing resolution was duly seconded by Manager Bosse. On roll call vote the following Managers voted aye: Moffet, Rostad, Burvee, Engst, Siemieniewski, Bosse, Zetocha, and Haugen. The following Managers voted nay: none. The following Managers were absent and not voting: Friskop. The motion carried unanimously and the resolution was duly adopted.

Date Approved: March 23, 2015

EXHIBIT A Map of RS #1

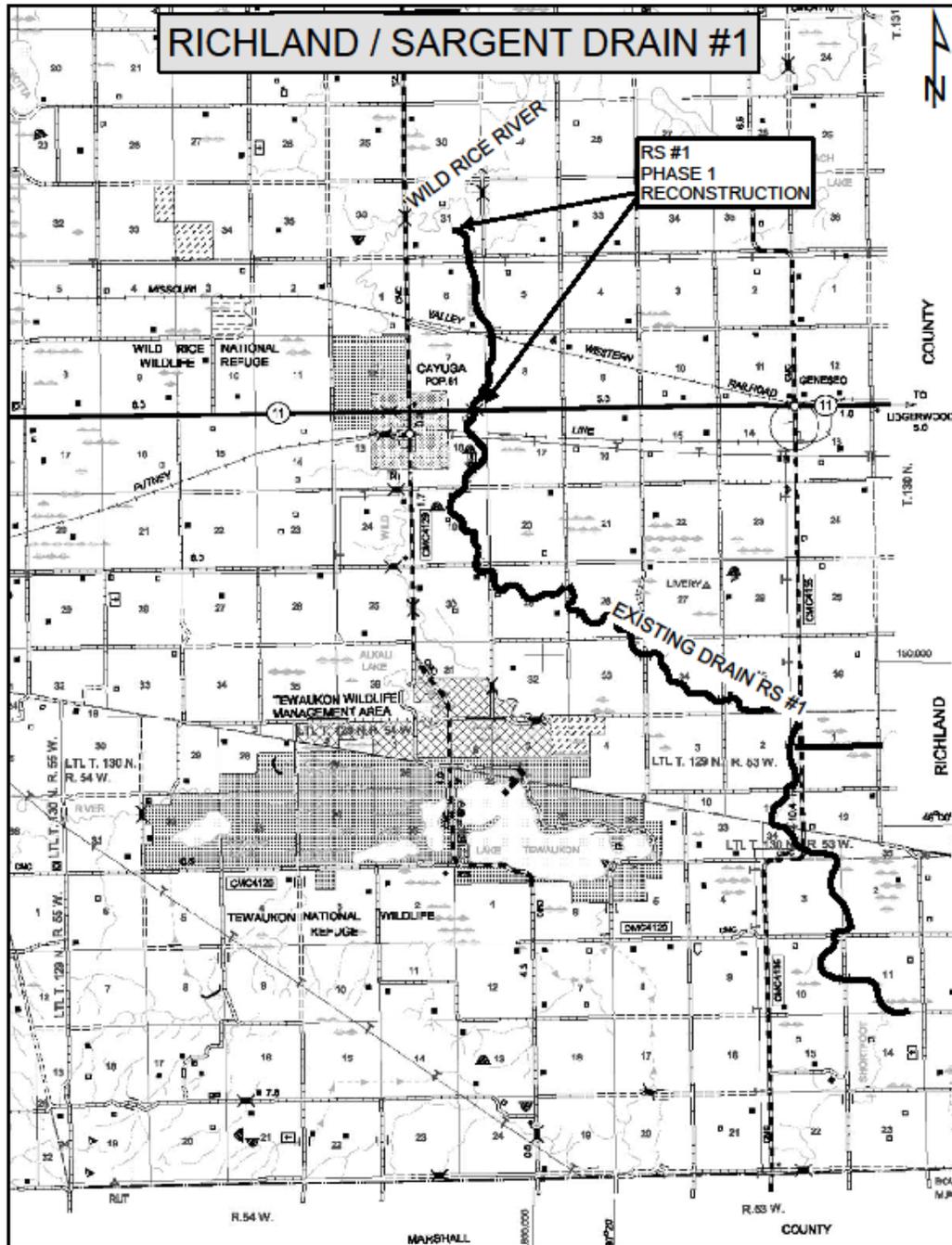


EXHIBIT B ENGINEER'S REPORT

RS LEGAL DRAIN #1 EXTENSION & CHANNEL IMPROVEMENTS (Phase 1) ROAD / CROSSINGS SARGENT COUNTY, NORTH DAKOTA 2014

GENERAL

This project will consist of the reconstruction /restoration of part of the extension to Legal Drain RS #1. This channel is also known as Shortfoot Creek. The legal drain was extended to the Wild Rice River and the portion north of State Highway 11 will be improved. The project is approximately 2.5 miles long however the actual channel length when taking the existing meanders into account is approximately 5.0 miles. The project starts near the confluence with the Wild Rice River northeast of the City of Cayuga approximately 2.5 miles north of State Highway 11. The channel continues southerly terminating at the State Highway.

