

**RICHLAND COUNTY BOARD OF COMMISSIONERS
MAY 2, 2023**

The Richland County Board of Commissioners met on May 2, 2023 with Commissioners Nathan Berseth, Tim Campbell, Rollie Ehler, and Perry Miller. Commissioner Terry Goerger was absent. Others included Administration Personnel Fossum and DelVal; State's Attorney Kummer; Assistant State's Attorney Rydell; and Daily News Reporter Frank Stanko.

A motion was made by Campbell and seconded by Berseth to approve the Agenda. Vote was unanimous.

A motion was made by Berseth and seconded by Miller to approve the Minutes of meetings April 4, April 18 and the Special Meeting April 21. Vote was unanimous.

TREASURERS REPORT

A motion was made by Campbell and seconded by Berseth to approve the Treasurer's Report. Vote was unanimous.

JASON FLACK - HVAC PROJECT

Buildings & Grounds Supervisor John Anderson was also present.

Jason Flack of Comstock Construction gave the Board an update on the HVAC Project.

- the Site Inspection is on-going
- they are working on the design which should be complete by May 19
- estimated cost for the project \$3,941,197
- possible cost saving options \$290,000
- the next step in the process would be to advertise for bids

The Board discussed funding options.

A motion was made by Miller and seconded by Berseth to authorize Flack to advertise for bids. Vote was unanimous.

Flack will contact Fossum about a Bid Opening date after the design plans are completed.

MISC/CORRESPONDENCE

- Correspondence from Missouri Joint Water Board on their EAE program

DON LEINEN - ANNUAL TOWNSHIP LEDGER REPORTS

Lacey Christopher, County Extension Agent was also present.

Leinen requested the Commission consider purchasing ATR Accounting Software from Peak Yield, LLC for the Townships to utilize which would make it easier for the Township Treasurers. The software was presented to the Townships at the Annual Twsp meeting.

Fossum reported that approximately 19 Counties in the state use the software and of those, about 40% of the Townships use it. Fossum has visited with Extension Agent Christopher about the software and they both have concerns that the Townships will need training on the software as well as a good computer to use the software. The developer does not offer training so any questions would need to go through the County.

A motion was made by Berseth and seconded by Miller to purchase the software and charge a \$50 Fee to each Township that uses the software. Vote was unanimous.

HIGHWAY DEPARTMENT

Highway Personnel in attendance were Jesse Sedler and Donnie Witt.

Mill & Bituminous Overlay on CR 8, 8E & 10 N - Bids were opened at the April 18 Commission Meeting. A motion was made by Campbell and seconded by Berseth to award the bid to Knife River Materials, Bemidji MN. Vote was unanimous.

Bituminous Seal Coat on CR 16 - Bids were opened at the April 18 Commission Meeting. A motion was made by Miller and seconded by Campbell to award the bid to Morris Sealcoat & Trucking, Morris MN. Vote was unanimous.

Road Groomer - A motion was made by Berseth and seconded by Miller to authorize the purchase of a Road Groomer for \$22,250. Vote was unanimous.

- Crews have been busy blading and making repairs to flooded roadways

COMMITTEE REPORTS

A) HSZ Board - Jan Hickman, Direct Care Associate Supervisor reported to the Commission on her job responsibilities. Hickman supervises the Direct Care Staff and the Eligibility Workers.

Campbell reported Lynn Flieth will report on indirect cost reimbursement at the next Commission Meeting - they are proposing a 60/20/20 reimbursement.

B) Buildings & Grounds - The Board heard a report from Jason Flack earlier in the meeting on the HVAC Project.

C) Public Health - Carol Lee, RN reported to the Commission on her job responsibilities. She does a lot of work in the jail - case management, charting and follow-up. She has seen an increase in workload including chronic disease and mental health.

D) JDA - A meeting is scheduled for tomorrow, there are several new applicants.
JPA - Working on a grant for Wyndmere

E) Weed Board - No Report.

F) Soils Committee - No report.

G) Park Board - An Eagle Scout would like to put a bench at Brushvale Landing, the Sportsman Club will need to approve.

H) Administration - Fossum will be sending budget sheets to Departments by the end of the week.

