RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
March 5, 2019

The Richland County Water Resource Board ("RCWRB") met March 5, 2019 at 9:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Arv Burvee, James Haugen, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: Gary Friskop and Don Moffet

Minutes
The February 26, 2019 minutes were presented. A motion was made by Mgr. Haugen and seconded by Mgr. Rostad to approve the February 26, 2019 minutes as presented. The motion carried unanimously.

Financial Matters
● February 2019 Financial Reports- A motion was made by Mgr. Rostad and seconded by Mgr. Haugen to accept the February 2019 financial reports as presented. The motion carried unanimously.
● Bremer Bank Letter of Credit- 110% of the District’s securities totaled $7,591,938.11 on February 28, 2019; Bremer Bank raised the Letter of Credit on February 13, 2019 to a total of $7,900,000 which adequately covers the District’s funds.

Mail:
1.) US Army Corps of Engineers (USACE)- Notice that the USACE signed a “Finding of No Significant Impact” for the Final Supplemental Environmental Assessment #2 (Plan B) for the Fargo-Moorhead Flood Diversion Project.

Legislative Matters
Mgrs. Burvee and Haugen and Mr. Johnson attended the hearing for SB2139 (Snagging & Clearing Funding) on March 1, 2019. The House Energy and Natural Resources Committee has not yet taken action on the bill.

Proj #31 Reconstruction
Mgr. Burvee reported that he has been in contact with Jim Miller for the purpose of meeting with him to discuss reconstruction of a portion of Proj #31 and the need for the District to purchase some right-of-way from the Miller Trust for the project. Mgr. Burvee is hoping to meet with Mr. Miller later this week. (RCWRD #18-022)

Project #7 Reconstruction Bid Opening
Gabe Bladow, of Houston Engineering, met with the Board for the purpose of opening bids for the partial reconstruction of Proj #7. Several contractors were also present. The following bids were received:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Alt #1</th>
<th>Alt #2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Comstock Construction</td>
<td>$414,450.00</td>
<td>$487,800.00</td>
<td>$606,304.00</td>
</tr>
<tr>
<td>Gladen Construction</td>
<td>$541,494.00</td>
<td>$631,071.60</td>
<td>$782,780.20</td>
</tr>
<tr>
<td>JAV Construction</td>
<td>$323,850.00</td>
<td>$382,625.00</td>
<td>$473,239.00</td>
</tr>
<tr>
<td>Riley Bros Construction</td>
<td>$507,615.00</td>
<td>$567,350.00</td>
<td>$708,325.00</td>
</tr>
<tr>
<td>R.J. Zavorval &amp; Sons</td>
<td>$448,709.20</td>
<td>$523,599.50</td>
<td>$657,630.10</td>
</tr>
</tbody>
</table>

Upon conclusion of the bid opening, a motion was made by Mgr. Haugen and seconded by Mgr. Rostad to receive the bids and refer them to Houston Engineering for verification and tabulation. The motion carried unanimously. (RCWRD #17-016)

Mr. Bladow left the meeting.
**Computer Equipment**
The following bids were received for replacement of an office computer:

<table>
<thead>
<tr>
<th>Company</th>
<th>Option 1</th>
<th>Option 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Insight Technologies</td>
<td>$864.80</td>
<td></td>
</tr>
<tr>
<td>R &amp; B Printer Repair</td>
<td>$785.00</td>
<td>$785.00</td>
</tr>
</tbody>
</table>

A motion was made by Mgr. Rostad and seconded by Mgr. Haugen approving the purchase of an office computer from R & B Printer Repair based on their bid of $785 for Option 2. The motion carried unanimously.

**Office Staffing**
General discussion was held regarding future office staffing.

**Adjournment**
There being no further business to come before the Board, Vice Chr. Burvee adjourned the meeting at 12:10 PM.

Respectfully submitted,

Monica Zentgraf
Secretary

Arv Burvee
Vice Chairman of the Board