

**RICHLAND COUNTY BOARD OF COMMISSIONERS
MARCH 7, 2023**

The Richland County Board of Commissioners met on March 7, 2023 at the Richland County Courthouse with Commissioners Nathan Bersech, Tim Campbell, Rollie Ehlert, and Perry Miller. Commissioner Terry Goerger joined by Speaker Phone. Others in attendance were Administration Personnel Fossum and DelVal; State's Attorney Kummer; Assistant State's Attorney Rydell; and a Daily News Reporter.

A motion was made by Campbell and seconded by Miller to approve the Agenda. Vote was unanimous.

A motion was made by Bersech and seconded by Miller to approve the Minutes of meetings February 7, and the Special Sessions February 9 and February 21. Vote was unanimous.

TREASURERS REPORT

A motion was made by Bersech and seconded by Campbell to approve the Treasurer's Report. Vote was unanimous.

JILL BREUER - ASI AND SORN TOWERS UPDATE

Breuer updated on issues addressed with Ambulance Service Inc (ASI) at a previous Commission meeting. A new protocol has been implemented for Dispatch; run times are normal.

SORN Towers - Colfax & Hankinson

- First five years \$300 per month or \$3,600 per year
- Year six through ten \$400 per month or \$4,800 per year

This income should cover tower, generator repairs and HVAC repairs.

The state is responsible for HVAC Costs currently \$7,066 for Colfax and \$26,000 at Hankinson - there could be more costs so the contract is not done.

In other business, Breuer reported her office will be participating in a career fair on March 28 in the Law Enforcement Center. Dispatch, the Sheriff Dept and the Jail will all be participating.

MISC/CORRESPONDENCE

A motion was made by Berseth and seconded by Campbell to approve a Raffle Permit Application for the Dakota Antique Power Tractor Club. Vote was unanimous.

A motion was made by Berseth and seconded by Miller to approve a Raffle Permit Application for the Wahpeton FFA Alumni Association. Vote was unanimous.

- Correspondence from NDIRF indicating no conferment of benefits for 2022
- Notice of SE Water Users Annual Meeting March 15

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Engineer Sedler and Donnie Witt.

Bid Opening/Gravel Crushing - The following bids were received:

\$3.50/ton Central Specialties, Alexandria MN
\$1.98/ton James Valley Sand & Gravel, LaMoure ND
\$2.249/ton Krause Bros., Wahpeton
\$1.91/ton Mark Sand & Gravel, Fergus Falls

A motion was made by Berseth and seconded by Miller to accept all gravel crushing bids received. Vote was unanimous.

Winter Road Conditions - Sedler reported crews are doing the best they can but with the forecast and expected snowfall amounts they may need to hire out; some of the roads are getting tunneled in and need to be pushed out. A motion was made by Berseth and seconded by Miller to approve an expenditure up to \$30,000 for hiring out for push-outs of snow. Vote was unanimous.

Discussion followed and included the need to review "B" roads and prioritize "A" roads.

Bid Opening/Drain Tile - The following bids were received:

Unit Price \$3.43 Total Bid Price \$568,265.25 Red Rock Tiling, Kensington MN
Unit Price \$4.55 Total Bid Price \$753,821.25 Traxler Construction, LeCenter MN

A motion was made by Berseth and seconded by Campbell to accept all drain tile bids received for tabulation. Vote was unanimous.

SIRN 20/20 - Sedler reported that with SIRN 20/20 the Hwy Dept will need all new radios. They will need approximately 33 mobiles, 3 base units and 3 portables. The estimated cost with the unit and install is approximately \$2,500 a unit. The state will pay a portion but County cost is estimated between \$500 and \$1,000 per unit.

Bid Opening/Culverts - Bids were received from the following:

Contact Engineering Solutions, Bismarck
TruNorth Steel, Fargo

A motion was made by Campbell and seconded by Miller to accept all bids received. Vote was unanimous.

Carolyn Haase joined the meeting at this time by Speaker Phone. She voiced concerns with Dexter Twsp not clearing snow from the roads and that the Twsp was considering changing some roads to minimum maintenance roads. Haase stated the Post Office would not be able to deliver mail if that happens, Haase was also concerned about Emergency Services being able to get to residents.

The Board informed Haase that State's Attorney Kummer would look into her concerns and call Haase back with advice.

Federal Aid Project SC-CVD-3906(057) - Sedler reported the project has been finalized and the documents are ready for signature. A motion was made by Campbell and seconded by Miller to authorize the required signatures for the Federal Aid Project. Vote was unanimous.

Chip Seal & Overlay Projects - A motion was made by Campbell and seconded by Miller to advertise for bids for CR 8 and CR 16 chip seal and overlay projects. Vote was unanimous.

HEALTH DEPARTMENT REPORT

McKenzie Kaehler, Accounting Professional/Financial Manager updated the Commission on her job responsibilities for the Health Department. The Health Department is moving toward a more electronic financial process which is a quicker process with less errors.

SHERIFF RUHL - CIRCLE OF NATIONS SCHOOL

Ruhl introduced Deputy Latasha Keller who was recently hired by the Sheriff Department.

