

**RICHLAND COUNTY BOARD OF COMMISSIONERS
NOVEMBER 15, 2016**

The Richland County Board of Commissioners met on November 15, 2016 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Bailey and DelVal; State's Attorney McBeth; and a Daily News Reporter.

EMERGENCY MANAGEMENT REPORT

ND Dept of Emergency Services Compliance Audit on 2011 Disaster Year - The audit of the 2011 flood is finished. Letters were sent to Townships for additional receipts; have been working with Townships on proper documentation needed.

FEMA Audit - The FEMA Internal Affairs Audit of the 2009, 2010, 2011 and 2013 floods is finished. It may be 6 months before we receive the final report. The main focus was procurement policies (bidding, time lines, labor laws, recruitment, etc.)

Sirens for Cities - Environmentals have been approved and sirens will be installed next spring in the cities of Fairmount, Great Bend, Walcott, Wyndmere, Wahpeton and Colfax.

Local Emergency Planning Committee (LEPC) - Have lost several members on this committee. Will be adding some new members and reforming this committee.

FEMA Projects - Waiting on closeout requests.

MAYOR HANSEY - MUNICIPAL COURTROOM

Other in attendance were County Personnel Joan Oland, Jill Breuer and Leslie Hage.

Mayor Hansey stated he was here today at the request of Municipal Judge Krassin. The City would like to see the Municipal Court remain in the Law Enforcement Center after the Police Department moves. There is the parking lot for people coming to court, safety with the correctional officers in the building, and frequently those attending court are in jail. He asked if the Board was interested in allowing them to stay and if there were conditions to be met.

Bailey commented on the lack of communication from the City as far as the Technology changes necessary with the relocation of the Police Dept - there has been some contact with the NRG Consultant but he is not a decision maker.

Berseth suggested a committee be formed to discuss details and costs.

Ehlert suggested multi-year contracts be considered for the LEC Courtroom and the Communications Cost-Share. He also suggested the existing Courtroom Space be a Multi-Use Space, as it is only used for Municipal Court on Thursday evenings and Friday afternoons.

Oland reported that IT concerns need to be addressed with the relocation of the Police Dept - they are currently on the County Server. CIS involves Remote Access, software, licensing and an additional Server. The NRG Consultant has said they expect to go live December 19th so decisions need to be made before that.

Breuer reported that there are also standards for the FBI that need to be met.

Berseth recommended that Commissioner Ehlert and Chairman Campbell, as well as Oland and Breuer serve on a Committee along with representatives from the City to work out the details.

Campbell asked Mayor Hansey to get back to him on when the City could meet with the County to discuss.

MISC/CORRESPONDENCE

- Notice for Joint Water Convention December 7-8

Berg reported that the Deed for Mooreton Pond has been signed by the State and we should be receiving it today.

Berg asked why some Election Locations in the County don't open until 9:00 A.M.

Bailey replied that a majority of the election workers are elderly and they are already working 10 hours that day; an Option for the Board could be Vote By Mail and one Single Polling Location on Election Day. Some of our machines will need to be replaced soon, we purchased 18 machines some years ago at \$5,000 each.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Lowell Bladow, Ron Hohenstern, Moriah Herding and Interstate Engineering Personnel Damon DeVillers and Jesse Sedler. A representative from Mark Sand & Gravel was also present.

CH#1 from Hwy# 13 to CH#16 and Maintenance Overlays -

- Mark Sand & Gravel has not started any of the remaining projects
- Asphalt Plant has not arrived
- Completion date for project was October 15, they were notified that Liquidated Damages began October 16

DeVillers explained that no Paving is allowed after November 15 per specs, so the two options the Board has are -

- 1) continue liquidated damages until the project is completed
- 2) suspend the project (November 15-April 15)

- Liquidated damages are \$1600 per calendar day

Mark Sand & Gravel Representative BreAnn apologized to the Board and explained that they had some unforeseen circumstances. They would like to see the liquidated damages suspended and will start the project right away in the spring.

Following discussion a motion was made by Berseth to assess liquidated damages from October 15 to November 15, to suspend the project November 15 to April 15 and to address again at that time, weather permitting; motion seconded by Thompson. Vote was unanimous. DeVillers stated Interstate Engineering will send Mark Sand & Gravel a letter to formalize everything.

Other Department Matters -

- striping has been completed on CH#2, CH#26, CH#3, & CH#8
- hauling dirt for shoulders on CH#19 where inslopes are too steep
- trucks are being prepared for winter
- finishing up mowing
- hauling salt sand
- will be doing interviews November 16 for Colfax Operator Position
- debris removal and bridge maintenance

A motion was made by Berg to authorize the Highway Dept to advertise for LP Bids; motion seconded by Thompson. Vote was unanimous. Bids will be opened at the December 20th meeting.

SANDY FOSSUM - FARM EXEMPTIONS

Fossum is preparing to send out the Farm Exemption Applications for the 2017 tax year.

Fossum presented two forms for the Boards consideration. An income Worksheet and an Affidavit Form to be sent with the applications. She requested that applicants be required to provide these two forms with the application in order to be approved. This would eliminate some of the spot checking that we currently do and also eliminate some of the false accusations by other taxpayers.

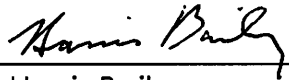
A motion was made by Berg to move forward with the recommendation as presented; motion seconded by Thompson. Vote was unanimous.

UPCOMING MEETINGS

December

- 6 Commission Meeting
- 14 Holiday Party
- 20 Commission Meeting
- TBD Department Head Meeting (to discuss space being vacated by PD)

Being there was no further business, the meeting adjourned at 9:10 A.M.

ATTEST: 
 Harris Bailey
 Auditor/Administrator

 CHAIRPERSON
 Tim Campbell
 Board of Richland County Commissioners