

RICHLAND COUNTY WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
July 7, 2020

The Richland County Water Resource Board ("RCWRB") met July 7, 2020 at 8:00 AM at the Richland County Courthouse.

THOSE PRESENT: Managers Arv Burvee, Mark Fahsholz, Gary Friskop, James Haugen, Don Moffet, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: None

### **Approval of Agenda**

A motion was made by Mgr. Moffet, seconded by Mgr. Burvee, and unanimously carried to approve the order of the agenda as presented.

### **Minutes**

The June 23 and June 30, 2020 minutes were presented. A motion was made by Mgr. Haugen, seconded by Mgr. Fahsholz, and unanimously carried to approve the June 23 and June 30, 2020 minutes as presented.

### **Financial Matters**

●**June 2020 Financial Reports**- A motion was made by Mgr. Burvee and seconded by Mgr. Moffet to accept the June 2020 financial reports as presented. Upon roll call vote, the motion carried unanimously.

●**Bremer Bank Letter of Credit**- 110% of the District's securities totaled \$7,497,843.09. Bremer Bank's Letter of Credit in the amount of \$8,000,000 adequately covers the District's funds.

### **Mail**

- 1) North Dakota Water Users Association- Schedule of virtual training and educational presentations for the Managers.
- 2) North Dakota State Water Commission- Schedule for 2020 Commissioner-hosted basin meetings.
- 3) Bliss Law Firm, LLC- Conversion to electronic filing format. E-copies of the RCWRD's documents will be retained by Bliss Law Firm.

### **Applications**

Appl #20-029, Allen Ward: SE1/4 Section 20, Ibsen Township- A motion was made by Mgr. Fahsholz and seconded by Mgr. Burvee to defer Drain Tile Appl #20-029 pending the 30 day notice to downstream landowners. Upon roll call vote, the motion carried unanimously.

### **Technician's Report**

Mr. Johnson provided the following reports:

●**Proj #31**

Wayne Anderson Appl #19-055- Mr. Anderson requested the two 18 inch inlet culverts in the N1/2 Section 28, Summit West Township, be lowered a maximum of one foot. Mr. Johnson reported Mrs. Anderson signed the NRCS 026 waiver form in lieu of providing the District with the NRCS wetland determination certification forms. A motion was made by Mgr. Burvee and seconded by Mgr. Fahsholz to approve replacing the two existing culverts with two new culverts of the same size and length, placed a maximum of one foot below the current elevation. Project assigned to Ehlert Excavating, Inc. Upon roll call vote, the motion carried unanimously.

●**Proj #62**

Secretary-Treasurer Zentgraf reported Mr. and Mrs. Rick Bladow signed and returned the Access Agreement to the District for the placement of a boat dock across Proj #62 in the NE1/4 Section 21, Abercrombie West Township. The

Agreement was presented to the Managers for the Chairman's signature. A motion was made by Mgr. Haugen and seconded by Mgr. Moffet authorizing Chr. Friskop to sign the Access Agreement as presented. Upon roll call vote, the motion carried unanimously. The Agreement will be recorded in the Richland County Deeds Office. (RCWRD #20-013)

- Proj #95

Site #468; SW1/4 Section 31, Ibsen Township- Korey Skovholt contacted the Office regarding water breaking out of the legal drain and flowing across parts of his field before re-entering the channel. Mr. Johnson provided drone photos of the area showing the breakouts. Discussion followed regarding possible contributing factors including encroachment into the Proj #95 right-of-way (as it appears in the photos), the ditch bank having been lowered as a result of the farming practice, and/or sediment in the channel.

Appl #20-030 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Fahsholz authorizing Interstate Engineering to survey both sides of the channel in the S1/2 Section 31, Ibsen Township, to determine the drain right-of-way line and crop line after the crop has been harvested. Interstate Engineering to notify the landowners before entering onto the property. Upon roll call vote, the motion carried unanimously.

- Drain Inspections

Mr. Johnson reported all spring drain inspections have been completed.

- Contractor Update

Mr. Johnson provided a brief update on projects the contractors are currently working on.

### **Video Conference Equipment**

Secretary-Treasurer Zentgraf suggested the District consider purchasing equipment for virtual conferencing due to potential COVID-19 issues this fall and for use during inclement winter weather conditions. Board consensus was for Mr. Johnson to investigate options available.

### **2021 Budget**

The Secretary-Treasurer presented the District's final 2021 budget to the Managers. Upon review, a motion was made by Mgr. Fahsholz and seconded by Mgr. Burvee to approve the 2021 budget as presented and to authorize Chr. Friskop to sign a revised letter to Richland County requesting \$420,000 for 2021. Upon roll call vote, the motion carried unanimously.

### **Adjournment**

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 10:40 AM.

Respectfully submitted,

*Monica Zentgraf*  
Monica Zentgraf  
Secretary

*Gary Friskop*  
Gary Friskop  
Chairman of the Board