

**RICHLAND COUNTY BOARD OF COMMISSIONERS
AUGUST 3, 2021**

The Richland County Board of Commissioners met on August 3, 2021 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, and Rollie Ehlert. Commissioner Perry Miller joined by Speaker Phone. Others present were Administration Personnel Fossum and DelVal; State's Attorney Kummer, and Daily News Reporter Tris Anderson. Others attending portions of the meeting included Rich Slagle of Moore Engineering, and Water Resource Board Members and Staff.

A motion was made by Berseth and seconded by Berg to approve the Agenda as amended. Vote was unanimous.

A motion was made by Ehlert and seconded by Berg to approve the Minutes of meetings July 6 and July 20. Vote was unanimous.

TREASURER'S REPORT

A motion was made by Berseth and seconded by Ehlert to approve the Treasurer's Report as presented. Vote was unanimous.

KAYLA CARLSON - COVID UPDATE & STAFFING REQUEST

Covid Update -

- there are currently 11 active cases in Richland County
- 59.6% of those over 18 have received their first dose
- 57.6% are up to date on vaccination
- the CDC rating for Richland County is substantial and masking indoors is recommended for all individuals

Staffing Request -

At the budget meeting a strategic plan for a 3-part grant was presented. Requesting authorization to hire one person to fulfill the role for the fully funded grant with a sunset date of June 2023, the grant will cover office supplies, salary, travel, etc. Discussion followed:

work space - positioned at the front desk area or out in the County
hours - will be flexible, f/t to begin and then approximately 30 hrs/wk
budget - income figures were included in the proposed budget

Following discussion a motion was made by Berseth and seconded by Ehlert to authorize filling the position. Vote was unanimous.

MELISSA NEITZKE - CORRECTIONS STAFF

Neitzke reported another resignation in the Jail so the department is currently short a total of five staff members, she asked if she could be authorized overtime. Neitzke reported they are required to have a female staff on duty at all times in the Jail.

The Board discussed the staff shortages in Jail and Communications and suggested looking into a dual-role for those positions similar to surrounding Counties with both a jail and dispatch.

A motion was made by Berseth and seconded by Berg to authorize overtime for Neitzke. Vote was unanimous.

Campbell reported he attended a meeting with Ransom County last week and Ransom County is working on a contract to present to Richland County for Housing Inmates.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Engineer Sedler and Ron Hohenstern.

Bridges - Our cost share for bridge inspections is \$85,000.

Bridge 124-15.1 - The embankment is rusting out, the estimated cost to repair is \$49,000. A motion was made by Berseth and seconded by Ehlert to proceed with the bridge repair. Voting NO was Berg, the remainder voted Yes and the motion carried.

Highway Projects - Sedler gave a brief update on milling, paving and patching projects.

Shop - Sedler reported they looked at the John Deere Building in Hankinson and the estimated cost is \$5.1 million which would include demo of the inside as well as moving the Tanks, Fencing and Communication Towers.

Equipment Operator - Interviews were held last week.

Berg reported that several weeks ago he and Berseth took a tour in Helendale Twsp after receiving complaints; they toured Co Rd 4, Co Rd 2 and Co Rd 23. Berg asked if a traffic count could be done to determine how much traffic was on these roads. Sedler replied the Highway Dept has been going up there once a week, but with the dry conditions roads are in tough condition.

Fossum reported on several funding options proposed by Lincoln State Bank for funding highway equipment purchases; the Board consensus was Fossum could determine and administer the best option.

COMMITTEE REPORTS

- A) Social Services - No Report.
- B) Buildings & Grounds - Received an extension for the Boiler Grant. The estimate for the Company 1 Memorial is \$10,000. John Anderson will be relocating his office to the LEC.
- C) Public Health - The Commission received a Covid update from Carlson earlier in the meeting.
- D) JDA - Amber is working on several loans. The JPA is meeting tomorrow.
- E) Weed Board - Dan Thompson will follow-up on spraying with the Contractor.
- F) Soils Committee - No report.
- G) Park Board - No Report.
- H) Administration - No Report.

