

RICHLAND COUNTY BOARD OF COMMISSIONERS
DECEMBER 8, 2020

The Richland County Board of Commissioners met on December 8, 2020 at the Richland County LEC with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Dan Thompson, Perry Miller and Rollie Ehlert. Others in attendance were Administration Personnel Oland and Hage via Video Conference; Assistant State's Attorney, Casey Moen and a Daily News Reporter.

Meeting was called to order by Chairman Berg. A motion to amend the agenda to add Bills was made by Ehlert, seconded by Campbell. Vote was unanimous. Berseth will review bills.

A motion was made by Ehlert, seconded by Berseth to approve the minutes of meeting on November 10, November 24, 2020, Special Meetings on November 16 and 18 and Executive Session November 18, 2020.

BOARD REORGNIZATION

Berseth nominated Campbell as Chairman of the Board; a motion was made by Ehlert and seconded by Miller that nominations cease and to vote by roll call. Vote was unanimous. Berg turned the meeting over to Chairman Campbell.

Motion by Ehlert to nominate Berseth as Vice Chairman Ehlert also made motion that nominations cease, was 2nd by Berg. Vote was unanimous.

TREASURER'S REPORT

A motion was made by Berseth and seconded by Berg to approve the Treasurer's Report as presented. Vote was unanimous.

Erickson stated that 2021 Property Tax Statements will be sent out to residents in the county on Friday December 11, 2020

SANDY FOSSUM - ASSESSOR

Fossum presented three resolutions for approval with one change from previous years. Fossum is requesting that effective January 1, 2021 the resolutions remain in effect until rescinded or amended by the Richland County Board of Commissioners. This change is represented on the last paragraph of each resolution and there are no other changes.

Resolutions are as follows:

Property Tax Exemption for Certain New Single Family Residential Properties, NDCC 57-02-08 (35) (42);

Property Tax Exemption of Improvements to Commercial and Residential Buildings, NDCC 57-02.2;

Property Tax Incentives for New or Expanding Businesses, NDCC 40-57.1.

Motion by Ehlert and 2nd by Berseth to go forward as presented. Vote was unanimous.

SUBCOMMITTEE REPORTS

A) Public Health - Commissioner Campbell stated that the County Board of Health had made a recommendation to hire Kayla Carlson as the new Public Health Director. Berg made a motion to approve the recommendation by the Health Board and was seconded by Ehlert. Vote was unanimous. Kayla Carlson was present at the meeting and was introduced by Commissioner Campbell. Her start date will be January 4th 2021.

B) RSR SS Zone - Campbell stated that after the 1st of the year there needs to be discussion with the zone board on the division of indirect costs paid to each of the three counties involved as well as what is covered in those indirect costs. When zone board met, they agree that Richland County has more than 50% of the costs and have agreed to discuss this further.

C) Buildings and Grounds - Commissioner Ehlert stated he has a TEAMS meeting today at 1:00 p.m. on the grant application/construction and how it will support the addition.

D) Job Development - No meeting in November. Met last week to review application.

E) Weed Board - Was discussed to keep the longevity of Former Commissioner Thompson's knowledge with this board, as well as Soils Committee, by utilizing him. Thompson was present and agreed that he would be willing to assist where needed. Weeds board has 5 members.

F) Soils Committee - No report.

G) Park Board - Ordered sand for under shelters. Looking into a 4-H group to move and pack it. Park Board continues to work with David Link. Motion by Berg, 2nd by Ehlert to appoint Willard Ward to RC Park Board. Vote was unanimous.

H) Administration - Will be appointing a new Auditor this month. Discussed what to do about unused annual leave in excess of 240 for employees. Put as unfinished business for next meeting.

MISC/CORRESPONDENCE

Motion by Berseth and seconded by Ehlert to approve RC Wildlife Raffle application. Vote was unanimous.

Motion by Berg and seconded by Miller to accept Caryn Klosterman on Housing Authority Board to replace Bev Kressin's position. Vote was unanimous.

HIGHWAY DEPARTMENT

MOTOR GRADER LEASE COLFAX SHOP BID OPENING

The following bids were received:

Butler/Cat -Fargo - annual payment \$50,199.67/5 year lease

RDO - Moorhead - annual payment \$56,298.97/5 year lease

Motion by Berg and seconded by Miller to accept all bids as presented for review. Vote was unanimous.

Discussion involved option to buy out at end of term and the cost. Engineer will get back to Commission on decision. Lease expires June 21, 2021.

