

**Richland County 2014 Budget Meetings**  
**Wednesday August 7, 2013**

Present – Dan Thompson, Tim Campbell, Perry Miller, Jason Heitkamp, Harris Bailey,  
Joan Oland

**Social Service – Kristen Hasbargen**

**Revenue**

Social Service receives 15 mills for revenue.

Attached handout shows state reimbursement Programs:

Homemaker - private pay based on what is reimbursed by Medical Assistance

Day care – license providers

Misc – OPOP, Shared position with Ransom county – Liz Herding

**Expenses**

County social board approved Medicaid expansion 20,000-35000 eligible for Medicaid;

Plan is to hire a temp 20 hours to walk thru program

Program should generate 100 % reimbursement till 2017.

Will start accepting applications on Oct 1.

Legal Psyce - Pay Cass county SS

Food assistance - EBT cards

Misc - Hail damage on van

Dues registration – conferences

Special projects - 90% reimbursement

Capital expenses - will purchase car when needed; Computers

Family focus - paid by state

FC sup adopt – state reimburse

Title XIX – state reimburse

Projected deficit \$ 20,000 Muriel salary shared position

Remaining balance for years 2014 -\$700,000, 2015- \$650,000

Handout attached shows how much state paid out in benefits for Richland County in 2012

MA numbers include charges for clinics, Long Term Care

Expenses cost of Eligibility workers

Child care assistance \$20,000/mo. Assistance for daycare

SNAP Food stamps

536/mo 1200 persons  
74% family children  
52 working families  
Per person per meal 1.43

#### TANF debit card

Since welfare reform each person on program required to participate in jobs program. Each person can only be on TANF for 5 years. Program is there to get person back on their feet.

Social Service Concerns are the following:

Lack of foster homes

Mandates for foster care

Face to face visit every 30 days for out of state children. This is very costly but Social Workers try to make visits on last day of one month and first day of next to help with costs.

Question from Commissioner Thompson regarding costs of nursing homes.

Nursing home pay same rate for MA as private pay.

Homemakers private pay \$23.00 per hour based on reimbursement from state.

Emergency assistance - Receive \$500/mo from River of Life church for heating assistance in the winter months. Also receive donations from people for Christmas gifts.

Future projects:

Paperless office – might have to increase time or hire a service to scan old files into system.

Will need to purchase scanner to get legibility case loads on

Salary issues all county

Retirement increased in 2013

Insurance benefit – less than budget. Came in less than expected

Unemployment rate change .02 to .01

## **Sheriff/Jail/Dispatch**

**Dispatch – Jill Breuer**

### **Expenses**

Program pmts - fees 911 trunks new equipment less costs

OT holiday – \$9,065 less lowered \$6,000 in 2014 Staff has been consistent for a few years now. Overtime less due to not having to have extra staff while training new staff.

Equipment rent - Will no longer use this line item. Move expenses in with equipment maintenance.

Radio equipment - Need to be able to communicate with all emergency personal.

Uniforms – no more public presentations will wear 911 shirt provided by office.

Maintenance – increase in 2013 year for 911 phone system. Paid maintenance ahead \$7700/year goes into cost allocating for city. Existing contracts.

Capital exp – handout State law July 1, 2015 Radio consoles with two counties we have equipment for

Towers – 2015 MicroWave/Simulcast Going off of Ehlert and Associates report for recommendations – Looking for grants.

Come in under budget in 2013 \$50,000

### **Revenue**

Could possibly vote to increase fee to for wireless or land line up to \$1.50/line. If other counties do we should look at doing it. Money needs to go into separate fund.

Harris has formula for City reimbursement of dispatch and building. Tim Campbell will be meeting with the mayor of Wahpeton.

County doesn't charge for fire department calls for any city including Wahpeton.

Harris's handouts showing how he comes up with cost to City of Wahpeton

Number of calls per agency are on back of handout. Shows calls for the past two years.

City of Wahpeton calls went down in 2013. This is a key component to fee.

City pays taxes to county. Credit is plugged into system for this expense.

Valuation of county – current

Options could be to change formula or charge a set fee to city. Commissioners have that choice.

911 fees come to county not city. Voted on by Richland County.

Richland County doesn't charge them for equipment purchased to run the 911 dispatch center.

### **Larry Leshovsky – Sheriff See handout**

Increase in expenses due to prisoner transports. Right now we have to pickup 2 in Texas and 1 in Missouri. Increase 2013 line item. This is required for a Felony warrant only. Have 25 days to pick up from time they are arrested.

Uniform equipment 2014 increase only assist in tactical equipment. The extra \$500 is what they are short. Received donations for rest of expenses.

Drug dog – looking for one training cost 2013 Insurance money \$4800. This line item is for maintenance of dog.

2014 all deputies need physicals Required by law.

Capital expense – looking at 2 vehicles. Video systems in car need to be replaced. Replace half in 2013 and half in 2014. Body worn cameras will be purchased for each deputy. Camera records everything, video and audio.

Vehicles – now can take white off police car when resell. Option from factory.

Counteract - \$250.00 Revenue \$700.00

Sheriff – Revenue

See attached handout

Increase in casino in 2013 – based on number of times deputies are called out there.

After August – Concealed weapons goes to state.

Overload fines – After August money comes to county

City Police Service – Hankinson, Lidgerwood

## **Jail – Todd Christie**

### **Expense**

Travel Training – 2013 Lexipol

Uniforms – request increase \$350/year/person 1 shirt/ 1 pants/1 boots Increase to \$450.00 per year. Each jailer doesn't receive this every year.

