

RICHLAND COUNTY WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
September 27, 2016

The Richland County Water Resource Board (RCWRB) met September 27, 2016 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

### **Minutes**

A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve the minutes of the September 20, 2016 meeting as presented. The motion carried unanimously.

### **Financial Matters**

Proj #31 Pay Estimate- Pay Estimate #2, for Comstock Construction, Inc, was presented to the Board. The Pay Estimate is for \$124,957.26 and represents 62% completion. A motion was made by Mgr. Rostad and seconded by Mgr. Burvee to approve Comstock Construction Pay Estimate #2 as presented. The motion carried unanimously. (RCWRD #13-054)

Vouchers for the month of September 2016 were presented for the Managers review. A motion was made by Mgr. Haugen and seconded by Mgr. Rostad to approve Vouchers #17279 through #17306 and the electronic funds transfer for the IRS payment as presented. The motion carried unanimously.

### **Mail**

- 1.) Sean Fredricks- Report on quick-take discussions at the North Dakota Water Topics Overview Committee meetings held September 22 and 23, 2016. Mgrs. Rostad and Haugen attended the meetings and reported on the presentations made relative to the Fargo-Moorhead Flood Diversion project. Nathan Berseth, RaeAnn Kelsch, and David Bliss made presentations to the Committee on behalf of the Richland County Commission and RCWRD.

### **Technician's Report**

- Contractor Update- Mr. Johnson provided a status report.
- Culvert Inventory- Mr. Johnson reported that he completed the culvert inventory on Proj #1. At this time he reviewed the data he collected with the Board. Consensus of the Managers was to inventory all of the drains.

Mike Bassingthwaite, of Interstate Engineering, met with the Board at this time. The following matters were discussed:

**Proj #1**- Mr. Johnson reported that Kelly Miller spoke with him about work he would like to see on the legal drain. He would like the field side slope laid back and culverts installed in the open field ditches. A brief discussion was held regarding issues that would need to be addressed before a decision is made. Consensus of the Managers was to meet with Mr. Miller this winter to discuss the matter.

**Proj #2 Reconstruction**- Riley Bros is now telling Mr. Bassingthwaite they are planning to move equipment in September 29<sup>th</sup>. The contractor has called for utility locates.

**Proj #5(27)**- Equipment is on site, but no dirt work has been done. The subcontractor is working on the drop structures. (RCWRD #10-079)

**Proj #31 Reconstruction**- Seeding on Site #3 has been delayed due to recent rainfall. It is possible the seeding may be done late this week; some touch up work is also needed.

**Proj #95- 2010 FEMA Repairs**- An “after-the-fact” US Army Corps of Engineers (USACE) permit is required for the 2010 FEMA repairs on Proj #95 before FEMA will close out the project and distribute the remaining funds due the District. They are threatening to de-obligate all money if the USACE permit is not secured very soon. Damon DeVillers has been working on getting the permit since May 2016, but the USACE has not yet issued it. If FEMA de-obligates the money, the District will need to return the \$240,000 they have received. Mr. Bassingthwaite advised that Mr. DeVillers will be in Bismarck this week; he will ask Mr. DeVillers to go to the USACE office to see if he can get them to issue the permit. (RCWRD 10-021)

**2011 FEMA Compliance Review**- The North Dakota Department of Emergency Services completed the compliance review on all small projects from the 2011 disaster. Everything was found to be in order. A written report will be forwarded to the District.

**Proj #72 Structure Replacement and Channel Cleanout**- Mr. Bassingthwaite reported that plans and specifications were sent to Ehlert Excavating, JAV Construction, and JBX, per the Board’s request. Ehlert and JBX declined to bid so plans and specifications were forwarded to Comstock Construction so the Board would have two bids to consider. The following bids were submitted:

Comstock Construction, Inc	\$66,400.00
JAV Construction, Inc	\$53,161.00

A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to award the project to JAV Construction based on their bid of \$53,161.00. The motion carried unanimously. It was noted that the project completion date was previously set for November 1, 2016. (RCWRD #16-049)

#### **Applications**

Appl #16-074, Harold Ness: SW1/4 Sec 23, Ibsen Twp The RCWRB acknowledged receipt of the application. Application referred to the Richland County Highway Department, as work is within county right-of-way and under the jurisdiction of Richland County.

#### **Adjournment**

There being no further business to come before the Board, Chr. Moffet adjourned the meeting at 9:50 AM.

Respectfully submitted,

Monica Zentgraf  
Secretary

Don Moffet  
Chairman of the Board