

**RICHLAND COUNTY BOARD OF COMMISSIONERS
MARCH 3, 2014**

The Richland County Board of Commissioners met on March 3, 2014 at the Richland County Courthouse with Commissioners Tim Campbell, Jason Heitkamp, and Dan Thompson. Commissioners Sid Berg and Perry Miller were absent. Also present were Administration Personnel Bailey and DeVal.

A motion was made by Heitkamp to approve the minutes of meetings February 3 and February 18; motion seconded by Campbell. Vote was unanimous.

EMERGENCY MANAGEMENT REPORT

FEMA Simplified Procedures Thresholds - Change by FEMA for project damage site minimums - are now \$3,000 and the large project threshold is now \$120,000. They were \$1,000 and \$68,500. Lambrecht will send a mailing to the Townships explaining the changes.

Applicant Agent for Richland County - Former County Engineer Schulte was the Applicant Agent. Lambrecht met with Justin Flack, the new County Engineer last week to discuss projects still out there that need to be finished. Lambrecht will be the Applicant Agent and the Highway Secretary will help with the Funds.

Thompson commented that the "applicant agent" position has previously been discussed at Highway Portfolio meetings where Schulte had informed the Board this took a lot of his time. Thompson suggested this be discussed at the next Highway Portfolio meeting. Lambrecht will be invited to attend the meeting and they will also talk with Lowell Bladow about assisting with Townships.

NIMS Training - Approximately 40 people attended the training last week.

Multi Hazard Mitigation Training - Approximately 30 people attended the training last week.

TREASURER'S REPORT

A motion was made by Campbell to approve the Treasurer's Report as presented; motion seconded by Heitkamp. Vote was unanimous.

SHERIFF OFFICE - AWARD PRESENTATION

Sheriff Leshovsky reported he sent a letter to the ND Peace Officer's Assn requesting Life Saver Awards be issued to three individuals. These individuals were involved in a two vehicle accident involving 14 people on November 16, 2013. One of the vehicles caught fire and Damon Hage, David Todd Jr and Joseph Smith assisted that driver; awards were presented to them by the Sheriff.

JUDGE CRUFF - SALE OF BOOKSHELVES

Judge Cruff reported there are 25 book cases in the court library that he does not see a use for any longer. They are full of outdated books that will be recycled. He visited with Kaye Braaten who suggested the book cases be sold as part of the Centennial Celebration. Judge Cruff received an estimated value of \$800 for each book case.

Discussion was held on how to sale them - could they be auctioned or possibly sold on E-Bay. The Board will consult with the State's Attorney regarding the proper procedure.

MISC/CORRESPONDENCE

Bailey reported he visited with John Anderson regarding old equipment (desks, chairs, office furniture, etc.) stored in the Air Handler Room, some of it will be taken to the local Thrift Store. In the future we will plan to "trade-in" what's being replaced so we won't have to dispose of it.

Thompson read a report from Deputy Wise regarding Truck Enforcement.

COMMITTEE REPORTS

A) Social Service - A meeting was held two weeks ago.

B) Buildings & Grounds Committee - John is working on getting a quote for the Highway office remodel and looking into landscaping.

C) Public Health Report - A conference call has been set up for this morning with our Pay Plan consultant regarding an employee in the Health Department. Commissioner Miller has been working with Deb Flack on this but he is not available this morning.

D) Job Development Board - Thompson will follow-up on this Board.

E) Weed Board - No Report.

F) Soils Committee - No Report.

G) Park Board - No Report.

MISC/CORRESPONDENCE continued

Bailey reported recently an e-mail from Kaye Braaten was sent to several employees in regard to attending a noon hour CEE meeting which upset some individuals. Employees have been encouraged to participate in the CEE but have been told it was not mandatory for them and there would be no consequences to them for not participating.

A motion was made by Heitkamp to approve a Raffle Permit Application for the Galchutt American Legion; motion seconded by Campbell. Vote was unanimous.

A letter was received from the ND Highway Patrol offering their assistance with Weight Enforcement on County Roads. Campbell suggested contacting the Sheriff for input. Bailey called -the Sheriff would have no issue with this. Officer Keith Huwe from the NDHP currently assists with enforcement however if we request their assistance this allows them to turn the fines over to the County. A motion was made by Heitkamp to authorize the Auditor to send a letter requesting their assistance with enforcement; motion seconded by Campbell. Vote was unanimous.

A motion was made by Campbell to approve the payment of bills; motion seconded by Heitkamp. Vote was unanimous.

UPCOMING MEETINGS

March

- 12 Highway Portfolio Meeting
- 17 Commission Meeting

April

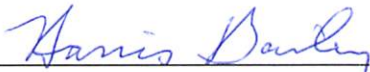
- 7 Commission Meeting
- 21 Commission Meeting

Thompson will contact the Colfax FFA about scheduling time on the April 7th Agenda regarding Parliamentary Procedure.

Being there was no further business, the meeting adjourned at 9:10 A.M.

Reports Filed: Tax & Property Revenue Voucher for January 1-31, 2014; and Sheriff Department Revenue & Expenses and Civil Balance Sheet for January 2013.

ATTEST:



Harris Bailey
Auditor/Administrator



Dan Thompson
CHAIRPERSON
Board of Richland County Commissioners

The following claims were approved for February, 2014.

PAYROLL (inclusive)	
General	200,857.15
County Highway	78,096.11
Social Services	81,441.45
911 Communications	42,853.65
Drug Court	1,434.59
County Agent	4,250.38
Veterans Service	3,929.47
Weed Officer	850.00
Public Health Fund	63,676.46
SEMCA	<u>8,270.91</u>
PAYROLL TOTAL	485,660.17

EXPENSES: ** Refer to resolution records

County General	199,312.82
County Highway	142,554.54
Road & Bridge Equip	69,453.00
Social Service	49,092.66
Emergency Asst Don	354.46
911 Communications	29,411.24
911 Wireless	2,569.75
Drug Court Fund	292.86
Water Rescue Team	1,196.17
County Agent	2,321.01
Veterans Service	1,672.37
Weed Control Levy	3,636.86
Public Health	37,177.03
Haz Chem Fund	49.98
State Medical Levy	11,523.38
FEMA Dis Reimb	90,525.00
Garrison Div	13,321.84
Domestic Violence	140.00
Twsp Share Gas & Oil	77,073.27
State Aid Dist	51,617.22
Jail Concession	657.04
Sobriety Test Fund	788.00
SEMCA	2,319.87
JDA	8,125.00
Sr Citizens Fund	13,232.10
Historical Society	3,300.46
County Agent Special	568.43
Soil Conservation	12,194.81
Water Mngt Levy	52,089.09
Joint Water Resource	24,545.63

EXPENSE TOTAL 901,115.89
TOTAL PAYROLL &
EXPENSES 1,386,776.06

ATTEST: Harris Bailey
Harris Bailey
Auditor/Administrator

Dan Thompson CHAIRPERSON
Dan Thompson
Board of Richland County, Commissioners