

RICHLAND COUNTY BOARD OF COMMISSIONERS
JUNE 7, 2016

The Richland County Board of Commissioners met on June 7, 2016 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Bailey and DeVal; State's Attorney McBeth and a Daily News Reporter.

A motion was made by Berseth to approve the minutes of meetings May 3 and May 17; motion seconded by Thompson. Vote was unanimous.

A motion was made by Thompson to approve the minutes of the Closed Executive Session May 3, 2016; motion seconded by Ehlert. Berg abstained from voting because he was absent from the Executive Meeting, the remainder Voted Yes and the motion carried.

EMERGENCY MANAGEMENT REPORT

FEMA Projects - Received letters for the Duerr Township and Richland County Projects requesting more information from the original appeal.

Submitted for permits from the Army Corps for Richland County #3690 Bridge abutment and PW# 1922 Grant Twsp. Waiting on closeout requests on County Projects and Elma, Grant, Duerr, Homestead, Liberty Grove and Moran Townships.

Haz Mat Training - Training is scheduled for 6:30-8:30 PM in Hankinson on July 13th.

Grant Funding for Fire Departments - Available through Alliance Pipeline, up to \$5,000 for each Department.

Training & Exercise Plan - Finishing work to submit 3 year plan for Richland County to the ND Dept of Emergency Services.

MISC/CORRESPONDENCE

A motion was made by Berseth to approve a Game Site Authorization for the Great Bend Volunteer Firefighters for gaming at Texas Crossing; motion seconded by Berg. Vote was unanimous.

Bailey reported the 2015 County Audit report has been received. The report was standard and no letter of recommendation was received.

Bailey reported on rebates received from the Assn of Counties for the County participation in safety and claims management - A total of \$11,487.63 was received.

Bailey reported Salary Evaluations should be done again this year and two Companies have submitted proposals - Public Employment HR Consulting and Gallagher Benefit Services. Bailey distributed the proposals for the Board to review; discussion followed. (Further discussion continued later in the meeting).

CASEY JOHNSON - SHEYENNE GRASSLANDS MANAGER

Casey Johnson introduced himself to the Board. He became the District Ranger for the Sheyenne Ranger District on May 16th, he is stationed in Lisbon and is replacing Bryan Stotts who recently retired.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Lowell Bladow, Ron Hohenstern and Moriah Herding. Also attending was Jesse Sedler from Interstate Engineering.

HB 1176 Projects - Paving on CH#21N, CH#3, and CH#19 is complete. Approaches have been graveled and shoulders leveled. Plans are to chip seal next week if Mark Sand & Gravel has enough material made.

SB 2103 - Chip Seal was completed last week on CH#1 & CH#3. Plan to fog seal this week and striping to follow after that.

Colfax City Drain - The ditch grading and culvert lowering is complete. There is still some cleanup work to complete.

Other Department Matters -

- met with Larry Moe and Interstate Engineering on proposed road layout.
- the next Advisory Meeting is scheduled for June 16th

COMMITTEE REPORTS

- A) Social Service - At budget time will look at funeral expenses; the Southeast Human Services Committee is scheduled to meet in July.
- B) Buildings & Grounds Committee - Will be removing the evergreen trees on the East side of the Courthouse and replacing them with something else.
- C) Public Health - A new nurse has been hired,
- D) Job Development Board - Have set the budget for next year.
- E) Weed Board - No Report.
- F) Soils Committee - No Report.
- G) Park Board -The next meeting will be held in July.
- H) Administration - Bailey has appointed Joan Oland as Deputy Auditor for Elections as he will be gone for canvassing. Canvassing will be held on June 20; Commissioner Sid Berg volunteered to attend.

HIGHWAY DEPARTMENT continued

Bid Opening for CH #1 -

Base Bid for Co Rd 1 - from CH#16 to State Hwy #13 (7 miles)
Alternate Bids for 1-1/2 inch maintenance overlays

Bids were received from:

- Central Specialties, Alexandria MN
- Mark Sand & Gravel, Fergus Falls MN
- Mayo Construction, Cavalier, ND

A motion was made by Thompson to accept all bids received for tabulation; motion seconded by Berg. Vote was unanimous.

JOHN ANDERSON - AIR SYSTEM/MARTIN MECHANICAL

The Engineer from Martin Mechanical scheduled to meet with the Board today to update on the Air System had to cancel. Geoff Bosse from Honeywell was in attendance. Bosse reported that the facilities team has identified what needs to be done and a letter of intent has been prepared for the design and engineering.

