

**RICHLAND COUNTY BOARD OF COMMISSIONERS**  
**SEPTEMBER 15, 2020**

The Richland County Board of Commissioners met on September 15, 2020 at the Richland County Law Enforcement Center with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Hage and DeVal; State's Attorney Kummer and a Daily News Reporter.

A large group of visitors was in attendance.

Chairman Berg announced several amendments to the Agenda - James Haugen would like to discuss the Water Board budget and Jill Breuer would like to discuss staffing concerns. A motion was made by Berseth and seconded by Thompson to approve the Agenda. Vote was unanimous.

The meeting was called to order at 8:00 A.M.

**BUDGET HEARING**

Hage reported budget information was emailed to the Commissioners for review prior to today's meeting with the adjustments made, as requested by the Board at a previous meeting.

Water Board Member James Haugen expressed concern with the Commission considering budgeting 3 mills for the Water Resource District; the Water Board has requested 4 mills in their budget and a large portion of this is used for snagging & clearing which benefits the County.

Following lengthy discussion, Berg summarized that mills could possibly be increased again next year, this was not permanent, cuts were made in other areas also, this year was a difficult situation.

John Dyste, Hankinson Grocery Store Owner - voiced concerns with his valuation increasing 70%, his taxes went from \$6,000 to \$10,000 in one year. He asked why mills haven't been adjusted; the Rural ND Grocery industry is struggling to keep stores in communities and now he is seeing a \$4,000 tax increase.

County Tax Director Fossum replied that Hankinson City contracted the County Assessors Office to assess all Commercial Properties, and it had been 10-15 years since these properties had last been assessed. Fossum will provide Dyste with information on the Abatement Process.

Bob Wurl, Lincoln State Bank and Hankinson Community Development Corp - commented that in rural communities, both commercial properties and residential properties, the cost to build is not what the market value is. He also stated that the Bank saw the same increase as the grocery store.

Jill Breuer, Communications Supervisor - commented that she has been unable to fill a staff vacancy in her Department; Salary is behind Wilkin County by \$2.00. Interviews were done in June and letters were sent to candidates for testing in September however no one showed up for the testing. She has sent out a survey to see what others pay. The position is being re-advertised.

Hage reported that she and Breuer discussed the possibility of hiring part-time staff with a benefit package.

Berg recommended Breuer come back before the Board when additional information is available on the salary survey.

A motion was made by Ehlert and seconded by Berseth to approve the 2021 Budget as presented. Vote was unanimous.

A motion was made by Berseth and seconded by Ehlert to approve the intent of a one time payment to employees, Absent the Commissioners, for an increase in insurance costs. The final payment amount and date will be determined when the increase amount is known. Vote was unanimous.

#### **JUDGE CRUFF - OPENING OF THE COURTHOUSE**

Judge Cruff reported it was a hardship for the Clerks office on Monday's with the Courthouse doors being locked. He requested the Board consider unlocking the North Door on Monday's for Court.

Following lengthy discussion, a motion was made by Berseth and seconded by Ehlert to have the North door of the Courthouse unlocked on Monday's with specific signage. Voting NO was Campbell, the remainder Voted Yes and the motion carried.

#### **MISC/CORRESPONDENCE**

- Correspondence from FEMA re- flood plain management regulations

**HIGHWAY DEPARTMENT**

Engineer Sedler reported the following:

- CR 8 will be closed from noon today through Saturday to install a box culvert
- graveling is basically done, may do some spot graveling with any gravel left
- will do more gravel crushing next year
- CR 3 North of Barney 5 miles, the road is falling in - estimate \$10,000 to repair

Being there was no further business the meeting adjourned at 9:40 A.M.

