

Instructions For
North Dakota Subsurface Water Management System Notification
For Projects Less Than 80 Acres

Under the 2021 North Dakota state law for subsurface water management projects (aka “Drain Tile”), notification is required for projects that drain, in whole or in part, platted or unplatted lands used for raising agricultural crops or grazing farm animals and involves less than 80 acres of land. Farmsteads, bin sites, etc do not require notification. Notification is not required if a person’s tile system discharges into a body of water completely encompassed by land owned by the person that owns the land drained by the system. (Water that does not leave the person’s land.)

If your project involves 80 acres or more, please go to the “*State Drain Tile Application 80 Acres or Greater*” on our website.

For projects requiring notification, please complete the attached 2 page form in its entirety and forward it to the Water Resource District. The District asks that you voluntarily provide a water flow map showing the location of the outlet and the water flow for one mile downstream of the outlet.

Notifications do not require a signature and may be submitted by someone other than the landowner.

Options for submission of notification for include:

- Deliver, mail or email completed notification form to the District
- Call or email the District with the information necessary for Office Staff to complete the notification form

There is no fee for submission of the notification.

Please do not hesitate to contact our office if you have any questions regarding this notification process.

Richland County Water Resource District
418 2nd Avenue North
Wahpeton, ND 58075
Phone: 701-642-7773
Website: co.richland.nd.us
Email: mzentgraf@co.richland.nd.us



NOTIFICATION TO INSTALL SUBSURFACE WATER MANAGEMENT SYSTEM
 OFFICE OF THE STATE ENGINEER
 REGULATORY DIVISION
 SFN 61990 (5/2021)

ONLY FOR SYSTEMS LESS THAN 80 ACRES

This Form Serves As A Notification Required Under North Dakota Century Code § 61-32-03.2 To Notify Your Water Resource District (WRD) Prior To Installation Of A Subsurface Water Management System Less Than 80 Acres.

Alternatively, The Information In This Form May Also Be Provided To The WRD Via Phone Or Email.

Systems 80 Acres Or More Require A Permit And Require A Separate Application Titled "Application To Install A Subsurface Water Management System - SFN 61244," Which Is Located On The State Water Commission's Website Or Available From Your WRD.

Number
(WRD USE ONLY)

Location Of Land To Be Tiled				
¼	Section	Township	Range	County
¼	Section	Township	Range	County
¼	Section	Township	Range	County
¼	Section	Township	Range	County
Outlet Information				
¼	Section	Township	Range	County
¼	Section	Township	Range	County
Type Of System Outlet <input type="checkbox"/> Gravity - No Control Structure <input type="checkbox"/> Gravity - With Control Structure <input type="checkbox"/> Pump				
Flow Direction From Each Outlet (check all that apply) <input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West				
Total Land Area To Be Tiled (Acres)			WRD In Which System Is Located	
Contact Information				
Notification Provided By (print name or organization)				
Address		City	State	ZIP Code
Telephone Number		Cell Phone Number		
Email Address				

WRD Receipt Information (FOR WRD USE ONLY)	
WRD Signature	Received Date

NOTIFICATION TO INSTALL SUBSURFACE WATER MANAGEMENT SYSTEM

Additional Information For Project Owner

- Your Project Must Comply With The Provisions of N.D.C.C. § 61-32-03.2, which states:
 - A person required to notify the water resource district shall install the subsurface water management system such that:
 - Pump and control structures at pump outlets are installed no closer than twenty-five feet [7.62 meters] from the top of the back slope of an assessment drain;
 - Proper erosion controls are installed and maintained at all outlets; and
 - Pumps and control structures at project outlets are closed or turned off during critical flood periods.
 - The notification requirement applies only to subsurface water management systems that drain, in whole or in part, platted or unplatted lands used for raising agricultural crops or grazing farm animals.
 - The notification requirement does not apply to a subsurface water management system that discharges into a body of water completely encompassed by land owned by the person that owns the land drained by the system.
 - The information that must be provided to a board of a water resource district under (as part of a notification) is an exempt record under section 44-04-18.

- There Are Other Regulatory Considerations Outside Of This Notification, Including:
 - Road Authority Permissions Or Approvals;
 - Assessment Drain Set Backs;
 - Rural Water Line Set Backs;
 - Utility Locates;
 - Other Local, State, And Federal Permits Or Permissions, If Required.