Medical supplies 2013 – pending charge out of Montana \$7,000.

Any inmate staying for a length of time Richland County will sign up for Medical Assistance and receive their rates.

Capital expense - \$40,000 Looking to replace old van with full size van in 2014 to transport inmates. Federal US Marshall will be bringing inmates in and out of jail. Requirement 2 armed officers for each transport. Van will be able to transport inmates with only 2 deputies in vehicle.

Looking to purchase bullet replacement vests. Some jailers already are using them.

### **Revenue**

Housing increased to \$56,000 due to federal inmates. In 2014 budgeted only \$45,000 as are not sure this will continue. Can only charge \$45.00/day due to sequestration. Other agencies charge \$55.00. We could look at increase this rate. See what other facilities are charging.

## **Recorder – Cyndy Kalle Gustafson**

Office – usually spend in last 6 months of year

Travel – spend \$553

Dues – increase in 2013

Telephone – lowing in 2013  
Printing- \$100  
Film Storage - \$1300 3% every year increase  
Paper supply - \$200  
Education- \$200. Cyndy is treasurer for recorders association so will be traveling to Minot in September. NDRIN pays for travel and room. NDRIN pays for travel for meetings.  
Computer software – 2014 \$400 2015 \$500  
Capital Outlay – Not use as use NDRIN account for purchases  
Overall – \$118,235 decreased 2015 \$125,800

All books are digitized and on hard drive. They just need to be cleaned up. Next step put in computer system. Karen working on indexing of microfilm. 2 ½ years left of indexing but could be done and in NDRIN by end of year

### **NDRIN**

Maintenance – Goes up 5% every year. Program is for indexing.  
Collect full \$3.00 for document preservation.  
Capital outlay - \$46,600. Digitizing deed and misc books. Will be making transfers from general fund to cover this initial cost. NDRIN will take a couple of years to pay general fund back.  
All 53 counties are on NDRIN. NDRIN is paying back all counties.  
2014 \$2,500 for 2 PC's

Refunding will double in the next year from NDRIN. Revenue from documents.  
Misc revenue \$8,000 for next two years.

### **Tax Assessor – Sandy Fossum**

Office expense – 2013 \$3,500 increase in 2014  
Travel – more mass appraisals, conferences Bismarck, Minneapolis  
Dues – payment to ND assessing and appraising officers  
Consulting services – Budgeted \$10,000 Vangaard for Pioneer assessment but came in at \$4,000. 2014 \$10,000 Minn Dak assessment. Will try to use Vangaard for this also.  
Soils committee – line item is double in 2014 due to new PI's. Possibly will have to have 2 meetings. Pay Per diem and mileage for committee members  
Maintenance agreement - Marshall Swift updates, PAMS updates, copier  
Education – Continuing ED  
Capital Expense – 1 new computer each year. Purchased partitions for Matt in 2013.  
Under budget by \$10,000

### **Revenue**

Assessment Fee – Charge townships.  
Miscellaneous fee – cost per copy etc. Online service now so not sending as much data out and charging for it.

## **Health – Deb Flack/Ann LaPlante**

Handout – Programs Grants FTE's

4 groups for budget purposes

State aid will be increasing \$8,000 for next couple of years. No strings attached to it.

Tobacco State Aid Grant – AAR on all clients Ask/Advice/Referred. Changes every two years

MCH - Mom Children Infant decreasing

West Nile – Larvaside for outlying communities

Women's Way- per client

United Way – Receive revenue for the purchase of car seats. Charge out small fee to those purchasing them.

Tobacco increase \$5,500. Very specific what you can use this money for.

PHEP - \$1,774 decrease

### **Home Health**

County dollars ME MA Private pay

**Family Planning** - \$17,000 cut in 2014 County contributes fringe Patient revenue and carryover dollars is funding this program. \$50,000 cut since 2008. Not sure how affordable health care act will cover this program. Go to Lisbon 16 times a year and are reimbursed for this.

Family planning takes biggest hit in funding in the next 2 years. County only pays fringe for this program

**WIC** 100% covered

SACCHO Accreditation grant. Moving towards accreditation funds will follow.

2 county cars 85,000 and 95,000 miles Vehicles are running good.

### **Public Health Expenses**

Telephone – 4 Mobile hot spot for IPADS/wireless one time fee.

Water sample- going away. Client picks up dispenser from RC and pays Fargo Cass

Capital Outlay – 2 PC's

Product Support – Increase by Champ software. This was paid by tobacco monies.

Family Planning – stable

Improvements are really nice to upper level.

90 % of budget is salaries

Submitting grant for tobacco

Promote worksite wellness

## **Ron McBeth – States Attorney**

Line items are the same.

Misc - increased. Pay attorneys for mental health hearings for people in state hospital.

Increase to \$1,500

Capital increase in 2013 due to new door. Back at \$2,500 for next two years

Contingency – by statue.

## **Brett Lambrecht - Emergency Management**

### **Expenses**

EMP money back on grant

Travel – increase , pickup expenses

Dues – Association dues

Telephone - \$700 each year

Grant project – reimbursement

Flood supplies – looking for reimbursement

Amateur radio - command trailer

Capital Expense - nothing

Total decreased 2013

Homeland security \$10,000 2013 tower monies under grant. 2014 \$25,000

Hazchem – Expense -Purchase supplies Lidgerwood and Wahpeton 2014 increase to \$2,000 Revenue \$ 2,400

FEMA – 4 large projects. Will get amount to Harris. Brett is working with Tim on it.

DSR Admin – disappearing

Next meeting will be August 14, 2013 starting at 8:00.