

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
June 26, 2018

The Richland County Water Resource Board (RCWRB) met June 26, 2018 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, Gary Friskop, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: None

Minutes

The June 19, 2018 minutes were presented. A motion was made by Mgr. Rostad and seconded by Mgr. Moffet to approve the June 19, 2018 minutes as presented. The motion carried unanimously.

Financial Matters

- Bremer Bank Letter of Credit- The existing Letter of Credit (in the amount of \$7,000,000) adequately covers the District's funds as 110% of the District's securities totaled \$6,595,774.74 on May 31, 2018.

- Vouchers- Vouchers for the month of June 2018 were presented for the Board's review and approval. A motion was made by Mgr. Burvee and seconded by Mgr. Moffet to approve Vouchers #17797 through #17816 and the electronic funds transfers for the IRS and Job Service payments. The motion carried unanimously.

Mail

- 1.) State of North Dakota- Copy of Solicitation of Views letter sent to various state agencies for Helendale Private Drain, LLC state application #S-2127. (Helendale #13-088)

Proj #14 Reconstruction

As reported at the June 19, 2018 meeting, patching is needed at all sites on County Road #4, in the N1/2 Sections 35, 34, 33, and 32, Viking Township, where inlet culverts were installed (as part of the Proj #14 reconstruction). The total bid is \$38,864.82. The Assistant County Engineer wanted to wait until the spots settled before laying asphalt; settling has occurred and the work needs to be done. A motion was made by Mgr. Haugen and seconded by Mgr. Burvee to accept Serocki Excavating's bid for \$38,864.82 to patch County Road #4. The motion carried unanimously. (RCWRD #11-001)

North Branch Antelope Creek Watershed RCPP Study

The agreement extending the North Branch Antelope Creek Watershed RCPP Study was presented to the Board. The period of performance was extended to September 30, 2019. It was noted that no additional extensions will be granted. A motion was made by Mgr. Moffet and seconded by Mgr. Rostad authorizing Chr. Friskop to sign the agreement. The motion carried unanimously. (RCWRD #16-017)

Beaver Dams

Several beaver have been trapped by Animal Damage Control and the dams need to be removed in the NE1/4 Sections 16 and 20 and culverts need to be cleaned out in the NW1/4 Section 21, all in Mooreton Township. A motion was made by Mgr. Rostad and seconded by Mgr. Burvee authorizing JBX to remove the beaver dams and open the plugged culverts as reported. The motion carried unanimously.

Fargo-Moorhead Metropolitan Flood Risk Management Project

The Office is waiting for the comment letter being prepared for the RCWRD by Rinke-Noonan Law Firm regarding the Minnesota Department of Natural

Resources (Mn DNR) comment period for the permit application for Dam Safety-Construction, Culvert Construction/Modification/Replacement, Channelization/Realignment in Clay County. The permit is required for the Fargo-Moorhead Metropolitan Area Flood Risk Management Project. The deadline to submit comments to the Mn DNR is July 6, 2018. Because the RCWRB is not meeting July 3, a motion was made by Mgr. Burvee and seconded by Mgr. Haugen authorizing Chr. Friskop to review and sign the comment letter. The motion carried unanimously.

Moore Engineering

Chad Engels, of Moore Engineering, met with the Board. Mr. Engels thanked the Board for the hydraulic study assignments; the studies should be completed within the next few weeks.

Mr. Engels also provided an update on the recent meeting with Representative Jim Schmidt, Chairman of the Water Topics Committee, regarding legislative matters for the upcoming session. Issues being worked on include funding for water projects, snagging and clearing, and elimination of the economic analysis requirement for funded projects.

Technician's Report

Mr. Johnson provided the following drain inspection reports:

•Proj #5(37)

Site #342: NE1/4 Section 13, Walcott West- Erosion on field side of drain bank. Considerable discussion was held about repairing or reconstructing the ditch bank.

Damon DeVillers and Mike Bassingthwaite, of Interstate Engineering, joined the meeting. Mr. Bassingthwaite reminded the Board the N1/2 Section 13 has been monitored for several years as it has been showing signs of deterioration. The Managers will give the matter further consideration after the scheduled meeting with Mr. DeVillers and Mr. Bassingthwaite.

Interstate Engineering

Damon DeVillers and Mike Bassingthwaite met with the Board to discuss Interstate Engineering's relationship with the RCWRD. Mr. Bassingthwaite posed the question to the Board of how he could provide better engineering and communication services to the Board. Status updates will be provided to the Board via email. Mr. Bassingthwaite encouraged the Managers to contact him with any questions they may have on a project. A checklist of tasks to be completed for large projects (i.e. reconstructions) will be developed with timelines for completion of the tasks.

Questions were fielded by Mr. Bassingthwaite regarding the North Branch Antelope Creek Watershed RCPP study.

Technician's Report Continued

•Proj #5(37)

Site #342: Discussion resumed regarding repairing or reconstructing the N1/2 Section 13, Walcott West. Funding constraints were also addressed. A motion was made by Mgr. Rostad and seconded by Mgr. Haugen to secure a recommendation and cost estimate from Interstate Engineering for repairing or reconstructing the N1/2 Section 13, Walcott West. The motion carried unanimously. (RCWRD #18-010)

Proj #7 Reconstruction

Zach Herrmann and Gregg Thielman, of Houston Engineering, met with the Board to discuss engineering services for the reconstruction of Proj #7. A detailed estimate for the remaining design engineering services and all construction engineering was reviewed with the Board. A motion was made by Mgr. Haugen and seconded by Mgr. Moffet to proceed with engineering services for the Proj #7

reconstruction through Houston Engineering, per Option #1. The motion carried unanimously. The following tentative timelines were proposed: late August meeting with adjacent landowners, right-of-way acquisition meetings with individual landowners after harvest, and late January bid opening. (Timelines are dependent upon the amount of hydraulic and hydrology data available from Interstate Engineering.) Office Staff will contact Legal Counsel about an engineering contract. (RCWRD #17-16)

Technician's Report Continued

•Proj #55

Site #51: NWCR Section 4, Summit East- Two 90 inch x 66 foot cmps rusted out. Appl #18-015 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Rostad assigning the required hydraulic study to Interstate Engineering. The motion carried unanimously.

•Proj #65

Site #346: SE1/4 Section 26, Waldo Township- Corn stalks blocking trash rack at drop structure site.

Site #347: SE1/4 Section 26, Waldo Township- Erosion at low water crossing.

Appl #18-016 was completed; no further action taken pending further investigation of damages at the low water crossing.

Proj #4(28) Reconstruction

Mr. Bassingthwaite met briefly with the Board to present the contract documents for the reconstruction of Proj #4(28). A motion was made by Mgr. Moffet and seconded by Mgr. Burvee authorizing Chr. Friskop to sign the Proj #4(28) Contract, Notice to Proceed, and application to obtain coverage under NDPDES general permit for stormwater discharges associated with construction activity. The motion carried unanimously. (RCWRD #17-095)

Technician's Report Continued

•Proj #72

Site #343: NE1/4 Section 12, Abercrombie West- Ditch bank erosion.

Appl #18-017 was completed and a motion was made by Mgr. Burvee and seconded by Mgr. Rostad to assign repairs to Ehlert Excavating. The motion carried unanimously.

Adjournment

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 11:20 A.M.

Respectfully submitted,
Monica Zentgraf
Monica Zentgraf
Secretary

Gary Friskop
Gary Friskop
Chairman of the Board