

**RICHLAND COUNTY BOARD OF COMMISSIONERS  
DECEMBER 17, 2019**

The Richland County Board of Commissioners met on December 17, 2019 at the Richland County Courthouse with Commissioners Sid Berg, Nathan Berseth, Tim Campbell, Rollie Ehlert and Dan Thompson. Others in attendance were Administration Personnel Hage and DeVal; State's Attorney Kummer and a Daily News Reporter.

A motion was made by Berg and seconded by Campbell to approve the Agenda. Vote was unanimous.

A motion was made by Ehlert and seconded by Berg to approve the minutes of meetings November 5 and November 19. Vote was unanimous.

**BOARD REORGANIZATION**

Campbell nominated Berg as Chairman of the Board; a motion was made by Campbell and seconded by Berseth that nominations cease and to call for a unanimous vote for Berg as Chairman. Vote was unanimous. Thompson turned the meeting over to Chairman Berg.

Berg nominated Campbell as Vice Chairman; a motion was made by Ehlert and seconded by Thompson that nominations cease and to call for a unanimous vote for Campbell as Vice Chairman. Vote was unanimous.

**TREASURER'S REPORT**

A motion was made by Thompson and seconded by Ehlert to approve the Treasurer's Report as presented. Vote was unanimous.

A motion was made by Berseth and seconded by Ehlert to approve the sale of Parcel 47-0001-02890.100 to the City of Lidgerwood for \$1.00 and to provide \$2,000 toward the disposal once the demolition is complete. Vote was unanimous.

A motion was made by Thompson and seconded by Ehlert to approve the sale of Parcel 47-1305-03541.000 to the City of Lidgerwood for \$1.00. Vote was unanimous.

A motion was made by Campbell and seconded by Berseth to approve the sale of Parcel 48-0805.04025.000 to the City of Hankinson for \$1.00. Vote was unanimous.

### **KRISTEN HASBARGEN - HUMAN SERVICE ZONAL BUDGET**

Others in attendance were Zonal Board Members Wayne Ulven, Becky DeVries and Mary Schradick.

Hasbargen presented a Human Service Zonal Budget to the Commission. A motion was made by Campbell and seconded by Thompson to approve the Human Services Zonal Budget as presented. Vote was unanimous.

Hasbargen recommended staggering the terms of Zonal Board Members as follows:

- Becky DeVries - 3 year term
- Mary Schradick - 2 year term
- Wayne Ulven - 1 year term
- Tim Campbell - 1 year term

A motion was made by Campbell and seconded by Berseth to stagger the terms of the Zonal Board Members as recommended. Vote was unanimous.

### **HIGHWAY DEPARTMENT - LP BID OPENING**

The bid is for six months, January 1 through June 30<sup>th</sup>.

The following bids were received:

- CHS Dakota Plains Ag - Kindred \$1.40
- Farmers Union Oil of Southern Valley - Fairmount \$1.469

A motion was made by Campbell and seconded by Ehlert to accept all bids received. Vote was unanimous.

### **NORMA NOZEK - SOCIAL SERVICE BOARD RECOGNITION**

Campbell recognized Norma Nosek and reported that Norma has served on the Social Service Board since 2002. He announced her tenure on the Social Service Board will end at the end of the year as that board transitions to the zonal board of RSR Human Service Zone.

Campbell thanked Nosek for her years of service, being an advocate for children as well as maintaining and supporting employees.

## **EMERGENCY MANAGEMENT REPORT**

Alliance Pipeline Grant - Received \$5,000 grant to be used for Hazardous Materials Supplies for Lidgerwood and Wahpeton Fire Departments.

Semi Rollover - November 30 at Great Bend on I-29 - lost 260 gallons of diesel fuel.

Emergency Declaration for flooding/snow event - Two townships with damages. Brandenburg Twsp had two sites, one was not completed from spring flood and Wyndmere Twsp had three sites.

Meeting with US Army Corps of Engineer's - Met last week to discuss accurate releases, timing based on inflows/outflows with working gauges.

FEMA Funds From Spring Flooding - Funds started coming in last week, will work with the Highway Department on getting the funds out to the Townships. Richland County Highway will receive appx \$20,000 for debris removal and overtime for closing and flagging roads.

## **HIGHWAY DEPARTMENT**

Highway Personnel in attendance were Engineer Sedler and Ron Hohenstern.

LP Bids - Were opened earlier in the meeting.

Motor Grader Bids - The following bids were opened and accepted at the November 19 Commission Meeting.

RDO Equipment, Moorhead - Annual Lease Payment \$41,263.71

Butler Machinery, Fargo - Annual Lease Payment \$54,507.96

It is the recommendation of the Advisory Committee to award the bid to RDO Equipment. A motion was made by Ehlert and seconded by Berseth to award the Motor Grader Bid to RDO Equipment. Vote was unanimous.

Traffic Safety Hazard/Mud On County Roadway Policy - State's Attorney Kummer has prepared a Policy for mud on County roadways as directed by the Commission, it was distributed for review. A motion was made by Berseth and seconded by Thompson to approve the Policy as presented. Vote was unanimous. (Copy attached to minutes).