MISC/CORRESPONDENCE

A motion was made by Berg and seconded by Berseth authorizing the required signatures on the DOT Certification of Local Match for Bridge Inspection/Load Rating. Vote was unanimous.

EMERGENCY MANAGEMENT REPORT

Emergency Management Performance Grant - Received Grant Award of \$82,368.

2021 State Homeland Security Grant - Received Award Notification for \$34,228.

Multi-Hazard Mitigation Update - the Hazard Mitigation Plan is being reviewed.

2022 PRELIMINARY BUDGET

Fossum emailed a working copy of the revised preliminary budget to the Commissioners prior to the meeting for review.

Water Resource Board Member Burvee requested the Commission reconsider mill levy's for the Water Board. Burvee stated that last year they were cut to 3 mills and this year the proposed budget only includes 1 mill which would drastically affect the operation of the Water Resource District. Discussion followed, and the consensus was to include 2.75 mills in the 2022 proposed budget for the Water Resource District.

A motion was made by Berseth and seconded by Ehlert to approve 98.44 Mills for the 2022 Preliminary Budget. Vote was unanimous.

The Final Budget Hearing will be held at 8:15 A.M. on September 7.

MISC/CORRESPONDENCE continued

A motion was made by Berg and seconded by Campbell to approve the payment of bills. Vote was unanimous.

UPCOMING MEETINGS

August



- 4 JPA Meeting
- 10 State Equalization Meeting
- 17 Commission Meeting

September

- 7 Commission Meeting
- 13 Park Board Meeting
- 14 Housing Authority
- 21 Commission Meeting

Being there was no further business the meeting adjourned at 9:33 A.M.

Reports Filed: Tax & Property Department Revenue Voucher June 1-30, 2021.
Sheriff Department - Revenue and Expenses for June 2021.

ATTEST:   CHAIRPERSON
Sandy Fossum Tim Campbell
Auditor/Administrator Board of Richland County Commissioners

The following claims were approved for July, 2021.


PAYROLL (inclusive)	
General	247,121.03
County Highway	92,962.61
911 Communications	48,127.29
County Agent	5,537.57
Veterans Service	7,858.94
Weed Officer	3,217.00
Public Health Fund	86,991.63
Income Maintenance	44,227.46
Foster Care	16,679.70
Child Protective Svc	31,298.09
Parent Aid	3,100.70
Family Soc Worker	9,280.72
Social Services	10,668.00
In-Home Care	17,630.42
Admin Support	11,176.94
HSZ Board	750.00
PAYROLL TOTAL	636,628.10

EXPENSES: ** Refer to resolution records

County General	407,997.08
County Highway	903,008.53
Bridge Repl Fund	3,111.43
Road & Bridge	10,000.00
911 Communications	27,261.36
NDRIN	6,660.55
Cap Improvement Fd	1,725.00
Special Resp Team	129.95
K-9 Dog Donations	6,000.00
County Agent	2,542.07
Veterans Service	3,525.90
Weed Control Levy	33,962.04
Public Health	43,498.21
Income Maintenance	17,002.04
Foster Care	3,726.98
Child Protective Svc	10,313.53
Parent Aid	1,881.17
Family Soc Worker	4,224.68
Social Services	3,180.07
In-Home Care	10,540.30
Admin Support	5,229.53
HSZ Board	215.91
Safety Permanency Fd	752.61
Unallow Fed Costs	56.00

General Assistance	752.29
State Medical Levy	558.89
FEMA Disaster Reimb	111,351.72
Garrison Div	558.89
Domestic Violence	385.00
Jail Concession	1,724.68
SEMCA	800.80
Diversion Settlement	5,000.00
ND Inc Tax Withholding	16,311.59
Sr Citizen Fund	558.89
Historical Society	139.73
Co Agent Special	73.15
Soil Cons District	528.46
Water Mngt Levy	1,714.75
Joint Water Resource	838.29
EXPENSE TOTAL	1,647,842.07

TOTAL PAYROLL & EXPENSES **2,284,470.17**

ATTEST: 
 Sandy Fossum
 Auditor/Administrator

 CHAIRPERSON
 Tim Campbell
 Board of Richland County Commissioners