ATTEST: Leslie Hage  
Leslie Hage  
Auditor/Administrator

Sid Berg CHAIRPERSON  
Sid Berg  
Board of Richland County Commissioners

**SCHEDULE OF FUND ACTIVITY**  
**ARISING FROM CASH TRANSACTIONS**  
 Budget for the Year Ended December 31, 2021

Richland County

Richland County

Description of Fund	PROJECTED					BUDGETED
	Fund Balance Jan 1, 2021	Revenues	Transfer In	Transfer Out	Expenditures	Fund Balance Dec. 31, 2021
<b>GENERAL FUND</b>	\$3,658,271.99	\$7,845,611.00	\$264,000.00	\$2,489,900.00	\$6,521,817.00	\$2,756,165.99
<b>TOTAL SPECIAL REVENUE FUNDS</b>	\$3,515,550.62	\$9,213,526.00	\$4,436,600.00	\$2,479,100.00	\$11,953,419.30	\$2,733,157.32
<b>CAPITAL IMPROVEMENTS FUND</b>	\$378.87	\$731,657.00	\$532,400.00	\$264,000.00	\$1,000,000.00	\$435.87
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	\$8,638,450.41	\$31,428,653.00	\$0.00	\$0.00	\$31,431,216.00	\$8,635,887.41
<b>GRAND TOTALS ALL FUNDS - 2020</b>	\$15,812,651.89	\$49,219,447.00	\$5,233,000.00	\$5,233,000.00	\$50,906,452.30	\$14,125,646.59
<b>SPECIAL REVENUE FUND</b>						
DSR ADMINISTRATIVE	\$0.00					\$0.00
COUNTY HIGHWAY DISTRICT	\$782.73	\$2,696,343.00	\$2,660,100.00	\$569,000.00	\$4,787,693.00	\$532.73
BRIDGE REPLACEMENT FUND	\$388.83	\$0.00	\$375,000.00		\$375,000.00	\$388.83
ROAD & BRIDGE EQUIPMENT	\$52.03	\$10,000.00	\$194,000.00		\$203,716.00	\$336.03
15 MILL ROAD	\$2,016,906.22	\$1,616,830.00	\$0.00	\$1,910,100.00	\$200,000.00	\$1,523,636.22
HUMAN SERVICE ZONE	\$312,784.00	\$2,613,959.00	\$0.00	\$0.00	\$2,613,959.00	\$312,784.00
EMERGENCY ASSISTANCE	\$4,105.88	\$1,500.00			\$1,500.00	\$4,105.88
EMERGENCY FUND	\$164,102.25	\$0.00		\$0.00	\$0.00	\$164,102.25
911 COMMUNICATIONS	\$538.11	\$530,000.00	\$521,000.00		\$1,050,988.00	\$550.11
911 WIRELESS	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
NDRIN FEES	\$36,205.60	\$16,000.00	\$0.00	\$0.00	\$10,571.00	\$41,634.60
CIVIL ASSET FORFEITURE	\$35,475.39	\$5,000.00			\$3,000.00	\$37,475.39
SPECIAL ASSESSMENT CO PROPERTY	\$0.00	\$0.00			\$0.00	\$0.00
DRUG COURT FUND	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00

**SCHEDULE OF FUND ACTIVITY  
ARISING FROM CASH TRANSACTIONS**

Richland County

Budget for the Year Ended December 31, 2021

Richland County

Description of Fund	PROJECTED					BUDGETED
	Fund Balance Jan 1, 2021	Revenues	Transfer In	Transfer Out	Expenditures	Fund Balance Dec. 31, 2021
WATER RESCUE FUND	\$5.04	\$0.00	\$2,000.00		\$2,000.00	\$5.04
SPECIAL RESPONSE TEAM	\$43.05	\$500.00	\$2,000.00		\$2,500.00	\$43.05
COUNTY AGENT FUND	\$129,739.91	\$85,393.00			\$166,844.00	\$48,288.91
VETERAN SERVICE FUND	\$12,696.40	\$159,335.00			\$147,344.00	\$24,687.40
VETERAN ASSISTANCE FUND	\$0.00	\$1,500.00			\$1,500.00	\$0.00
WEED CONTROL LEVY	\$83,946.29	\$241,095.00	\$0.00	\$0.00	\$310,221.00	\$14,820.29
PUBLIC HEALTH FUND	\$141,127.29	\$451,267.00	\$460,000.00		\$948,729.00	\$103,665.29
HOME HEALTH FUND	\$35.91	\$199,900.00	\$222,500.00		\$412,235.50	\$10,200.41
FAMILY PLANNING PROGRAM FUND	\$48,220.34	\$117,000.00	\$0.00		\$126,406.80	\$38,813.54
WIC PROGRAM FUND	\$1,285.61	\$79,344.00			\$79,344.00	\$1,285.61
HAZCHEM FUND	\$12,500.09	\$4,300.00			\$2,500.00	\$14,300.09
FEMA DISASTER REIMB.	\$79,745.49	\$0.00			\$0.00	\$79,745.49
JAIL CONCESSION FUND	\$49,107.78	\$20,000.00			\$36,500.00	\$32,607.78
SOBRIETY TEST FUND	\$31,409.48	\$24,000.00			\$22,000.00	\$33,409.48
COUNTY PARK FUND	\$0.00	\$0.00		\$0.00	\$0.00	\$0.00
JOB DEVELOPMENT AUTHORITY	\$352,565.99	\$337,760.00			\$446,368.00	\$243,957.99
SHERIFF-COUNTERACT FUND	\$0.00	\$0.00	\$0.00		\$0.00	\$0.00
COUNTY AGENT SPECIAL ACCOUNT	\$1,780.91	\$2,500.00			\$2,500.00	\$1,780.91
<b>TOTAL SPECIAL REVENUE FUNDS</b>	<b>\$3,515,550.62</b>	<b>\$9,213,526.00</b>	<b>\$4,436,600.00</b>	<b>\$2,479,100.00</b>	<b>\$11,953,419.30</b>	<b>\$2,733,157.32</b>
<b>TRUST &amp; AGENCY FUNDS</b>						
STATE MEDICAL LEVY FUND	\$510.49	\$102,300.00			\$102,300.00	\$510.49
GAME & FISH LICENSE FUND	\$0.00	\$0.00			\$0.00	\$0.00
THREE RIVERS CRISIS	\$0.00	\$3,900.00			\$3,900.00	\$0.00
GARRISON CONSERVATION DISTRICT	\$510.49	\$103,142.00			\$103,142.00	\$510.49
DOMESTIC VIOLENCE FUND	\$70.00	\$1,000.00			\$1,000.00	\$70.00

