

Richland County Board of Commissioners

Tuesday, December 11, 2018

The Richland County Board of Commissioners met on December 11, 2019 at the Richland County Courthouse with Nathan Berseth, Tim Campbell, Rollie Ehlert, and Dan Thompson. Others in attendance were Administration Personnel Hage and Oland; and State's Attorney Kummer. Commissioner Sid Berg was absent.

Meeting was called to order by Chairman Ehlert and Pledge of Allegiance was said.

A Motion was made by Berseth to approve the minutes of November 7 & 21, 2018; motion seconded by Thompson. Motion carried.

Don Heitkamp was present to discuss the letter he had written to the Commission. States Attorney Kummer addressed Heitkamp and the Commissioners on the letter. She also stated that she had met with Mr. Heitkamp prior. Kummer recommended to the board that no action be taken at this time and if any information would be requested by any outside entities in the future regarding this matter that the Commission would comply with the request.

Board Reorganization

Campbell nominated Thompson as Chairman of the board; a motion was made by Ehlert that nominations cease and to call for a unanimous vote for Thompson as Chairman; motion seconded by Berseth. Vote was unanimous. Ehlert turned the meeting over to Chairman Thompson. Berseth nominated Berg as Vice Chairman; Campbell seconded motion. Vote was unanimous.

Treasurer's Report

Sarah Erickson, Treasurer, presented Treasurer's report. See attached. A motion was made by Berseth to approve the Treasurer's report as presented; Motion seconded by Campbell. Vote was unanimous.

Erickson also presented information from the City of Hankinson and City of Wyndmere.

- City of Hankinson requested to purchase 2 parcels for \$1.00 each. Motion by Campbell, seconded by Berseth to accept purchase request.
- Parcel No. 48-0805-04099-000; Parcel No. 48-805-04100-000
- City of Wyndmere requested to purchase 1 parcel for \$1.00. Motion by Campbell seconded by Berseth to accept purchase request.
- Parcel No. 45-0001-01675-000

Emergency Manager

Brett Lambrecht, Emergency Manager presented a handout with information on the status of the Modifications to the Corp Submittal to FEMA for PRM Wahpeton, ND/Breckenridge, MN, Richland County, ND and Wilkin County, MN. Lambrecht presented a map showing the projected flood plain. Lambrecht will proceed with obtaining cost and cost share information before bringing back to Commission.

Sandy Fossum, Tax Director, brought forth a resolution for the commission to offer three discretionary exemptions to citizens and businesses of the county expiring in two years.

1. Property tax incentives for new or expanding business.
 2. Property tax exemption for certain new single residential properties.
 3. Property tax exemption of improvements to commercial & residential buildings.
- Guidelines as written by North Dakota Century Code are followed.

A motion was made by Berseth to approve of Resolutions for discretionary exemptions. Motion to second by Ehlert. Vote was unanimous.

Thompson asked about a project that is being built in Richland County on Hwy 46 Richland County side. Owner did not request exemption prior to building being built, but Sandy talked with him and can apply for PILT.

Jill Breuer - 911/Dispatch

Received \$8,808.38 from a Court Facilities Improvement Grant. \$4,650 was used to upgrade the lights in the courtroom. \$7,094.50 used to update video recording and camera system in the courthouse. \$2,936.13 was County local funding for the projects.

Alliance Pipeline presented RC Dispatch a check for \$5,000 to be used to replace their Medical Dispatch Protocol System.

Reference was made that the North Dakota Governor has allocated \$40,000,000 to the SORN 2020 program.

Highway Department

Highway Personnel in attendance were Jesse Sedler, Lowell Bladow, Ron Hohenstern.

Gravel Crushing Bids - will advertise to crushing approximately 125,000 tons of gravel. Advertising will begin December 16, 2018 with a bid opening January 8, 2019 at 8:30a.m.

Motor Grader Bid- Advertising to accept bids for a lease of a Motor Grader to replace MG-4 (CAT) will begin on December 16, 2018 with a bid opening of January 8, 2019 at 9:00 a.m.

Propane Bids are due to be opened December 17, 2018.

Overlay Project CO RD 4 - 12 Miles - tabled until January 2019 meeting.

MISC/CORRESPONDENCE

Mooreton Township Zoning Commission - Petition submitted by Birchem Livestock to expand Animal Feeding Operation from maximum 499 animal units to maximum 999 animal units and to reduce required setback to from one mile to approximately 5000 feet from the residence currently occupied by Jason and Andrea Hornstein.

Public Hearing will be held Wednesday December 12, 2018 7:00 pm. Chairman Thompson will attend.

Beer Liquor License - Sheriff Department found no issues with the business owners.

A motion was made by Berseth to approve a Beer-Liquor license for the following; motion seconded Ehlert. Vote was unanimous.

