RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
November 24, 2015

The Richland County Water Resource Board (RCWRB) met November 24, 2015 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

Minutes
It was moved by Mgr. Rostad and seconded by Mgr. Burvee to approve the minutes of the November 17, 2015 meeting as presented. The motion carried unanimously.

Financial Matters
●Proj #15 Reconstruction (RCWRD Appl #12-192)- A motion was made by Mgr. Haugen and seconded by Mgr. Friskop to approve Pay Estimate #2 issued to Comstock Construction, in the amount of $14,316.10. The motion carried unanimously.
●Vouchers- A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve Vouchers #16983 through #17003 and the electric funds transfer for the IRS payment. The motion carried unanimously.

Mail
1. Attorney Fredricks- Legal advice for RCWRD questions regarding installation of a culvert through the dead approach located between the NW1/4 and NE1/4 Section 20, Barney Township. No written complaint has been filed by the downstream landowner and therefore no action is required by the RCWRB. (Sanden Appl #15-178)
2. Attorney Fredricks- Legal advice relative to drainage complaint filed by John Nagel against Steven Mauch's work done in the SW1/4 Section 30 and NW1/4 Section 31, Antelope Township. A motion was made by Mgr. Burvee and seconded by Mgr. Rostad to continue to defer Obj #15-194 pending an investigation and report by Interstate Engineering to determine if the watershed area drained by Mr. Mauch is 80 acres or more and if the ditch, drain improvements, and cut on Mr. Nagel's property are activities that required a state permit, or if they are maintenance. The motion carried unanimously.
3. Attorney Fredricks- Legal advice for RCWRD questions regarding Jake Barton's installation of a field ditch and culvert in the NW1/4 Section 28, Walcott East. The Office has had numerous conversations with Keith Anderson, Chairman of the Walcott Township Board of Supervisors, and downstream landowner Dan Martell. No written complaint has been filed by the downstream landowner and therefore no action is required by the RCWRB. Technician Johnson will contact Mr. Anderson in regard to Attorney Fredricks response. (Barton Appl #15-175)

Technician's Report
Mr. Johnson updated the Board on various construction projects. (Engineer Bassingthwaite joined the meeting during Mr. Johnson's report.)

Interstate Engineering
Engineer Bassingthwaite met with the Board to discuss the following projects:
●Proj #2 Reconstruction and Extension- Board consensus was to offer payment of $5,500 per acre for permanent rights-of-way needed on the east side of County Road #1 and $4,000 on the west side of the railroad track and $150 per acre for two years for temporary construction easements. Right-of-way documents will be forwarded to the landowners with follow up meetings held in January 2016. The State "*Application to Drain*" was presented and a motion made by Mgr. Haugen and seconded by Mgr. Friskop authorizing Chr. Moffet to sign the application. The motion carried unanimously. The cost share request will be forwarded to the North Dakota State Water Commission shortly; the project will be bid in late February or early March 2016. (RCWRD #10-079).

●Proj #5(27) Reconstruction- Consensus of the Managers was to offer payment of $5,500 per acre for permanent rights-of-way needed for the reconstruction project and $150 per acre for two years for temporary construction easements. Right-of-way documents will be forwarded to the landowners with follow up meetings held in early 2016. The State "*Application to Drain*" was presented and a motion made by Mgr. Rostad and seconded by Mgr. Friskop authorizing Chr. Moffet to sign the application. The motion carried unanimously. The cost share request will be forwarded to the North Dakota State Water Commission shortly; the project will be bid in March 2016. (RCWRD #14-124)

●Proj #31 FEMA Repairs- Requests for a time extension and improved project (reconstruction in lieu of repairs) will be forwarded to FEMA for the 2013 damages. Consensus of the Managers was to obtain comparable sales figures from the Richland County Tax Assessor for use in setting the purchase price for rights-of-way. The State "*Application to Drain*" was presented and a motion was made by Mgr. Friskop and seconded by Mgr. Haugen authorizing Chr. Moffet to sign the application. The cost share request will be forwarded to the North Dakota State Water Commission shortly; the project will be bid in early March 2016. (RCWRD #13-054)

Engineer Bassingthwaite expects all three cost share requests to be considered by the North Dakota State Water Commission at their first meeting in 2016.

●RCPP (Regional Conservation Partnership Program)- Engineer Bassingthwaite will be submitting the retention project cost share request to the Red River Joint Water Resource Board (RRJWRB) soon. Mgr. Rostad reported that he requested the RRJWRB to meet in January 2016 to consider the request.

Engineer Bassingthtwaite left the meeting.

Richland-Sargent Joint Water Resource Board Administrative Agreement
A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve the Richland-Sargent Joint Water Resource Board Administrative Agreement. The motion carried unanimously.

Equipment
Mr. Johnson reported that an IPad can be purchased at the local Verizon Store for $629 but they do not have the authority to activate it as they cannot handle government accounts. A motion was made by Mgr. Rostad and seconded by Mgr. Burvee authorizing purchase of an Apple IPad from the Wahpeton Verizon Store at a cost of $629. The motion carried unanimously.

Applications
Appl #15-201, Cass County Electric Coop: NE1/4 Sec 30, Colfax West A motion was made by Mgr. Burvee and seconded by Mgr. Rostad to approve the application with the condition that the power line be placed a minimum of 4 feet below the bottom of Legal Drain #72. Work at no cost to the drain. The motion carried unanimously.

Appl #15-202, Darrel Wahler: SW1/4 Sec 28, Barney Twp A motion was made by Mgr. Burvee and seconded by Mgr. Friskop to approve the application conditioned upon the signature of Richard Mauch. Work at no cost to the RCWRD. The motion carried unanimously.

Appl #15-203, Carter & Monte Gylland: W1/2 Sec 35, Eagle South A motion was made by Mgr. Friskop and seconded by Mgr. Haugen to approve the field ditching and refer the work in the road ditch to the Eagle Township Board of Supervisors. Work at no cost to the RCWRD. The motion carried unanimously.

Appl #15-204, Mary & Bruce Stein: SW1/4 Sec 13, Waldo Twp A motion was made by Mgr. Burvee and seconded by Mgr. Friskop to approve installation of drain tile and refer pipe (to be installed under the township road) to the Waldo Township Board of Supervisors. Eight inch pvc pipe under township road must be closed to all surface drainage. Work at no cost to the drain. The motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chr. Moffet adjourned the meeting at 11:35 AM.

Respectfully submitted,

Monica Zentgraf
Secretary

Don Moffet
Chairman of the Board