Railroad Crossings - NDDOT is inquiring if we want to upgrade two signals -

- NW of Wahpeton on CR10 - Total cost of \$146,590.61  
with a 90/10 cost share our cost would be \$14,659.06
- CR6 by Pitcairn Creek - Total cost of \$146,590.61  
with a 90/10 cost share our cost would be \$14,659.06

A motion was made by Berseth and seconded by Campbell to participate in the signal upgrade on CR6 by Pitcairn Creek. Vote was unanimous.

Load Pass Permit System - Sedler and Hage had a conference call with Load Pass to discuss customizing the system and the fee schedule for our region. Load Pass will be holding a conference call to discuss and will invite Sedler to join the call.

A motion was made by Berseth and seconded by Ehlert to rescind the motion made at the August 20<sup>th</sup> Meeting to implement the Load Pass Permit System effective January 1, 2020. Vote was unanimous.

#### **MISC/CORRESPONDENCE**

- Hage reported the 2020 Liquor/Beer License Renewal Applications have been sent to the following establishments:

Terrace Bar & Lounge - Wahpeton  
Crooked Lane Farm Folk School - Colfax  
J-Starr LLC - Hankinson  
Dakota Vines Vineyard & Winery - Colfax  
Texas Crossing - Wahpeton  
Dakota Magic Casino - Hankinson

Several current license holders have not submitted renewal applications. A motion was made by Berseth and seconded by Ehlert to approve all 2020 Applications contingent upon satisfaction of all licensing requirements by the applicants. Vote was unanimous.

- A motion was made by Berseth and seconded by Thompson to appoint Del Hoefs and Don Lingen to new terms on the Richland County Park Board.  
Vote was unanimous.

- A motion was made by Thompson and seconded by Campbell to appoint Arv Burvee and Don Moffet to new terms on the Richland County Water Resource Board. Voting NO was Berseth, the remainder Voted Yes and the motion carried.
- A motion was made by Berseth and seconded by Ehlert to continue the retainer for Tim Fox for 2020 for the JPA. Vote was unanimous.

### **COMMITTEE REPORTS**

- A) Social Services - Social Service was reported on earlier in today's meeting.
- B) Buildings & Grounds - No Report.
- C) Public Health - Outreaching to Sargent County for Family Planning; involved with Census 2020.
- D) JDA - There were three new applications in November - invested in two housing spec homes.
- E) Weed Board - No Report.
- F) Soils Committee - No Report.
- G) Park Board - Berg reported Mooreton Pond is at the correct level.
- H) Administration - Berg and Hage met to work on Department Portfolios for 2020, a listing was distributed to the other Board Members. (Copy attached to minutes). A Department Head meeting is scheduled for 10 AM today and the portfolio listing will be distributed.

### **MISC/CORRESPONDENCE continued**

A motion was made by Thompson and seconded by Berseth to approve the payment of bills. Vote was unanimous.

**FRANK STANKO - COMMISSION GOALS FOR 2020**

Daily News Reporter Frank Stanko asked each Board Member about successes in 2019 and Goals for 2020.

**UPCOMING MEETINGS**

January

- 7 Commission Meeting
- 9 County Holiday Party
- 16 5- County Meeting

February

- 4 Commission Meeting
- 18 Commission Meeting

Being there was no further business the meeting adjourned at 9:40 A.M.

Reports Filed: Tax & Property Department - Revenue Voucher for October and November 2019; Sheriff's Department - Revenue and Expenses for October and November 2019.

ATTEST:   
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Leslie Hage  
Auditor/Administrator

  
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Sid Berg  
CHAIRPERSON  
Board of Richland County Commissioners

The following claims were approved for November 2019.

PAYROLL (inclusive)	
General	243,409.83
County Highway	83,993.71
Social Services	108,701.08
911 Communications	47,063.58
County Agent	5,333.68
Veterans Service	6,916.01
Weed Officer	2,128.00
Public Health Fund	74,534.13
<b>PAYROLL TOTAL</b>	<b>572,080.02</b>

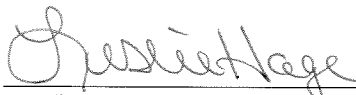
EXPENSES: \*\* Refer to resolution records

County General	209,653.92
County Highway	131,292.66
Bridge Repl Fund	141,482.36
Road & Bridge Eqpt	662.64
15 Mill	6,854.96
Social Service	55,877.30
Emergency Assistance	274.66
911 Communications	29,246.58
County Agent	10,501.55
Veterans Service	3,620.42
Weed Control Levy	1,662.57
Public Health	44,578.12
Haz Chem Fund	8,271.13
State Medical Levy	1,935.12
Three Rivers Crisis Ctr	1,014.00
Garrison Div	1,935.12
Domestic Violence	245.00
Twsp Share Gas & Oil	55,861.44
State Aid Distribution	49,494.24
Jail Concession	2,246.33
Sobriety Test Fund	2,015.00
SEMCA	165.93
JDA	28,486.53
Sr Citizens Fund	3,560.87
Historical Society Fund	883.15
County Agent Special	571.69
Soil Cons District	1,935.12
Water Mngt Levy	13,444.50
Joint Water Resource	3,021.00
<b>EXPENSE TOTAL</b>	<b>810,793.91</b>

**TOTAL PAYROLL & EXPENSES**

**1,382,873.93**

ATTEST:

  
\_\_\_\_\_  
Leslie Hage  
Auditor/Administrator

  
\_\_\_\_\_  
Sid Berg  
Board of Richland County Commissioners

CHAIRPERSON