MISC/CORRESPONDENCE continued

A motion was made by Campbell and seconded by Berseth to approve the payment of bills. Vote was unanimous.

UPCOMING MEETINGS

May

- 3 JDA Meeting
- 8 Legislative Update
- 16 Commission Meeting
- 18 5 County Meeting
- 31 Veterans Expo

June

- 6 Commission Meeting/Equalization Meetings
- 20 Commission Meeting

July

- 18 Commission Meeting/Budget Meetings
- 19 Budget Meetings

Motion to adjourn by Miller.
Meeting adjourned at 9:30 A.M.

Reports Filed: Richland County Recorder - Revenue Voucher for March 2023.

ATTEST: Sandy Fossum Rolle Ehlert CHAIRPERSON
Sandy Fossum Rolle Ehlert
Auditor/Administrator Board of Richland County Commissioners

The following claims were approved for April 2023

PAYROLL (inclusive)

General	\$	249,213.86
County Highway	\$	115,595.65
911 Communications	\$	46,952.98
County Agent	\$	6,751.70
Veterans Service	\$	8,940.54
Weed Officer	\$	500.00
Public Health Fund	\$	93,299.97
Income Maintenance	\$	50,390.33
Foster Care	\$	17,775.20
Child Protective Svc	\$	31,513.99
Family Soc Worker	\$	4,743.00
Social Services	\$	61,302.46
In-Home Care	\$	19,874.08
Admin Support	\$	12,651.71
HSZ Board	\$	-
PAYROLL TOTAL	\$	719,505.47

EXPENSES: ** Refer to resolution records

County General	\$	433,721.56
County Highway	\$	213,805.52
Bridge Replacement	\$	44,500.00
Road & Bridge Equipment Fund	\$	-
Prairie Dog Disbursements	\$	-
15 Mill Road	\$	-
Emergency Assistance Donation	\$	-
Emergency Fund	\$	-
911 Communications	\$	35,517.96
NDRIN	\$	153.41
Capitol Improvement	\$	-
Water Rescue	\$	-
Special Response Team	\$	-
Civil Asset Forfeiture Fund	\$	-
K9 Dog Donations	\$	-
American Rescue Plan Funds	\$	31,220.00
County Agent	\$	16,049.62
Veterans Service	\$	4,284.41
Veteran Assistance Donation	\$	-
Weed Control Levy	\$	965.43
Public Health	\$	40,788.75
Haz Chem Fund	\$	630.00
Income Maintenance	\$	17,535.34
Adult Services	\$	-
Foster Care	\$	5,192.11
Child Protective Svc	\$	9,518.64

Parent Aid	\$	86.32
Family Soc Worker	\$	1,826.88
Social Services	\$	18,697.39
In-Home Care	\$	12,044.24
Admin Support	\$	6,583.00
HSZ Board	\$	26.81
Safety Permanency Fd	\$	443.91
Unallow Fed Costs	\$	134.95
General Assistance	\$	2,189.03
American Rescue Plan Funds	\$	-
State Medical Levy	\$	5,452.78
Three Rivers Crisis Center	\$	-
FEMA Disaster Reimbursement	\$	-
Garrison Div	\$	5,452.78
Domestic Violence	\$	35.00
Twsp Share Gas & Oil	\$	-
TeleComm Tax Fund	\$	185,292.44
State Aid Distribution	\$	15,086.29
Jail Concession	\$	272.60
Sobriety Test Fund	\$	2,352.00
SEMCA	\$	999.29
County General Accounts	\$	-
Diversion Settlement	\$	881,411.80
ND Income Tax W/H	\$	-
Sr Citizen Fund	\$	5,361.90
Historical Society	\$	1,338.31
Co Agent Special	\$	-
Soil Cons District	\$	4,855.88
Water Mngt Levy	\$	17,476.09
Joint Water Resource	\$	7,886.02
Estimated Real Estate Tax	\$	-
Current Tax Holding Fund	\$	-
EXPENSE TOTAL	\$	2,029,188.46
TOTAL PAYROLL & EXPENSES	\$	2,748,693.93

ATTEST: Sandy Fossum
Sandy Fossum
Auditor/Administrator

_____ CHAIRPERSON
Rollie Ehler
Board of Richland County Commissioners