The need for the proposed project includes flooding concerns along the channel as the speed of the flows from the south has increased over the years. Maintenance of this channel has been sporadic and the channel has become overgrown and choked with sediment. Several bridge / culvert structures require replacement due to condition/age and inadequate sizing. The project is intended to restore the channel capacity to reduce adjacent flooding issues as well as improve the transportation system across the channel. The extension of the legal drain to the river will increase the Water Board's ability to manage water within this sub-watershed to the Wild Rice River.

This project is planned for construction during the 2015 construction season.

STRUCTURE DESIGN

Two township road crossings will be replaced with concrete box culverts. The roads will be raised a small amount to reduce flooding frequency. The roadways will still be expected to overtop on larger flood events primarily due to the topography of the area at the structures. The size of the structures will be 14 foot by 8 foot concrete box culverts for an opening size of 108 square feet. This represents an increase in size of 20% for the north roadway and a similar size for the southerly roadway near the CP Rail line. Both of these crossings will be lower by approximately 1 foot to better match the proposed channel.

Crossing improvements will also be necessary at the CP Rail as the crossing is inadequate in size contributing to the flooding issues along the channel. The crossing culverts also sit too high in the channel. Their existing crossing consists of 3 lines of 60" concrete pipe with an opening size of approximately 59 square feet. The next upstream crossing is at State Highway 11 which has a double 10 foot by 5 foot concrete box culvert with an opening size of 100 square feet. The NDDOT typically designs these structures for a 25 year event. The Railway needs to install a structure similar to a 14 foot by 8 foot concrete box culvert. The new structure will need to be lowered 1.5 feet below what exists now as it is higher than the channel bottom.

The drainage area to the CP Rail crossing is approximately 125 square miles as determined by USGS quad maps. Normally a watershed of this size in southeastern ND would require larger crossings for roadways such as the township roads where crossings will be replaced. The computed 10 year peak flow is approximately 650 cfs. The roadways are expected to overtop on larger events and thus meet the minimum state requirements. To protect downstream areas from a dramatic flow increase the railroad crossing is not requested to be oversized more than specified in this report. An analysis of the watershed reveals that much storage is present that tempers the flows to the CP Rail thus almost doubling the size of the crossing is sufficient.

REQUEST HISTORY

This project was originally proposed in 2007 and has slowly proceeded to the point where construction can begin in 2015. A request was made of CP Rail in 2007 to complete the necessary upgrades. Since the greater portion of this project will proceed in 2015 action on the rail crossings will be crucial to the overall success of the proposed project. The township road crossings will be constructed with the channel upgrades.

***Temporary Easements**

Consensus of the Board was to pay crop damage in lieu of temporary construction easements. Payment will be calculated on the number of acres of crop damaged x average yield (based on crop insurance production history) x current market price. Attorney Fredricks will prepare the necessary documents for the affected landowners signatures.

Financing

Attorney Fredricks advised that financing will be handled via a drain maintenance bond and will include interim funding for the ND State Water Commission cost share money.

Clean Out on South End of Legal Drain

Work on the south end of the legal drain would involve reconstruction, not just cleaning. Considerable discussion was held in regard to timing of such work given the current Phase 1 project and lack of available funds for a second reconstruction project at this time. The matter was tabled until after the Phase 1 bid opening when the cost estimate for that project can be finalized.

Phase 1 Reconstruction Bid Opening

A motion was made by Mgr. Engst and seconded by Mgr. Siemieniewski to approve the plans and specifications for the Phase 1 reconstruction and set the bid opening for April 28, 2015. Upon roll call vote, Mgrs. Moffet, Haugen, Zetocha, Bosse, Siemieniewski, Engst, Burvee, and Rostad voted in favor of said motion. The motion carried unanimously.

Engineer Bassingthwaite left the meeting.

2015 Drain Assessment

A motion was made by Mgr. Engst and seconded by Mgr. Bosse to set the 2015 maintenance assessment at \$4/acre on the weighted method of assessment. The motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chr. Haugen adjourned the meeting at 12:05 PM

Respectfully submitted,

Monica Zentgraf
Secretary

James Haugen
Chairman of the Board