

**RICHLAND COUNTY BOARD OF COMMISSIONERS
VIDEO CONFERENCE
APRIL 7, 2020**

The Richland County Board of Commissioners met on April 7, 2020 by Video Conference with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson all joining the meeting by Videoconference. Others in attendance were Administration Personnel Hage and DeVal; State's Attorney Kummer (via video conference) and Daily News Reporter Frank Stanko (via videoconference).

The meeting was called to order at 8:00 A.M.

A motion was made by Berseth and seconded by Thompson to approve the Agenda. Vote was unanimous.

MISC/CORRESPONDENCE

A motion was made by Thompson and seconded by Berseth to approve the minutes of meetings March 3 and March 17. Vote was unanimous.

A motion was made by Berseth and seconded by Campbell to approve the minutes of Special Meetings March 19 and March 26. Vote was unanimous.

A motion was made by Berseth and seconded by Campbell to approve the Treasurer's Report. Vote was unanimous.

A motion was made by Thompson and seconded by Ehlert to approve the Resolution Report. Vote was unanimous.

Hage reported a conferment of benefits for 2019 was received from NDIRF in the amount of \$23,615.

Berseth questioned how the Open Meetings Laws/Guidelines are being handled with meetings now being held by Video Conference, he asked if the Public can call in to join meetings? Hage replied with "Microsoft Teams" which is the video conferencing currently being used, individuals would need to contact the County and then we would provide them a password and conference number. Discussion followed - the state will be contacted for protocol on how to allow someone to join, without first contacting us for a password and contact number.

COMMITTEE REPORTS

- A) Social Services - Continuing to work on Policies and Procedures. Hage reported a majority of the staff are working from home.
- B) Buildings & Grounds - Hage reported 9 architects applied for the RFQ. The committee will meet later this week and narrow it down to 3 then interviews will be set up.
- C) Public Health - Communications are good with Eberhardt and the handling of the Health Department with the epidemic.
- D) JDA - A conference call was held last month, there was one new application.
- E) Weed Board - Information on the LAP (Landowner Assistance Program) is being sent this week. Will be advertising a truck for sale and possibly a generator.
- F) Soils Committee - No Report.
- G) Park Board - No docks will be put out at Mooreton Pond to ensure Social Distancing.
- H) Administration - Berg thanked all Departments for their efforts with the Covid-19 epidemic and the continued Social Distancing and Cleaning.

Hage reported budgets will be distributed to Department Heads this month.

Hage reported she received an updated Agreement from the City of Wahpeton for the demolition cost share project for the old Armory Building. Damon from Interstate Engineering will check on the front plaque.

Hage received information from NDACo on the FFCRA Sick Leave Act - emergency sick leave and expansion of the FMLA; she will meet with Olsen in HR and States Attorney Kummer and report at the next meeting.

HIGHWAY DEPARTMENT

Highway Engineer Sedler joined the meeting via Video Conference.

BID OPENING - Project CP-004(020) - Bituminous Seal Coat & Incidentals.

The following bids were received:

\$316,773.46	Asphalt Surface Technologies St Cloud MN
\$384,541.10	Bituminous Paving Inc Ortonville MN
\$329,906.46	Morris Sealcoat & Trucking Morris MN
\$298,042.00	Pearson Bros Inc Hanover MN

A motion was made by Berseth and seconded by Thompson to accept all bids received. Vote was unanimous.

BID OPENING - Culverts - One bid was received - it was from TrueNorth Steel, Fargo. A motion was made by Ehlerl and seconded by Thompson to accept the Bid from TrueNorth Steel. Vote was unanimous.

Misc

Berseth asked for an update on the Prairie Dog Funds - Hage replied she received an email in March about the possibility of no funds in the County Bucket but she hadn't received any recent updates.

Sedler reported he received an email from the State about a possible stimulus package, funds may or may not be available. Sedler added several projects to a wish list in case the funding becomes available.

Sedler reported MN DOT has inquired about a possible detour on Co Rd 16 through Tyler (appx 2 miles). They will do a pre and post inspection and they will repair any damages to our road. A motion was made by Berseth and seconded by Ehlerl to allow MN DOT to use Co Rd 16 as a detour contingent on a pre and post inspection and an agreement that they will repair any damages to the road. Vote was unanimous.

Highway Crews are now working four 10-hour days

MISC/CORRESPONDENCE continued

Hage asked the Board members how they would prefer to receive documents needing signatures during the Lockdown- they replied as follows:

- Scan & E-mail - Berseth, Ehlert and Thompson
- Notify & will stop in to sign - Campbell
- Will meet Hage for signatures - Berg

UPCOMING MEETINGS

April

- 15 JDA Meeting
- 21 Commission Meeting

May

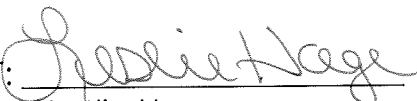
- 5 Commission Meeting
- 19 Commission Meeting

June

- 9 Primary Election

Being there was no further business the meeting adjourned at 9:00 A.M.

Reports Filed: Tax & Property Department - Revenue Voucher for February 2020;
Sheriff Department - Revenue and Expenses for February 2020.

ATTEST: 
Leslie Hage
Auditor/Administrator

 CHAIRPERSON
Sid Berg
Board of Richland County Commissioners

The following claims were approved for March, 2020.

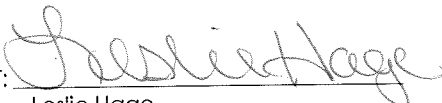
PAYROLL (inclusive)	
General	258,960.23
County Highway	79,318.09
911 Communications	44,623.28
County Agent	5,350.12
Veterans Service	7,858.94
Weed Officer	511.00
Public Health Fund	83,364.70
Income Maintenance	43,505.52
Foster Care	13,304.62
Child Protective Svc	24,105.12
Parent Aide	3,192.86
Family Soc Worker	10,348.91
Social Svcs	10,537.27
In-Home Care Spec	18,069.34
Adm Support	11,465.67
Human Svc Zone Board	500.00
JDA	315.00
PAYROLL TOTAL	615,330.67

EXPENSES: ** Refer to
resolution records

County General	226,312.07
County Highway	73,897.24
Road & Bridge Eqpt	50,320.71
911 Communications	31,136.94
Cap Imp Fund	104.30
Special Response Team	14.32
County Agent	3,172.67
Veterans Service	3,507.50
Weed Control Levy	970.03
Public Health	54,234.09
Income Maintenance	18,896.56
Foster Care	3,279.73
Child Protective Service	9,610.63
Parent Aid	1,730.41
Family Social Worker	4,540.92
Social Service	5,514.36
In-Home Care Specialist	10,212.46
Administrative Support	5,337.00
Human Svc Zone Board	525.51
Prime Time Child Care	66.00
Safety/Perm Funds	1,729.43
Foster Care	388.40
Unallow Fed Program	140.56
General Assistance	979.46
State Medical Levy	36,417.66
Garrison Div	36,417.66

Domestic Violence	140.00
Jail Concession	8,009.91
Sobriety Test Fund	1,710.00
SEMCA	745.57
JDA	25,817.94
Sr Citizens Fund	117,506.08
Historical Society Fund	9,104.41
County Agent Special	560.00
Soil Cons District	36,417.66
Water Mngt Levy	118,467.92
Joint Water Resource	54,645.70
EXPENSE TOTAL	952,581.81

**TOTAL PAYROLL &
EXPENSES** **1,567,912.48**

ATTEST: 
 Leslie Hage
 Auditor/Administrator

 CHAIRPERSON
 Sid Berg
 Board of Richland County Commissioners