

**RICHLAND COUNTY BOARD OF COMMISSIONERS
AUGUST 17, 2021**

The Richland County Board of Commissioners met on August 17, 2021 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Perry Miller. Others present were Administration Personnel Fossum and DeVal; State's Attorney Kummer, and Daily News Reporter Tris Anderson. Others attending portions of the meeting included Mechelle Olsen County HR, Water Resource Staff Zentgraf and Anderson, and Rich Slagle of Moore Engineering.

A motion was made by Berg and seconded by Miller to approve the Agenda as amended. Vote was unanimous.

A motion was made by Ehlert and seconded by Miller to approve the Minutes of Budget Meetings July 20 and July 21. Vote was unanimous.

Berseth entered the meeting at this time.

TREASURER'S REPORT - SIGNATURE CARD UPDATE

Erickson requested the Board authorize a change to a bank signature card for the Jail Turn Key Concession Fund Account.

A motion was made by Ehlert and seconded by Berg to change the authorized signature Card at the Bank for the Jail Turn Key Concession Account from the County Treasurer and Deputy Treasurer to Sheriff Leshovsky and Chief Corrections Officer Neitzke. Vote was unanimous.

JOHN ANDERSON - MONUMENT APPROVAL

Anderson requested authorization to start construction of a new monument for the 1st Infantry of North Dakota. The estimated cost is \$2600 for the concrete and \$5856 for the masonry.

A motion was made by Berseth and seconded by Ehlert to proceed with the monument project. Vote was unanimous.

KAYLA CARLSON - DIRECTOR OF NURSING POSITION

Carlson requested authorization to advertise and fill the Director of Nursing position. The current Director of Nursing has accepted the recently advertised Health Equity Position which will leave the Director of Nursing position vacant.

Discussion followed, Ehlert suggested waiting until the Eide Bailly Consulting Study is finished.

A motion was made by Berg and seconded by Miller to advertise and fill the Director of Nursing Position. Voting NO were Ehlert, Miller and Berseth. Motion Failed.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Engineer Sedler and Ron Hohenstern.

Break-in at Hankinson Shop - Over the weekend there was a break-in at the Hankinson Shop; \$5,000 - \$10,000 worth of tools were stolen as well as a catalytic convertor.

Co Rd 2 - will be completed by tomorrow and will be striped in the next two weeks.

New Hankinson Shop - Will look into possible grant funds to help with the mechanical portion.

Equipment Operator - Lyle Minar has accepted the position.

MISC/CORRESPONDENCE

A motion was made by Miller and seconded by Ehlert to approve a Contract with NDSCS for Communication Services, Remote Terminal Server Provider Service. Vote was unanimous.

A motion was made by Berseth and seconded by Ehlert to approve the payment of \$2,000 reimbursement to the City of Lidgerwood to help with the demolition cost of a tax foreclosed property. (Parcel 47-0001-03237.000). Vote was unanimous.

Fossum reminded the Commission that they had suggested meeting with the Water Resource Board on a more regular basis. After brief discussion it was the consensus of the Commission that two Water Board members should come to Commission Meetings quarterly to provide a Department Report.

EIDE BAILLY CONSULTING - EFFICIENCY STUDY

Shelley Earsley distributed a proposal for a Business Process Assessment and Staffing Level Analysis which will help the County determine where optimization can be used to improve efficiency, streamline operations and validate the staffing levels that support departmental processes. The expected fees for consulting services is \$69,500 and the estimated timeline is 6-8 weeks.

Discussion followed and included:

- is a RFP necessary due to the dollar amount
- experience with Government agencies
- requesting Government agency references

A motion was made by Berseth and seconded by Miller to approve the proposal from Eide Bailly Consulting for an Efficiency Study. Voting NO were Campbell and Berg. The remainder Voted Yes and the motion carried.

VOGEL LAW FIRM/CAM LEEDAHL - HELENDALE PRIVATE DRAIN

Jordan Weir of Vogel Law Firm stated he and Cam Leedahll requested time on the Agenda to address any questions or concerns the Board has before they come back to the Board with a Formal Request for a Permit.

Weir reported there have been several preliminary conversations with Commissioners Ehlert and Berseth, Engineer Sedler and State's Attorney Kummer whose major concerns were:

- if the LLC falls apart; the solution - the LLC will implement an agreement to assess against the land
- crossing the highway; the solution - will have liability insurance and carry the County as an additional insured

Weir explained they will have an Agreement and Policy Manual completed prior to the formal request for a Permit from the County.

MISC/CORRESPONDENCE continued

- Fossum reminded the Board the NDACo Annual Conference is scheduled for October 3-5. (Fossum and Berseth attending).
- Fossum will contact the State regarding financing for the Hankinson Shop and will try to have information available for the next meeting.

UPCOMING MEETINGS

September

- 7 Commission Meeting
- 21 Commission Meeting

October

- 3-5 NDACo Annual Conference
- 6 Commission Meeting (Wednesday due to Annual Conferences)
- 19 Commission Meeting

Being there was no further business the meeting adjourned at 9:20 A.M.

ATTEST: Sandy Fossum Tim Campbell CHAIRPERSON
Sandy Fossum Tim Campbell
Auditor/Administrator Board of Richland County Commissioners