

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
March 5, 2019

The Richland County Water Resource Board ("RCWRB") met March 5, 2019 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, James Haugen, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: Gary Friskop and Don Moffet

Minutes

The February 26, 2019 minutes were presented. A motion was made by Mgr. Haugen and seconded by Mgr. Rostad to approve the February 26, 2019 minutes as presented. The motion carried unanimously.

Financial Matters

●February 2019 Financial Reports- A motion was made by Mgr. Rostad and seconded by Mgr. Haugen to accept the February 2019 financial reports as presented. The motion carried unanimously.

●Bremer Bank Letter of Credit- 110% of the District's securities totaled \$7,591,938.11 on February 28, 2019; Bremer Bank raised the Letter of Credit on February 13, 2019 to a total of \$7,900,000 which adequately covers the District's funds.

Mail:

- 1.) US Army Corps of Engineers (USACE)- Notice that the USACE signed a "Finding of No Significant Impact" for the Final Supplemental Environmental Assessment #2 (Plan B) for the Fargo-Moorhead Flood Diversion Project.

Legislative Matters

Mgrs. Burvee and Haugen and Mr. Johnson attended the hearing for SB2139 (Snagging & Clearing Funding) on March 1, 2019. The House Energy and Natural Resources Committee has not yet taken action on the bill.

Proj #31 Reconstruction

Mgr. Burvee reported that he has been in contact with Jim Miller for the purpose of meeting with him to discuss reconstruction of a portion of Proj #31 and the need for the District to purchase some right-of-way from the Miller Trust for the project. Mgr. Burvee is hoping to meet with Mr. Miller later this week. (RCWRD #18-022)

Project #7 Reconstruction Bid Opening

Gabe Bladow, of Houston Engineering, met with the Board for the purpose of opening bids for the partial reconstruction of Proj #7. Several contractors were also present. The following bids were received:

<u>Contractor</u>	<u>Base Bid</u>	<u>Alt #1</u>	<u>Alt #2</u>
Comstock Construction	\$414,450.00	\$487,800.00	\$606,304.00
Gladden Construction	\$541,494.00	\$631,071.60	\$782,780.20
JAV Construction	\$323,850.00	\$382,625.00	\$473,239.00
Riley Bros Construction	\$507,615.00	\$567,350.00	\$708,325.00
R.J. Zavorval & Sons	\$448,709.20	\$523,599.50	\$657,630.10

Upon conclusion of the bid opening, a motion was made by Mgr. Haugen and seconded by Mgr. Rostad to receive the bids and refer them to Houston Engineering for verification and tabulation. The motion carried unanimously. (RCWRD #17-016)

Mr. Bladow left the meeting.

Computer Equipment

The following bids were received for replacement of an office computer:

Insight Technologies	\$864.80 (Option 1)	
R & B Printer Repair	\$785.00 (Option 1)	\$785.00 (Option 2)

A motion was made by Mgr. Rostad and seconded by Mgr. Haugen approving the purchase of an office computer from R & B Printer Repair based on their bid of \$785 for Option 2. The motion carried unanimously.

Office Staffing

General discussion was held regarding future office staffing.

Adjournment

There being no further business to come before the Board, Vice Chr. Burvee adjourned the meeting at 12:10 PM.

Respectfully submitted,

Monica Zentgraf
Monica Zentgraf
Secretary

Arv Burvee
Arv Burvee
Vice Chairman of the Board