

**RICHLAND COUNTY BOARD OF COMMISSIONERS
DECEMBER 2, 2013**

The Richland County Board of Commissioners met on December 2, 2013 at the Richland County Courthouse with Commissioners Sid Berg, Tim Campbell, Jason Heitkamp, Perry Miller and Dan Thompson. Also present were Administration Personnel Bailey and DeVal; State's Attorney McBeth; and a Daily News Reporter.

MISC/CORRESPONDENCE

A motion was made by Miller to approve the Minutes of Meetings November 4 and November 18; motion seconded by Berg. Vote was unanimous.

BOARD REORGANIZATION

Chairman Thompson turned the meeting over to Bailey for Board reorganization. Bailey called for nominations for Chairman.

Berg nominated Thompson as Chairman. No other nominations were received. A motion was made by Miller and seconded by Berg to call for a unanimous vote for Thompson as Chairman. Vote was unanimous and Thompson was elected as Chairman. Bailey turned the meeting over to Thompson.

Thompson called for nominations for Vice Chairman. Campbell nominated Berg as Vice Chairman. No other nominations were received. A motion was made by Miller and seconded by Campbell to call for a unanimous vote for Berg as Vice Chairman. The vote was unanimous and Berg was elected as Vice Chairman.

MISC/CORRESPONDENCE

A motion was made by Miller to approve the Treasurer's Report as presented; motion seconded by Campbell. Vote was unanimous.

A motion was made by Heitkamp to set the Polling Places for the 2014 elections; motion seconded by Campbell. Vote was unanimous. (Copy attached to minutes).

Thompson recommended leaving the Commission Portfolio's the same for 2014. The other Board members had no objections. (See notation later in the Minutes).

Berg reported he has been contacted by the Walcott Mayor and several residents along CR2 regarding the snowmobile trail - they have some concerns with the route. The State Parks & Rec Department approves the routes without any local input. Berg recommended sending a letter to the state suggesting they include "local approval" ; he would also like to see a letter sent to the Snowmobile Clubs suggesting they get local approval as well. No action was taken by the Board.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Tim Schulte, Lowell Bladow and Justin Flack. Representatives from Butler Machinery and RDO Equipment were also in attendance.

Heitkamp requested the Highway Department check into some signs that are down north of Christine along Hwy 81 and 46.

Schulte introduced Justin Flack. He has been hired as the new County Engineer and will be replacing Schulte. They will be working together over the next three weeks.

North Dakota Local Roadway Safety Plan - A Local Roadway Safety Plan Workshop will be held in Valley City on December 4. Highway Personnel planning to attend are Lowell, Ron, Moriah, Tim & Justin.

Authorization for 2014 Equipment Purchases - There is an opportunity to save money by ordering some of next year's equipment purchases prior to the end of the year. Delivery will not happen prior to January and no expenditures would be made from the 2013 budget. We are looking at three pieces of equipment.

We received a quote of \$36,700 from Swantson Equipment for a Clement Pup Trailer. We budgeted \$40,000 in the 2014 misc equipment line item.

We received a quote of \$49,800 (less \$10,000 for our existing Cimline 230) from Swanston Equipment for a total of \$39,800 for a Cimline Gen IV melter for crack sealing. Budgeted amount was \$40,000.

We received two quotes for a Schulte SDX-117" Snow Blower. One from Butler Machinery and one from Richland Implement; quotes were within \$1 of each other at \$11,600 and \$11,601. The advisory group recommends the award to Butler Machinery. Budgeted amount for a snow blower was \$15,000. A motion was made by Berg to authorize the purchase as requested; motion seconded by Miller. Voting NO was Heitkamp. The remainder voted Yes and the motion carried.

Green Bridge on Drain #3 - The Green Bridge is open for traffic. The total cost for the bridge is being calculated. The steel bridge from True North Steel and the abutment work by Industrial Builders was about \$195,000. We have some of our time; and the timber came from inventory. The overall cost will likely exceed \$200,000; with a 60/40 cost share with the Water Resource Board.

Other Departmental Matters

- We received \$170,100 for the two loaders we auctioned last week. The trade allowance from Butler was \$117,000 - we had hoped to exceed the trade allowance by \$25,000 to cover the additional payment on the new loader lease. Proceeds exceeded our trade by \$53,100
- Our road salt arrived last week. Our supplier said their ND sales have increased over 400% this year leading to the delay.

Upcoming Highway Meetings

12/4	Local Roadway Safety Program Workshop
12/10	Road Advisory Meeting
12/11-12	NDACo Board Meeting in Bismarck
12/16	County Board Meeting

Berg requested the Highway Department check into some Deer Crossing signs that are down by Colfax; signage is also needed on the curves north of Walcott.

Berg reported that he has received feedback that Hwy 26 to 46 in not cleaned quickly enough after a snow events.

