

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
September 10, 2019

The Richland County Water Resource Board ("RCWRB") met September 10, 2019 at 8:00 AM at the Richland County Courthouse, Wahpeton, North Dakota.

THOSE PRESENT: Managers Gary Friskop, James Haugen, Don Moffet, Robert Rostad, Engineering Technician Justin Johnson, and Secretary-Treasurer Monica Zentgraf.

THOSE ABSENT: Arv Burvee

Minutes

The August 27, 2019 minutes were presented. A motion was made by Mgr. Rostad and seconded by Mgr. Moffet to approve the August 27, 2019 minutes as presented. The motion carried unanimously.

Financial Matters

●August 2019 Financial Reports- A motion was made by Mgr. Haugen and seconded by Mgr. Moffet to accept the August 2019 financial reports as presented. The motion carried unanimously.

●Bremer Bank Letter of Credit- 110% of the District's securities totaled \$7,210,617.88 on August 31, 2019; the existing Letter of Credit, in the amount of \$8,100,000 adequately covers the District's funds.

Applications

Appl #19-044, Jen Klostreich: NE1/4 Section 33, Nansen Township A motion was made by Mgr. Moffet seconded by Mgr. Haugen, and unanimously carried to approve payment to Dan Klostreich for removal of a fallen tree in Antelope Creek, which was hindering the Soil Conservation District Coordinator's watershed water sampling. Cost of removal at Waterways expense.

Appl #19-045, Jesse Pausch: N1/2 Section 14, Summit East A motion was made by Mgr. Haugen and seconded by Mgr. Moffet to defer pending a hydraulic study by Houston Engineering. Work at Proj #55 expense. The motion carried unanimously.

Appl #19-046, Duane Braun: NE1/4 Section 24, Lamars Township The RCWRB acknowledged installation of two- 4 inch lines of drain tile on both sides of the natural channel in the NE1/4 Section 24, Lamars Township. No State Subsurface Permit is required as the project involves less than 80 acres.

Appl #19-047, Corey & Kristie Theede: SE1/4 Section 36, Waldo Township A motion was made by Mgr. Rostad and seconded by Mgr. Moffet to defer Appl #19-047 for the installation of drain tile pending the 30 day notice to downstream landowners. The motion carried unanimously.

Mail:

- 1.) North Dakota State Auditors Office- Audit report for the year ended December 31, 2018. No issues were identified in the audit.
- 2.) Richland County Commission- Minutes of the August 2019 meetings.
- 3.) Bolten & Menk- Solicitation of views for rehabilitation of the existing water distribution system, storm sewer system, and street system for the City of Wyndmere. The Managers had no comments.
- 4.) Christie Fischer, NRCS- Response to the District's request for the final deadline for the Regional Conservation Partnership Program (RCPP).
- 5.) Christie Fischer, NRCS- Notification of the National Watershed Coalition Conference scheduled for September 30 through October 2 in Lexington, Kentucky.
- 6.) Mike Bassingthwaite, Interstate Engineering- Prices for the three repair options for the erosion on Proj #65, located in the SE1/4 Section 26, Brandenburg

Township (Site #415). The Board was also informed of a 15 inch culvert which needs to be replaced in the SE1/4 Section 23, Brandenburg Township (Site #416). Mr. Johnson recommended replacing the culvert with an 18 inch pipe. A motion was made by Mgr. Rostad, seconded by Mgr. Moffet, and unanimously carried to repair Site #415 with placement of fill material and a turf reinforcement mat, and to replace the existing 15 inch culvert at Site #416 with an 18 inch culvert. Work at Sites #415 and 416 assigned to JBX.

Wild Rice and Sheyenne Rivers Snagging & Clearing

Mike Staber and Lindsay Koffler, of American Enterprises, met with the Board to discuss snagging and clearing projects on the Wild Rice and Sheyenne Rivers. Richland County Engineer Jesse Sedler also attended the meeting. American Enterprises submitted a bid of \$114,000 to remove the debris by six bridges on the Sheyenne River. Mr. Sedler indicated four of the bridges will most likely qualify for FEMA assistance; he will be inspecting the sites with the FEMA Representative later in the day and advise the WRD of the outcome. If FEMA assistance is available, those sites will be submitted to FEMA for 85% cost share funding. The cost for the work at the two non-FEMA related sites is \$17,000, consisting of \$9,000 for Bridge #103-7, located in the NE1/4 Section 4, Sheyenne Township and \$8,000 for Bridge #111-2, located in the NE1/4 Section 14, Barrie Township. Consensus of the Managers was to reimburse the Richland County Highway Department for the 15% local share of the four FEMA sites. Work on the Sheyenne will need to be done before freeze-up.

American Enterprises flew the Wild Rice River from the north end of Richland County to Highway 13, but they still need to fly from Highway 13 to the southern end. As soon as this is done they will submit their bid to the District.

Going on the assumption that the four sites will be eligible for FEMA assistance, Appl #19-048 was completed and a motion was made by Mgr. Haugen, seconded by Mgr. Moffet, and unanimously carried to assign the Sheyenne River snagging and clearing to American Enterprises, based on their bid of \$17,000 for Bridges #103-7 and #111-2. Mr. Sedler will work with American Enterprises directly on the FEMA sites.

Proj #5(64)

The Managers were informed that Mike Bassingwaite met with Stephen Anderson about a borrow site for the fill needed to repair Proj #5(64) in the NE1/4 Section 27, Walcott West. Mr. Bassingthwaite informed the Office that material is available in the SE1/4 Section 22 and Mr. Anderson was agreeable to the District's use of the material.

Mr. Johnson has visited with the District's contractors and it appears JAV Construction would have the earliest availability to make repairs. At this time a motion was made by Mgr. Rostad and seconded by Mgr. Moffet to assign repairs to JAV Construction per Interstate Engineering's recommendation to restore the drain bottom and line it with an erosion control blanket with grass seed embedded and to clean west of Mr. Anderson's new drain tile based on Interstate Engineering's survey. Repairs at Stephen Anderson's expense; cleanout at Proj #5 expense. The motion carried unanimously. (RCWRD #19-024)

Technician's Report

●Drain Repairs- Mr. Johnson provided a brief update on projects completed and projects pending.

2020 Budget

Dan Thompson, Chairman of the Richland County Commission, contacted the Office about the Commission's desire to reduce the RCWRD's 2020 mill levy allocation to a total of 3.5 Mill in lieu of the 4 Mill maximum allowed under state law. Discussion was held relative to the District's 2020 General and Waterways budgets. Consensus of the Managers was to accept the reduced levy for 2020. Chr. Thompson will be notified accordingly.

Adjournment

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 10:50 A.M.

Respectfully submitted,

Monica Zentgraf
Monica Zentgraf
Secretary

Gary Friskop
Gary Friskop
Chairman of the Board