The consensus of the Board was that they would like to hear from the Engineer and requested that the meeting be rescheduled.

OLD BUSINESS -

- Request from the City of Wahpeton from the May 17 meeting, to retain (9) phone numbers currently being used by the Police Department. Ehlert reported he has done some research and the County has appx 30 extra lines available. His recommendation would be to release the lines to the city of Wahpeton, with no conditions, as the system will likely be obsolete by the time we would need those numbers.

Berg asked for a guarantee that if we need lines in the future, the City of Wahpeton will pay for them.

Following discussion a motion was made by Berseth to release the lines to the City of Wahpeton with no conditions, motion seconded by Thompson. Voting NO was Berg, the remainder voted Yes and the motion carried.

- Thompson updated on County Agent Konwinski - A letter was sent to NDSU from the Commission stating the Board disapproved of the termination of Konwinski and violated state statute in doing so. Thompson, Campbell and Berg have all been contacted by Ron Wiederholt, from NDSU; A hearing is scheduled for Friday, but it is NDSU's show and we do not have a lot to say - the Community support letters and support of the Commission mean nothing. Following further discussion, Bailey was instructed to send a letter to Ron Wiederholt, inviting him to the next Commission meeting to discuss staffing of the Extension Office.

MISC/CORRESPONDENCE continued

Salary Evaluation - Following further discussion from earlier in the meeting, a motion was made by Ehlert to proceed with the quote from HR Consulting for a Representative Survey, with the benchmark positions being identified by Human Resources and Department Heads; motion seconded by Berg. Voting NO was Campbell. The remainder Voted Yes and the motion carried.

A motion was made by Ehlert to approve the payment of bills; motion seconded by Campbell. Vote was unanimous.

There being no further business to come before the Board at this time, the meeting recessed at 9:50 A.M.

The meeting reconvened at 11:00 A.M. as the BOARD OF COUNTY EQUALIZATION;
the Board of Equalization Adjourned at 2:20 PM.

The meeting reconvened at 2:25 PM as the Board of County Commissioners.

UPCOMING MEETINGS


June

21 Commission Meeting

27 Portfolio Commissioners Meeting with Shawn Fredricks

Being there was no further business, the meeting adjourned at 2:25 P.M.

Reports Filed: Tax & Property Dept - Revenue Vouchers for April 1-30, 2016 and
May 1-31, 2016; and Sheriff's Department - Revenue & Expenses and Civil
Balance Sheet for April 2016.

ATTEST: 
Harris Bailey
Auditor/Administrator

 CHAIRPERSON
Tim Campbell
Board of Richland County Commissioners

The following claims were approved for May, 2016

PAYROLL (inclusive)	
General	210,476.84
County Highway	62,962.68
Social Services	91,098.53
911 Communications	38,760.69
Drug Court	622.50
County Agent	4,610.47
Veterans Service	2,948.06
Weed Officer	1,815.00
Public Health Fund	67,124.38
SEMCA	9,560.93
JDA	450.00
PAYROLL TOTAL	490,430.08

EXPENSES: ** Refer to resolution records

County General	160,418.41
County Highway	42,861.29
Bridge Repl Fund	1,079.42
15 Mill Road fund	53,614.74
Social Service	37,715.48
Emergency Assistance	587.47
911 Communications	20,108.41
911 Wireless	2,478.58
NDRIN	2,439.89
Drug Court Fund	512.15
Water Rescue Fund	157.98
County Agent	2,575.76
Veterans Service	1,361.26
Weed Control Levy	504.83
Public Health	32,888.47
State Medical Levy	9,407.88
FEMA Disaster Reimb	110.84
Garrison Div	10,688.56
Domestic Violence	35.00
Twsp Share Gas & Oil	55,227.38
TeleComm Tax Fund	344.83
State Aid Distr	36,756.53
Jail Concession	1,167.94
Sobriety Test Fund	2,130.00
SEMCA	12,932.81
JDA	53,385.46
Sr Citizens Fund	10,624.66
Historical Society	2,650.93
County Agent Special	89.47
Soil Conservation	9,886.00
Water Mngt Levy	41,900.87
Joint Water Resource	19,883.01
EXPENSE TOTAL	626,526.31

TOTAL PAYROLL & EXPENSES **1,116,956.39**

ATTEST:


Harris Bailey
Auditor/Administrator


Tim Campbell
Board of Richland County Commissioners

CHAIRPERSON