Federal Aid/Funding 2021 - Virtual meeting attended by Sedler, Ehlert and Hage. \$300,000 in account at the state. Can borrow up to 4 years in advance, \$408,000/year. Looking to do Co Rd 2 11.5 miles in one continuous segment. Sedler will work with Auditor on budget numbers. In counties best interest to borrow ahead. Sedler will be in contact with state to get project numbers and guidelines.

Eagle Township Bridge - North of 28. Need to start late June/early July for 2022 construction.

Wyndmere Township Bridge - officially closed.

Great Bend Exchange off I-29- ND DOT will be doing bridge deck. Will be detour for Co Rd 16 both east and west.

MISC/CORRESPONDENCE cont

Motion by Berseth and seconded by Ehlert to approve payment of bills. Vote was unanimous.

Water Board Position - 2 applications, Clint Arndt and Jim Dotzenrod. Arndt represents south end of county, Dotzenrod has interest in Water Resource. Each candidate was allowed to present.

Motion to appoint Clint Arndt to Water Resource Board by Berseth and seconded by Ehlert. Vote was unanimous.

Liquor License Annual renewal - Discussion by Miller on ability of Commission to waive fees due to impact of Covid-19 and business in 2020. Assistant States Attorney Moen will look at Century Code and get back to board. Approval of applications is tabled until Tuesday December 15, 2020. Moen came back and provided Century Code statute to Commissioners for discussion at a later date.

Hage asked about extension of time for employees that have been unable to take required annual leave due to workload from Covid 19. Motion by Berg to extend through 1st quarter 2021. Motion failed for lack of seconded. Commissioner Berg asked to look at again December 15, 2020 as unfinished business.

Discussion on 2021 Portfolios - Chairman Campbell will have completed by the 15th. Look at reducing number of commissioners from two to one on Public Health and Social Service as only one sits on actual board.

Motion by Berg and seconded by Berseth to recess and go into Executive session.

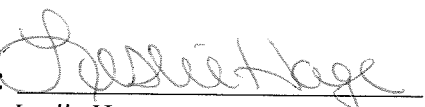
Reconvened regular meeting 10:20 a.m.

Motion by Ehlert and seconded by Miller for HR to reach out to Sandy Fossum and offer position of Richland County Auditor. HR was instructed to notify all other candidates that the position was filled. Vote was unanimous. 5-0

At 10:32 motion by Berg to adjourn.

Reports Filed: Tax & Property Department Revenue Voucher for November 1-30 and Sheriff Department Revenue and Expenses for October.

ATTEST:



Leslie Hage
Auditor/Administrator



Tim Campbell
Board of Richland County Commissioners

Chairperson

The following claims were approved for November 2020


PAYROLL (inclusive)

General	255,629.10
Highway	81,306.28
911 Communications	47,463.26
County Agent	5,341.97
Veterans Service	7,858.94
Weed Officer	400.00
Public Health Fund	96,382.57
Income Maintenance	43,432.02
Foster Care	15,963.60
Child Protective Svc	24,916.90
Parent Aide	3,025.07
Family Soc Worker	4,553.87
Social Svcs	10,367.74
In-Home Care Spec	17,754.59
Adm Support	10,904.34
Human Svc Zone Board	400.00
PAYROLL TOTAL	625,700.25

EXPENSES: ** Refer to resolution records

County General	195,567.75
County Highway	148,676.15
Bridge Replacement Fd	1,920.70
Road & Bridge Repl	75,145.00
911 Communications	19,257.08
Water Rescue	377.27
Special Response Team	830.39
County Agent	19,533.65
Veterans Service	3,500.28
Weed Control Levy	2,454.72
Public Health	56,967.10
Income Maintenance	16,890.59
Foster Care	4,543.00
Child Protective Service	8,678.49
Parent Aid	1,713.18
Family Social Worker	2,412.26
Social Service	3,857.83
In-Home Care Specialist	10,946.32
Administrative Support	4,354.42
Human Svc Zone Board	269.43
Safety/Perm Funds	332.52
Unallow Fed Program	175.72
General Assistance	3,725.39
State Medical Levy	2,071.10
Three Rivers Crisis Center	975.00
Garrison Div	2,071.10
Domestic Violence	210.00
Twp Share Gas & Oil	53,725.01
Jail Concession	688.42

State Aid Distribution	38,492.89
SEMCA	5,960.60
JDA	25,565.00
Senior Citizen Fund	3,335.49
Historical Society Fund	828.30
County Agent Special	122.20
Soil Cons District	2,071.10
Water Mngt Levy	11,245.32
Joint Water Resource	3,110.67
EXPENSE TOTAL	732,601.44
TOTAL PAYROLL & EXPENSES	1,358,301.69

ATTEST: 
Leslie Hage
Auditor/Administrator

 CHAIRPERSON
Tim Campbell
Board of Richland County Commissioners