**SCHEDULE OF FUND ACTIVITY**  
**ARISING FROM CASH TRANSACTIONS**  
 Budget for the Year Ended December 31, 2021

Richland County

Richland County

Description of Fund	PROJECTED					BUDGETED
	Fund Balance Jan 1, 2021	Revenues	Transfer In	Transfer Out	Expenditures	Fund Balance Dec. 31, 2021
TOWNSHIP SHARE GAS & OIL TAXES	\$0.00	\$219,830.00			\$219,830.00	\$0.00
TELECOMMUNICATIONS TAX FUND	\$0.00	\$185,292.00			\$185,292.00	\$0.00
STATE AID DIST.(PP&ST REV)	\$0.00	\$132,310.00			\$132,310.00	\$0.00
SEMCA PROGRAM FUND	\$11,693.49	\$70,000.00			\$70,000.00	\$11,693.49
ND STATE INCOME TAX W/H	\$12,875.96	\$61,500.00			\$61,500.00	\$12,875.96
SENIOR CITIZENS FUND	\$510.49	\$205,601.00			\$205,601.00	\$510.49
HISTORICAL SOCIETY FUND	\$127.67	\$26,855.00			\$26,855.00	\$127.67
SOIL CONSERVATION DISTRICT	\$510.49	\$103,423.00			\$103,423.00	\$510.49
WATER MANAGEMENT LEVY FUND	\$2,042.06	\$324,675.00			\$324,675.00	\$2,042.06
JOINT WATER RESOURCE FUND	\$786.94	\$154,575.00			\$154,575.00	\$786.94
ESTIMATED REAL ESTATE TAX	\$1,350.35	\$25,000.00			\$25,000.00	\$1,350.35
CURRENT TAX HOLDING FUND	\$8,502,563.00	\$8,500,000.00			\$8,502,563.00	\$8,500,000.00
TAX PROTEST FUND	\$0.00	\$0.00			\$0.00	\$0.00
PAYROLL DEDUCTION HOLDING FUND	\$0.00				\$0.00	\$0.00
CITY FUND ACCOUNTS	\$23,017.47	\$4,408,000.00			\$4,408,000.00	\$23,017.47
PARK DISTRICT ACCOUNTS	\$2,669.77	\$797,200.00			\$797,200.00	\$2,669.77
SCHOOL DISTRICT ACCOUNTS	\$55,037.33	\$11,741,000.00			\$11,741,000.00	\$55,037.33
TOWNSHIP FUND ACCOUNTS	\$8,649.75	\$1,920,050.00			\$1,920,050.00	\$8,649.75
COUNTY DRAIN ASSESSMENTS	\$9,265.22	\$1,294,000.00			\$1,294,000.00	\$9,265.22
FIRE DISTRICT ACCOUNTS	\$4,574.81	\$807,400.00			\$807,400.00	\$4,574.81
AMBULANCE DISTRICT ACCOUNTS	\$1,684.63	\$241,600.00			\$241,600.00	\$1,684.63
VECTOR DISTRICTS ACCOUNTS	\$0.00	\$0.00			\$0.00	\$0.00
<b>TOTAL TRUST &amp; AGENCY FUNDS</b>	<b>\$8,638,450.41</b>	<b>\$31,428,653.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,431,216.00</b>	<b>\$8,635,887.41</b>

**County of Richland  
2020-2021 Maximum Levy Worksheet - For Tax Year 2020**

**TAXING DISTRICT      COUNTY**

<u>Levy No.</u>			<u>2019</u>
1201	GENERAL	58.75 MILLS	57.50
1204	HIGHWAY LEVY	10.00 MILLS	10.00
1208	CAPITAL PROJECTS	1.00 MILLS	
1210	EMERGENCY	MILLS	
1212	15 MILL ROAD	15.00 MILLS	15.00
1213	VETERAN SERVICES	1.50 MILLS	1.50
1214	COUNTY AGENT	0.75 MILLS	1.50
1216	HISTORICAL SOCIETY	0.25 MILLS	0.25
1219	JOB DEVELOPMENT	2.00 MILLS	2.75
1221	SENIOR CITIZENS	1.00 MILLS	1.00
1227	SPECIAL ASSMT	MILLS	
1258	WEED CONTROL LEVY	1.50 MILLS	2.00
1264	WATER RESOURCE	3.00 MILLS	3.25
1265	JOINT WATER	1.50 MILLS	1.50
	TOTAL COUNTY MILLS	<u>96.25</u> MILLS	<u>96.25</u>
2301	SOIL DISTRICT	0.94 MILLS	1.00
1101	GARRISON DISTRICT	1.00 MILLS	1.00
1001	STATE MEDICAL LEVY	<u>1.00</u> MILLS	1.00
		<b><u>99.19</u> TOTAL 2019 MILLS LEVIED</b>	<b><u>99.25</u></b>

**-0.06**

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