Dakota Magic Casino

Terrace Lanes

Texas Crossing

Beer Only

A motion was made by Berseth to approve a Beer only license for the following; motion seconded Ehlert. Vote was unanimous.

Crooked Lane Farm Folk School LLC

Dakota Vines & Winery

Beer Only 6 Months

A motion was made by Ehlert to approve a Beer Only 6 month license for Lady on the Lake BBE/Colonel Hankinson Historic Barn; motion seconded by Berseth. Vote was unanimous.

Local Permit

A motion was made by Berseth to approve a Raffle Permit for Richland County Wildlife Club; motion was seconded Campbell. Vote was unanimous.

Appointments

A motion was made by Ehlert to appoint Jerome Mauer and Delmer Steffens to the Richland County Park Board; motion seconded by Campbell. Vote was unanimous.

A motion made by Ehlert to appoint Robert Rustad and Gary Friskop to the Richland County Water Resource Board; motion seconded by Campbell. Vote was unanimous.

2019 Portfolios

Commissioners reviewed the 2019 Portfolios assignments. Leslie Hage will present to Departments Heads at December 11, 2018 meeting.

Committee Reports

A) Job Development - No one applied for position. Will look at in January 2019.

B) 2019 Portfolios - Chairman Thompson and Hage assigned portfolios for 2019. Commissioners reviewed.

C) Social Service - Possible legislation changes in 2020. Legislators will be at 5 County Meeting on Thursday. Hage & Hasbargen will be attending.

D) Building & Grounds - Work done in Public Health front desk is 90% complete. Need to reinstall glass. Public Health is very happy with it.

E) Public Health - Interviews for Administrator position changed to January. 2 applications were received, both internal.

F) Jobs Development - SVEDA will hold Summit in January.

G) Weed Board - Will re-evaluate next spring.

H) Soils - No report.

I) Park Board - 2 new board members were appointed. Will be meeting in March 2019.

J) Administration - Hired new Deputy Recorder, Susan Moats. Will start Dec. 26, 2019.

Resolutions - Ehlert made motion to accept, seconded by Berseth.

Frank Stanko - Daily News requested a transcript style reporting with the Commissioners to be reported in the Wahpeton Daily News in January.

Payroll Study

- Gallagher met with Department Heads and employees where there was a question on the PDQ's. Steering Committee will meet with them in January. They will contact Richland County if need to meet again. Will receive written report when complete.

UPCOMING MEETINGS

December

- 13 5 Co. Meeting
- 19 Retirement Party - Cyndy Kolle; 2:00 - 4:00

January

- 8 Commission Meeting
- 8 Housing Authority 11:30
- 10 County Christmas Party - City Brew Hall; 4:30-6:30. Flannel theme.

Being there was no further business, Ehlert made motion to adjourn at 9:19 a.m.

ATTEST:   CHAIRPERSON
Leslie Hage Dan Thompson
Auditor/Administrator Board of Richland County Commissioners

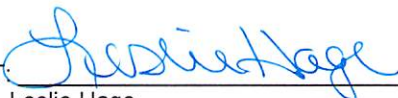
The following claims were approved for November, 2018

PAYROLL (inclusive)	
General	238,809.46
County Highway	82,666.56
Social Services	101,108.83
911 Communications	45,765.50
Drug Court	3,853.51
County Agent	5,189.94
Veterans Service	4,142.67
Weed Officer	976.00
Public Health Fund	77,560.35
SEMCA	10,008.69
JDA	225.00
PAYROLL TOTAL	570,306.51

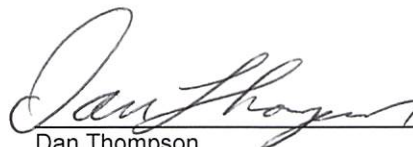
EXPENSES: ** Refer to resolution records

County General	223,683.81
County Highway	83,322.22
Road & Bridge Eqpt	15,714.00
15 Mill	59,577.55
Social Service	43,655.31
911 Communications	30,821.66
Drug Court	1,011.44
Water Rescue	145.36
Special Response Team	625.00
County Agent	3,347.21
Veterans Service	1,834.39
Weed Control Levy	22,425.13
Public Health	30,623.35
State Medical Levy	1,346.99
Garrison Diversion	1,346.99
Domestic Violence	280.00
Twsp Share Gas & Oil	62,353.15
State Aid Dist	44,054.39
Jail Concession	164.33
Sobriety Test Fund	1,940.00
SEMCA	31,039.55
JDA	8,555.34
Sr Citizens Fund	2,794.06
Historical Society	692.16
County Agent Special	369.56
Soil Conservation	1,346.99
Water Mngt Levy	10,465.64
Joint Water Resource	2,693.78
EXPENSE TOTAL	686,229.36
TOTAL PAYROLL & EXPENSES	1,256,535.87

ATTEST:



Leslie Hage
Auditor/Administrator



Dan Thompson
Board of Richland County Commissioners