Motor Grader Bid Opening - The following bids were received:

	Butler Machinery	Butler Machinery	RDO Equipment
Make/Model and Year	Cat 140 M 2014	Cat 140M2 AWD 2014	JD 772 GP 2014
Total Sum Bid	266,789	298,172	308,000
Guaranteed Purchase Price	138,000	148,000	188,700
Interest Rate	2.95%	2.95%	2.3%
Annual Lease Payment	31,231	36,047	29,370.53
Annual Fuel Usage	7.320 gallons	7,995 gallons	6,600 gallons

Representatives from Butler Machinery and RDO Equipment briefly spoke to the Board and answered questions about their bids.

A motion was made by Heitkamp to accept all bids received for tabulation; motion seconded by Berg. Vote was unanimous.

Thompson reported he was contacted by the City of Colfax. They have purchased a new blade and inquired about space in the County Shop at Colfax or Walcott for storing it - they are willing to pay for space. Bladow replied in the past they have offered to let them plug in outside or to bring in equipment to thaw it out. At this time both the shops are quite full but he will follow-up.

MISC/CORRESPONDENCE continued

- letter from Breckenridge Public Utilities re - Wellhead Protection Plan
- Thank you from Mort Berg Family
- Invitation from Moore Engineering to Open House
- Invitation to Wahpeton EDC Holiday Social

BUILDINGS & GROUNDS REPORT

John Anderson met with the Board to discuss preliminary costs to enclose the LEC and the Courthouse. Preliminary numbers from Interstate Engineering for drawings are \$4500 and estimated costs for an architect are \$4000 or an estimated total of \$8500 to get the plans and numbers put together to submit a grant application.

Discussion was held concerning whether or not the Grant would require there only be one entrance to the CH/LEC. John Anderson will call the state to followup. Following discussion a motion was made by Berg to authorize an expenditure of \$8500 for the Engineering Study; motion seconded by Miller. Voting NO was Heitkamp. The remainder voted Yes and the motion carried.

COMMITTEE REPORTS

Campbell requested a change to the Portfolios assigned earlier in the meeting. He would like to be taken off the Buildings & Grounds Department and requested Miller be appointed to this Department. There were no objections and the change will be made.

- A) Social Service - Working on new updates for Records; Case numbers for fuel assistance are down; Numerous County Burials.
- B) Buildings & Grounds Committee - Reported earlier in the meeting.
- C) Public Health Report - Home Health client numbers are declining.
- D) Job Development Board - A meeting is scheduled for Wednesday night.
- E) Weed Board - Need to schedule a meeting.
- F) Soils Committee - Meeting in January.
- G) Park Board - Should meet this month re- Garrison Diversion.

Bills were not available. A bills report should be ready for the next meeting.

Being there was no further business, the meeting adjourned at 10:00 A.M.

Reports Filed: Tax & Property Revenue Voucher for October 1-31, 2013; and Sheriff Department Revenue & Expenses and Civil Balance Sheet for October 2013.

ATTEST: Harris Bailey
Harris Bailey
Auditor/Administrator

Dan Thompson CHAIRPERSON
Dan Thompson
Board of Richland County Commissioners

The following claims were approved for November, 2013

PAYROLL (inclusive)	
General	185,966.71
County Highway	74,041.42
Social Services	78,580.90
911 Communications	40,176.43
County Agent	4,040.41
Veterans Service	3,935.34
Weed Officer	2,068.00
Public Health Fund	70,436.09
Drug Court	1,200.00
SEMCA	<u>7,721.44</u>
PAYROLL TOTAL	468,166.74

EXPENSES: ** Refer to
resolution records

County General	141,627.40
County Highway	128,545.09
Bridge Rep Fund	3,000.00
Road & Bridge Equip	117,000.00
Social Service	54,586.75
911 Communications	14,328.92
911 Wireless	5,272.08
Drug Court Fund	1,238.34
Water Rescue Team	96.39
County Agent	2,598.85
Veterans Service	2,230.12
Weed Control Levy	39,162.19
Public Health	26,419.26
State Medical Levy	1,070.32
Haz Chem Fund	71.24
Garrison Div	2,927.66
Domestic Violence	280.00
Twsp Share Gas & Oil	58,420.94
State Aid Dist	53,307.20
Jail Concession	542.53
Sobriety Test Fund	387.00
SEMCA	10,455.88
Sr Citizens Fund	2,834.99
Historical Society	701.01
County Agent Special	146.64

Soil Conservation	1,763.73
Water Mngt Levy	10,473.16
Joint Water Resource	3,688.60
EXPENSE TOTAL	683,176.29
TOTAL PAYROLL & EXPENSES	1,151,343.03

ATTEST: *Harris Bailey*
Harris Bailey
Auditor/Administrator

Dan Thompson CHAIRPERSON
Dan Thompson
Board of Richland County, Commissioners

There are 15 precincts in Richland County. Balloting will be held in the regular polling places as indicated below.