Chris Kappes, Residential Director of Circle of Nations School presented Sheriff Ruhl with a \$500 donation to the Sheriff's Department in appreciation of the working relationship between the two entities. Ruhl stated the donation will be used for the Richland County K-9 unit.

COMMITTEE REPORTS

- A) HSZ Board -Justine Braun introduced herself to the Commission, she is an "In-Home" Case Manager, she began August 1. She currently has 20 children on case load and also meets with the parents - Foster Care Prevention is her role.
- B) Buildings & Grounds - Still working on duct work for the HVAC system. Monument dedication scheduled for Spring 2023.
- C) Public Health - The Commission heard a report earlier in the meeting.
- D) No new applications recently. JPA is meeting today.
- E) Weed Board - A meeting was held last week. L & M will bid the entire County this year to see if that is a viable option.

Goerger reported only (4) chemicals can be used inside the Grasslands, he will follow-up with the ND Ag Commissioner.
- F) Soils Committee - No report.
- G) Park Board - The next meeting will be held on March 20th.
- H) Administration - No Report.

MISC/CORRESPONDENCE continued

A motion was made by Campbell and seconded by Miller to approve the payment of bills. Vote was unanimous.

UPCOMING MEETINGS

March

- 15 SE Water Users Annual Meeting
- 20 Park Board Meeting
- 21 Commission Meeting

April

- 4 Housing Authority
- 11 Public Hearing SCS Application for Pipeline Project
- 18 Commission Meeting

Motion to adjourn by Goerger.
Meeting adjourned at 9:25 A.M.

Reports Filed: Tax & Property Dept - Revenue Voucher for January and February.

ATTEST: *Sandy Fossum* *Rollie Ehlert 4-4-23* CHAIRPERSON
Sandy Fossum Rollie Ehlert
Auditor/Administrator Board of Richland County Commissioners

The following claims were approved for February 2023

PAYROLL (inclusive)

General	\$	248,158.73
County Highway	\$	93,829.66
911 Communications	\$	48,062.42
County Agent	\$	6,982.57
Veterans Service	\$	8,940.54
Weed Officer	\$	500.00
Public Health Fund	\$	85,548.79
Income Maintenance	\$	55,017.78
Foster Care	\$	17,791.20
Child Protective Svc	\$	31,525.99
Family Soc Worker	\$	4,750.00
Social Services	\$	62,243.46
In-Home Care	\$	19,279.87
Admin Support	\$	12,651.71
HSZ Board	\$	350.00
PAYROLL TOTAL	\$	695,632.72

EXPENSES: ** Refer to resolution records

County General	\$	292,315.84
County Highway	\$	450,314.56
Bridge Replacement	\$	-
Road & Bridge Equipment Fund	\$	-
Prairie Dog Disbursements	\$	412,223.85
15 Mill Road	\$	-
Emergency Assistance Donation	\$	87.77
Emergency Fund	\$	-
911 Communications	\$	37,517.87
NDRIN	\$	306.82
Capitol Improvement	\$	-
Water Rescue	\$	-
Special Response Team	\$	13.47
Civil Asset Forfeiture Fund	\$	5,062.00
K9 Dog Donations	\$	3,749.00
American Rescue Plan Funds	\$	-
County Agent	\$	2,768.78
Veterans Service	\$	4,263.57
Veteran Assistance Donation	\$	-
Weed Control Levy	\$	2,006.48
Public Health	\$	51,996.82
Haz Chem Fund	\$	873.20
Income Maintenance	\$	19,556.94
Adult Services	\$	-

Foster Care	\$	5,411.72
Child Protective Svc	\$	9,805.42
Parent Aid	\$	1,192.12
Family Soc Worker	\$	2,114.44
Social Services	\$	20,412.73
In-Home Care	\$	15,370.50
Admin Support	\$	6,161.29
HSZ Board	\$	170.12
Safety Permanency Fd	\$	1,040.38
Unallow Fed Costs	\$	257.27
General Assistance	\$	2,300.00
American Rescue Plan Funds	\$	37,284.00
State Medical Levy	\$	42,741.62
Three Rivers Crisis Center	\$	-
FEMA Disaster Reimbursement	\$	76,564.66
Garrison Div	\$	42,741.62
Domestic Violence	\$	70.00
Twsp Share Gas & Oil	\$	66,565.16
TeleComm Tax Fund	\$	-
State Aid Distribution	\$	15,558.83
Jail Concession	\$	1,602.86
Sobreity Test Fund	\$	2,680.00
SEMCA	\$	50,620.71
County General Accounts	\$	-
Diversion Settlement	\$	431,254.75
ND Income Tax W/H	\$	-
Sr Citizen Fund	\$	43,252.68
Historical Society	\$	10,810.94
Co Agent Special	\$	-
Soil Cons District	\$	40,177.14
Water Mngt Levy	\$	119,342.91
Joint Water Resource	\$	64,112.47
Estimated Real Estate Tax	\$	-
Current Tax Holding Fund	\$	-
EXPENSE TOTAL	\$	2,392,673.31

TOTAL PAYROLL & EXPENSES \$ 3,088,306.03

ATTEST: Sandy Fossum Rollie Entert 4-4-23 CHAIRPERSON
Sandy Fossum ~~Rollie Entert~~
Auditor/Administrator Board of Richland County Commissioners