

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
January 22, 2019

The Richland County Water Resource Board ("RCWRB") met January 22, 2019 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: Don Moffet and Robert Rostad

Minutes

The December 20, 2018 and January 11, 2019 minutes were presented. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve the December 20, 2018 and January 11, 2019 minutes as presented. The motion carried unanimously.

Financial Matters

- December 2018 Financial Reports- A motion was made by Mgr. Haugen and seconded by Mgr. Burvee to accept the December 2018 financial reports as presented. The motion carried unanimously.

- Bremer Bank Letter of Credit- 110% of the District's securities totaled \$6,077,016.21 on December 31, 2018; the existing Letter of Credit, in the amount of \$7,900,000, adequately covers the District's funds.

- 2018 Year End Financial Reports- The 2018 year end financial reports were presented to the Board. Upon review, a motion was made by Mgr. Burvee and seconded by Mgr. Haugen to accept the reports as presented. The motion carried unanimously.

- Vouchers**- Vouchers for the month of January 2019 were presented for the Board's review and approval. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve Vouchers #17967 through #17991 and the electronic funds transfer for the IRS payment. The motion carried unanimously.

Zach Herrmann and Gabe Bladow, of Houston Engineering, met with the Board to discuss the following projects:

- Proj #7 Reconstruction**- The engineers discussed various aspects of the reconstruction project with the Board before the landowner meetings scheduled for January 31, 2019. (Meetings with landowners are to explain the project and acquire rights-of-way.) Advertisement for bids is tentatively scheduled for February 8th; bid opening is tentatively scheduled for March 5th.

The North Dakota State Water Commission ("ND SWC") cost share agreement for the reconstruction project was presented to the Board. A motion was made by Mgr. Haugen and seconded by Mgr. Burvee authorizing Chr. Friskop to execute the ND SWC Agreement for the Proj #7 reconstruction. The motion carried unanimously. (RCWRD #17-016)

- Proj #31 Reconstruction**- The engineers presented the Board with a preliminary improvement evaluation for the feasibility of reconstructing Proj #31 in the SE1/4 Section 21 and E1/2 Section 28, Devillo Township. Upon conclusion of the report, consensus was to meet with the landowners along the affected area to discuss the reconstruction and inquire about additional rights-of-way that would be needed to complete the project. (RCWRD #18-022)

The meeting with Houston Engineering concluded at this time.

Mike Bassingthwaite, of Interstate Engineering, met with the Board to discuss the following projects:

●**Proj #5**- Mr. Bassingthwaite reviewed his January 2, 2019 report with the Board regarding culvert sizing for the replacement of a field approach culvert located in the NECR Section 1, Colfax West. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to replace the existing approach culvert with a 60 inch cmpa. Work assigned to JBX. The motion carried unanimously. Mr. Johnson was directed to contact the landowner regarding placement of the approach (moving the approach south). (RCWRD #18-010)

●**Proj #12**- Mr. Bassingthwaite reviewed his December 28, 2018 report with the Board regarding the request of Rudy Dotzenrod and group (Appl #18-031) to lower the legal drain on the north and east sides of Section 15, Freeman Township. The request also included lowering four culverts along this route. The Managers directed a meeting be scheduled with the applicants to discuss the the engineer's findings and how to proceed.

The meeting with Mr. Bassingthwaite concluded at this time.

2019 Legislative Matters and North Dakota Water Users Association ("NDWUA") Conference Call

Discussion was held regarding two drain tile bills, SB 2220 (Modification to Current Law) and HB 1514 (Repeal Drain Tile Permitting Law). The Managers joined the NDWUA conference call. Several bills were discussed, including SB 2020, 2275, 2090, 2220, 2293, HB 1514, 1086, 1087, and 1192.

Mail:

- 1.) Richland County Commission- Minutes of the November and December 2018 meetings.
- 2.) Mike Dwyer- Copy of Mr. Dwyer's letter of resignation as Executive Vice President of the NDWUA. Mr. Dwyer resigned from his position due to being elected to the North Dakota Senate.
- 3.) North Dakota State Engineer's Office- Temporary Water Permit #ND2018-19187, issued to Cargill, Inc. Point of Diversion: Section 7, Dwight West; Total Quantity of Water: 10.0 Acre-Feet; Maximum Withdrawal Rate: 3,000 GPM.
- 4.) Minnesota Department of Natural Resources ("MN DNR")- Notice of Completion of the Fargo-Moorhead Flood Risk Management Project Supplemental Environmental Impact Statement Record of Decision and Permit Decision. The MN DNR approved the application permit (with multiple conditions).

2019 Engineering Contracts

The 2019 EJCDC Task Order Engineering Contracts with Houston Engineering, Interstate Engineering, and Moore Engineering were presented to the Board. A motion was made by Mgr. Burvee and seconded by Mgr. Haugen to approve all agreements as presented. The motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 1:25 PM.

Respectfully submitted,

Monica Zentgraf
Monica Zentgraf
Secretary

Gary Friskop
Gary Friskop
Chairman of the Board