

**RICHLAND COUNTY BOARD OF COMMISSIONERS  
DECEMBER 19, 2017**

The Richland County Board of Commissioners met on December 19, 2017 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Bailey, DeVal and Olsen; State's Attorney McBeth; and a Daily News Reporter.

**EXTENSION OFFICE DEPARTMENT REPORT**

Extension Personnel Kayla Carlson, Rhonda Gripentrog and Shandra Langseth reported on Programs and Classes held this past year; they also briefly reported on curriculum and programs upcoming for 2018.

Carlson is currently the Family and Consumer Science Extension/4H and Youth Development Agent - her Title will change to Family and Community Wellness Agent January 1, 2018.

Family Nutrition Program Agent Gripentrog reported she will continue to be part-time but her hours/schedule will be changing.

**STATE'S ATTORNEY STAFFING**

Casey Moen was introduced to the Commission, he began his duties as Assistant State's Attorney on December 18.

**ASSESSOR'S OFFICE STAFFING and HANKINSON ASSESSMENT CONTRACT**

Fossum requested authorization to add a full-time Assessor to her office. Because of changes to requirements for local Assessor's, her office will gain 14 jurisdictions for 2018 and Fossum stated her office will not be able to keep up with a staff of three. A motion was made by Berseth to authorize advertising for a full-time Assessor; motion seconded by Thompson. Vote was unanimous.

Fossum reported the City of Hankinson is contracting with the County for the 2018 year; she sent them a proposal for Assessing Services. The City reviewed the proposal and requested a 25% decrease due to the fact that their previous Assessor had completed a lot of the work prior to resigning and taking a job with the County Assessor's Office. A motion was made by Berseth to approve a contract with the City of Hankinson for Assessing Services with a 25% decrease for one year; motion seconded by Thompson. Vote was unanimous.

## **HIGHWAY DEPARTMENT**

Highway Personnel in attendance were Jesse Sedler, Lowell Bladow, Ron Hohenstern and Moriah Herding.

Federal Aid Bridge Project - Bridge 115-02 was turned down by the NDDOT due to location and smaller downstream crossings. A motion was made by Berseth to move forward with Bridge 116-34.1 in Belford Twsp over the Wild Rice; motion seconded by Campbell. Vote was unanimous.

Highway Safety Improvement Program (HSIP) - Sedler received an email that most applications will be approved however dynamic sign locations will not be approved; he is still waiting for official confirmation.

Snow and Ice Control Policy - A motion was made by Thompson to approve the Snow and Ice Control Policy as amended; motion seconded by Berg. Vote was unanimous. (Copy attached to minutes).

### Other Department Matters -

- LP Bids will be opened at 9:00 A.M.
- The Galchutt shed has been cleaned up

## **MISC/CORRESPONDENCE**

A motion was made by Berseth to approve Election Precincts as presented; motion seconded by Campbell. Vote was unanimous.

- 5-County Meeting Notice, January 4
- Correspondence from Willis Pritchard re- VSO

## **LIQUID PROPANE BID OPENING**

LP Bids were received from the following:

CHS Dakota Plains Ag - Kindred  
Farmers Union Oil of Southern Valley - Fairmount & Breckenridge

A motion was made by Campbell to accept all bids received; motion seconded by Berg. Vote was unanimous.

**MISC/CORRESPONDENCE continued**

- Thompson reported that Extension is pulling back funding across the state in each County and anticipates it will cost Richland County an additional \$10,500 in 2019.
- Correspondence from the ND Dept of Health re- Land Treatment Variance Application for the City of Wahpeton
- 2018 Portfolios were assigned by Chairman Ehlert (Copy attached to minutes)

A motion was made by Campbell to approve 2018 Liquor/Beer License Applications for the following:

- Lady on the Lake Bed & Breakfast and the Colonel - Hankinson
- Terrace Lanes - Wahpeton
- Dakota Magic Casino - Hankinson
- Texas Crossing - Wahpeton
- J-Starr LLC - Hankinson

motion seconded by Berg. Vote was unanimous.

A motion was made by Berg to appoint James Haugen to another Term on the Richland County Water Resource Board; motion seconded by Ehlert. Vote was unanimous.

A motion was made by Berg to appoint Willerd Ward to another term on the Richland County Park Board; motion seconded by Ehlert. Vote was unanimous.

A motion was made by Berseth to offer the position of Director of Finance Administration/Auditor to Leslie Hage; motion seconded by Campbell. Berg abstained from Voting, the remainder Voted Yes and the motion carried.

The Board briefly discussed the Vacancy that will be created in the Treasurer's Office when Hage takes over upon Bailey's retirement the end of January; this will be discussed further at the January 2<sup>nd</sup> meeting.

A motion was made by Thompson that Leslie Hage begin at a Grade 36/Step 1; motion seconded by Berg. Berg abstained from Voting, the remainder voted Yes and the motion carried.

HR was directed to send an e-mail to Department Heads to notify employees of the appointment; Hage will job shadow with Bailey for the month of January and remain as Treasurer.

**UPCOMING MEETINGS**

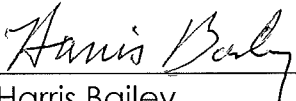
December

- 20 JDA Meeting
- 21 Retirement Party from State's Attorney McBeth

January

- 2 Commission Meeting
- 4 5-County Meeting
- 10 SE Human Services Meeting
- 23 Commission Meeting

Being there was no further business, the meeting adjourned at 9:50 A.M.

ATTEST:   
Harris Bailey  
Auditor/Administrator

 CHAIRPERSON  
Rollie Ehlert  
Board of Richland County Commissioners

## 2018 Portfolios

### **Sid Berg**

16990 Co Rd 4  
Colfax ND 58018  
701-372-3603

Communications - 642-7777  
Sheriff/Jail - 642-7711  
States Attorney - 642-7766  
Park Board  
SEMCA  
Soils Board  
Weed Board

### **Nathan Berseth**

PO Box 3  
Colfax ND 58018  
701-388-3549  
[nathan@auroragroupcorp.com](mailto:nathan@auroragroupcorp.com)

Health Department - 642-7735  
Highway Department 642-7810  
Tax & Property - 642-7805  
Housing Authority Board  
JDA Board  
LARDC Board

### **Tim Campbell**

PO Box 116  
Fairmount ND 58030  
514-5100  
640-8512  
[timcampbell8512@gmail.com](mailto:timcampbell8512@gmail.com)

Communications - 642-7777  
Health Dept - 642-7735  
Sheriff/Jail - 642-7711  
Social Service Dept - 642-7751  
Public Health Board  
SEMCA  
Social Service Board

### **Rollie Ehlert, Chairman**

7705 Co Rd 10  
Wahpeton ND 58075  
642-4014  
[rehlert@rspteam.com](mailto:rehlert@rspteam.com)

Administration - 642-7700  
Emergency Mngt - 642-7799  
Maintenance Dept - 642-7830  
Social Services - 642-7751  
JDA Board  
Park Board  
Southeast Human Services Board

### **Dan Thompson, Vice Chairman**

820 Birch Avenue  
Wyndmere ND 58081  
640-4857  
[danthompson1947@gmail.com](mailto:danthompson1947@gmail.com)

County Agent - 642-7793  
Highway Dept - 642-7810  
Maintenance Dept - 642-7830  
Tax & Property Dept - 642-7805  
Veterans Service - 642-7788  
Soils Board  
Weed Board