

RICHLAND COUNTY WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
May 26, 2015

The Richland County Water Resource Board (RCWRB) met May 26, 2015 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

### **Minutes**

It was moved by Mgr. Rostad and seconded by Mgr. Haugen to approve the minutes of the May 19, 2015 meeting as corrected. The motion carried unanimously.

### **Vouchers**

A motion was made by Mgr. Friskop and seconded by Mgr. Haugen to approve Vouchers #16846 through #16866 and the electronic funds transfer for the IRS payment. The motion carried unanimously.

### **Mail**

1. ND Insurance Reserve Fund- 2014 Annual Report
2. ND Water Education Foundation- Summer water tours schedule

### **Proj #39**

The Managers want to meet with the landowners about several culvert changes and cleaning the drain, which was recommended by Engineer Bassingthwaite in his April 27, 2015 letter to the Board. The work would be in Sections 16, 17, 20, and 29, Fairmount South. An on-site meeting was scheduled for June 4, 2015 at 9:00 AM. (RCWRD #11-275)

### **Proj #58**

Mgr. Burvee reported that he visited with Bruce Miller about replacing the three 71 inch x 47 inch culverts in the NECR Section 4, Fairmount North, with two 83 inch x 57 inch culverts. Mr. Miller had no objection to the alternate culvert sizing. A motion was made by Mgr. Burvee and seconded by Mgr. Friskop authorizing JBX to install two 83 inch x 57 inch culverts in the NECR Section 4 and replace damaged flap gates in the NW1/4 Section 4 and E1/2 Section 1, all in Fairmount North. The motion carried unanimously. (RCWRD #15-041)

### **Proj #41**

Mgr. Friskop reported that he visited with Eric Birchem about the Birchems plan to install an approach in the NECR SE1/4 Section 24, Mooreton Township. Mgr. Friskop was concerned drainage for the farmland in the SE1/4 would be adversely impacted. Mr. Birchem agreed to install the approach no more than 200 feet south of the existing approach. After much discussion, a motion was made by Mgr. Friskop and seconded by Mgr. Haugen authorizing JBX to install the approach no more than 200 feet south of the existing approach. Work at Proj #41 expense. The motion carried unanimously. (Birchem #15-045)

Engineer Bassingthwaite met with the Board to discuss the following matters:

### **Proj #17**

Mgr. Rostad and Technician Johnson reported that they met with Bob Skoog and the Eagle Township Board of Supervisors this past week to discuss downsizing culverts on Proj #17, in the NE1/4 Section 6, Eagle South and NE1/4 Section 31, Eagle North. There currently are two 60 inch culverts in the NE1/4 Section 6 and two 42 inch culverts in the NE1/4 Section 31. Engineer Bassingthwaite recommended two 42 inch culverts be used to replace the 60 inch culverts and two 48 inch culverts be used to replace the 42 inch culverts. It was noted that Engineer Bassingthwaite's sizing was based on a 10 year design event. Mr. Skoog and the Township Officers indicated that during large flood events the 60 inch culverts run full and the two downstream crossings top.

The culverts at both locations are in poor condition and should be replaced. It was noted that both crossings were originally bridges sites and therefore the County Highway Department would be responsible for 40% of the cost to replace the culverts. Assistant County Engineer Bladow will be contacted about the County's responsibility. (RCWRD #15-030)

#### **Proj #31- 2013 FEMA Repairs**

The 2013 flood (FEMA) repairs still need to be made. Engineer Bassingthwaite reviewed the FEMA scope of work for the three damaged sites and presented alternate repair options which involve reconstruction. If the Board pursues reconstruction, a request would need to be submitted to FEMA for approval of an improved project as well as a time extension, as the work could not be done until 2016. It appears reconstruction may be the most logical and cost effective option. Prior to submitting a request to FEMA, landowners need to be contacted about acquisition of right-of-way. The Managers asked that a meeting be scheduled with the affected landowners as soon as possible. (RCWRD #13-054)

#### **Proj #31- 2015 Spring Repairs**

Mgr. Burvee suggested an inlet culvert be installed in an open field ditch in the SE1/4 Section 33, Devillo Township. Technician Johnson was directed to contact the landowner, Lynn Boll, to secure his approval. If Mr. Boll grants approval, the work will be assigned to JBX along with the previously assigned repairs on Proj #31. (RCWRD #15-040)

#### **Retention**

Engineer Bassingthwaite reported on the Red River Retention Authority meeting he attended this past week for the Regional Conservation Partnership Program (RCP). He provided a draft copy of the priority screening questions he received at the meeting. The questions were reviewed and discussed at this time. If the Managers wish to pursue RCP funds, one of the first steps they need to take is to adopt a resolution to actively pursue a Watershed Protection Planning Study, in full compliance with the NRCS National Watershed Program. Attorney Fredricks will be asked to prepare a resolution as soon as possible.

#### **Drain Inspection Reports**

Technician Johnson provided the following drain inspections reports:

- Proj #14-** Appl #15-046 was completed and a motion was made by Mgr. Rostad and seconded by Mgr. Burvee to assign the following repairs to JAV Construction:
  - NE1/4 Section 11, Viking Twp- Repair erosion around culverts
  - SE1/4 Section 35, Barrie Twp- Repair erosion around riprap
  - SE1/4 Section 27, Viking Twp- Repair flap gate

The motion carried unanimously.

It was noted that the drain has been fenced in for cattle in the SW1/4 Section 30, Viking Township. The landowner will be advised to keep cattle out of the drain and remove the fence from the drain right-of-way.

- Proj #5-** Appl #15-047 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Friskop to assign the following repairs to JAV Construction:
  - Proj #5- SE1/4 Section 24 & SE1/4 Section 25, Walcott West- Remove debris from drain channel
  - Proj #5(37A)- NE1/4 Section 18, Walcott West- Remove or replace culvert (landowner decision)
  - Proj #5(64)- NWCR Section 25, Walcott West- Repair culvert and flap gate

The motion carried unanimously.

#### **Adjournment**

There being no further business to come before the Board, Chr. Moffet adjourned the meeting at 11:30 AM.

Respectfully submitted,

Monica Zentgraf  
Secretary

Don Moffet  
Chairman of the Board