<u>PRECINCTS</u>	<u>POLLING PLACES</u>	<u>POLLS OPEN</u>
2637 Barrie/Helendale Twp	Walcott Lutheran Church 537 3 St, Walcott ND 58077	9:00 AM - 7:00 PM
2638 Sheyenne/Viking/Nansen/ Colfax Twp & Colfax City	Colfax Community Hall 209 Broadway St., Colfax, ND	9:00 AM - 7:00 PM
2645 Freeman/Garborg/WestEnd/Antelope/ Homestead/Wyndmere/Danton/Barney Twp & Cities of Wyndmere/Barney	Wyndmere Fire Hall 306 Cedar Ave., Wyndmere, ND	9:00 AM - 7:00 PM
2647 Liberty Grove/Grant/Dexter/Moran/ Duerr Twp & Lidgerwood City	American Legion Hall 23 Wiley Ave. N, Lidgerwood, ND	9:00 AM - 7:00 PM
2648 Belford/Brightwood/Elma Twp & Mantador City	Community Center Hankinson ND	9:00 AM - 7:00 PM
2537 Walcott Twp & Walcott City	Walcott Lutheran Church 537 3 St, Walcott ND 58077	9:00 AM - 7:00 PM
2539 Abercrombie Twp & Abercrombie City	Abercrombie Community Hall 516 Broadway, Abercrombie, ND	9:00 AM - 7:00 PM
2541 Ibsen/Mooreton Twp & Mooreton City	Mooreton Fire Hall 201 Mooreton Ave S., Mooreton, ND	9:00 AM - 7:00 PM
2546 Lamars/Devillo/Fairmount Twp & Fairmount City	Fairmount Community Center 113 Main Ave, Fairmount, ND	9:00 AM - 7:00 PM
2548 Brandenburg/Waldo/Greendale Twp & Hankinson City & Great Bend City	Community Center Hankinson, ND	9:00 AM - 7:00 PM
2549 Eagle Twp & Christine City	Christine Community Center 201 Maine Street, Christine, ND	9:00 AM - 7:00 PM
2551 Wahpeton Ward 1 & Summit Twp	Wahpeton Community Center 304 5th St. S, Wahpeton, ND	7:00 AM - 7:00 PM
2552 Wahpeton Ward 2 & Center Twp	Richland County Law Enforcement Center 413 3 Ave N, Wahpeton, ND	7:00 AM - 7:00 PM
2553 Wahpeton Ward 3 & Dwight Twp & Dwight City	Wahpeton City Hall 1900 4th St N, Wahpeton, ND	7:00 AM - 7:00 PM
2554 Wahpeton Ward 4	Wahpeton Middle School Library 1209 Loy Ave, Wahpeton ND	7:00 AM - 7:00 PM

RICHLAND COUNTY
 COMMISSIONER APPOINTMENTS
 December 2, 2013

PREFERENCE RATING

Number of Commissioners Appointed	1	WOULD PREFER
	2	WOULDN'T MIND
	3	WOULD ACCEPT
	4	WOULD NOT PREFER

2013		2014	Department/Office	Tim	Sid	Perry	Jason	Dan
T-1	(1)	T	Administration Office	2	3	4	3	1
B-3,C-2	(2)	BC	Communications/911	2	1	2	3	2
H-1	(1)	H	County Agent Office	3	3	3	1	2
M-1	(1)	M	Emergency Mgmt	2	3	2	3	2
B-2,M-7	(2)	BM	Health Department	3	3	1	3	2
C-3,T-4	(2)	CT	Highway Department	1	3	3	1	1
H-3	(1)	H	Housing Authority	4	4	3	3	4
M-11,T-9	(2)	MT	Job Development Authority	4	4	1	1	1
M-2	(1)	M	Lake Agassiz Reg. Council	4	4	1	3	4
B-1,C-1	(2)	BM	Maintenance Dept.	3	3	1	3	4
B-3,H-3	(2)	BH	Park Board	3	3	3	3	4
M-7	(1)	M	Public Health Board	2	3	1	3	2
C-12,H-2	(2)	CH	SEMCA Office	1	3	2	2	4
B-3,T-1	(2)	BT	Sheriff/Jail	1	1	2	3	1
C-3	(1)	C	Social Service Board	1	3	3	3	3
C-11,M-2	(2)	CM	Social Services	1	3	3	3	3
H-2,T-9	(2)	HT	Soils Board	4	3	4	3	1
H-3	(1)	H	SE Human Services	4	4	3	3	4
B-3	(1)	B	State's Attorney	2	1	2	3	2
H-1,M-3	(2)	HM	Tax & Property	3	4	2	3	2
T-9	(1)	T	Veterans Service	3	3	3	3	1
B-2,T-9	(2)	BT	Weed Board	4	1	3	3	1
	(34)			5	7	8	7	7

Dan Thompson

Assigned by Chairman, December 2, 2013