

**RICHLAND COUNTY BOARD OF COMMISSIONERS
OCTOBER 20, 2020**

The Richland County Board of Commissioners met on October 20, 2020 with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Hage and DelVal; State's Attorney Kummer (via Teleconference) and Daily News Reporter Tris Anderson.

Other County Personnel attending included: Michelle Eberhardt, Mechelle Olsen, Jesse Sedler and Ron Hohenstern.

The meeting was called to order at 8:00 A.M.

A motion was made by Berseth and seconded by Thompson to approve the Agenda as amended. Vote was unanimous.

MISC/CORRESPONDENCE

Michelle Eberhardt announced she is resigning as the Public Health Administrator. Her final date is yet to be determined as she would like to finish up with some grants first. She will be starting a new part-time position with the State on November 12th and will be working from home - she has spoken with her new employer and notified them she will have some obligations to finish up with the County.

Campbell reported the Health Board was notified by Eberhardt of her resignation and they discussed the qualifications for the position as well as changing the title to Health Service Director.

Mechelle Olsen, HR distributed an advertisement for the Administrator position which was last advertised in November of 2018. The Commission discussed the qualifications/requirements listed in the advertisement and recommended the ad be changed to Nursing License "preferred" rather than required.

Following discussion a motion was made by Thompson and seconded by Campbell to accept the resignation and advertise a Health Service Director position with the recommended changes. Voting No was Berseth, the remainder voted Yes and the motion carried. Berseth stated he was reluctant to move forward without looking at the Organizational Chart of the Health Department before advertising.

The Board thanked Eberhardt for her service to Richland County.

Covid Update - Michelle Eberhardt gave a brief update -

- Contact Tracers can't keep up
- Schools are working hard
- Nursing Homes in Richland County are doing good
- Richland County is in the Yellow Category

HIGHWAY DEPARTMENT

A motion was made by Berseth and seconded by Ehlert to approve the Maintenance Certification for County Federal Aid Projects. Vote was unanimous.

Bridge 106-29 in Wyndmere Twsp - Sedler reported this bridge was rated at a 2 which means it will have to either be repaired or closed. A motion was made by Ehlert and seconded by Berseth to close the bridge and begin communication with the Township on the abandonment process. Vote was unanimous.

Bridge 124-28.1 - Sedler reported he is not sure what or who damaged the bridge but the stringers are busted and one side of the bridge is sagging.

Road Complaints - Sedler reported receiving a lot of road complaints and said some regulation is needed on Co Rd 1 from 16 to 13. Thompson commented that not everyone is overweight - this route has extensive truck traffic. The Board discussed options such as making it a no truck route, or changing it to a 6 ton only, as well as working with the Sheriff Dept on overloads.

MISC/CORRESPONDENCE continued

Hage reported she received a call requesting the County appoint a second delegate to the North Dakota State Fair. A motion was made by Thompson and seconded by Berseth to appoint Ronda Gripenrog as a second delegate to the North Dakota State Fair. Vote was unanimous.

A motion was made by Berseth and seconded by Ehlert to submit a formal request for an extension to the Court Facilities Grant for the construction of the Courthouse Security Addition. Vote was unanimous.

A motion was made by Berseth and seconded by Ehlert to appoint Michelle Roeder as the City of Hankinson representative to the JDA Board to the unexpired term of Ken Veit. Vote was unanimous.

Hage reported she will be resigning as County Auditor/Administrator effective January 31, 2021. She is planning to work through Election and the Annual Audit and get the new year set up.

A motion was made by Berseth and seconded by Ehlert to accept the resignation with regret. Vote was unanimous.

Berseth suggested a committee be formed to re-evaluate the position and the organizational chart for the County.

Olsen distributed a Job Advertisement for the County Auditor/Administrator position from approximately 2017. The Commission discussed the qualifications listed for the position and the requirements of a Bachelor's Degree in Public Administration, Business Administration, Finance or other related field. The Board recommended the ad be changed to Bachelor's Degree "preferred" rather than required.

Following discussion a motion was made by Berseth and seconded by Ehlert to advertise the position with the recommended changes. Vote was unanimous.

The closing date will be November 6th, the Board will review the applications on November 10th and proceed from there.

UPCOMING MEETINGS

November

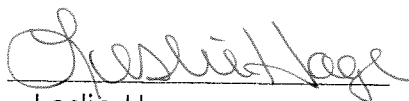
- 9 Canvas Board 2:00 pm
- 10 Commission Meeting
- 17 County Tax Sale 10 am
- 24 Commission Meeting

December

- 1 Commission Meeting (Board Reorganization mtg)
- 15 Commission Meeting
- TBD Five County Meeting (virtual mtg)

Being there was no further business the meeting adjourned at 9:15 A.M.

ATTEST:



Leslie Hage
Auditor/Administrator



Sid Berg
Board of Richland County Commissioners

CHAIRPERSON