

RSR Human Service Zone Board Meeting

RSR Human Service Zone Board met at 1:00 pm on Tuesday April 23, 2024. This meeting was held at the Milnor Fire Hall and by teleconference with TEAMS.

Board members present were Connie Gilbert, Mary Schradick, Lyle Bopp, Wayne Ulven, Brenda Peterson, Julie Johnson, Alisa Mitskog, and Lynn Flieth. Board Members absent were Terry Goerger and Christina Ferderer. Also in attendance was Sandy Fossum, Richland County Auditor.

The meeting was called to order at 1:00 pm by Lynn Flieth, Director.

Mary Schradick made a motion, seconded by Wayne Ulven, to approve minutes from February 27, 2024, meeting. Motion carried.

Monthly Expenditures – for March and April 2024 were reviewed. Brenda Peterson made a motion, seconded by Lyle Bopp, to approve summary of bills for both months; with correction on the amount for the April Summary of Bills to reflect the amount on the individual voucher. Motion carried.

Financial report through March 2024–Year to date revenue is 85.65%; Expenses are at 31.05%. Lyle Bopp made a motion, seconded by Connie Gilbert, to approve the 2023 Year End Financial Summary. Motion carried.

Items for Review – Discussion – Decision:

- a. Personnel Update: Director Flieth provided the board with an overview of new hires and vacancies and an updated organizational chart. Discussion was held about ongoing workforce issues and inquiry about the agency turnover rate. Director will provide this information next month.
- b. Child Welfare Update: RSR Child Protection unit has wrapped up the ongoing support to the child welfare unit in Cass HSZ, in the form of completing assessments and the onboarding and training of 3 new CPS workers for Cass.
- c. Economic Assistance Update; March Madness: The Director shared updates and progress made on the eligibility backlog statewide, as well as the anticipation of decreasing workload with the Public Health Emergency unwinding federally.
- d. Ransom County Board Member vacancy: This position is still open. Connie Gilbert indicates that while she will not be seeking re-election as a commissioner, should there still be a vacancy in the fall, she would be interested in continuing to serve on the board as a community member.
- e. Constituent Complaint: The Director reviewed the letter/response drafted and sent.
- f. Performance Evaluations; Directors Evaluation contact: Annual performance evaluations will be occurring in May/June. Reminder of the change in legislative salary increases for HSZ team members is July 1. Wayne Ulven volunteered to be the liaison with DHHS for

completing the Director's performance evaluation. This will be completed at the May meeting.

g. Misc.

- Any county updates (per Commissioner): Discussion about fall elections; Ransom and Sargent counties will have contested Commission elections; Richland Commissioners up for reelection are unopposed..

Date of next meeting: May 28, 2024 @ 1:00 pm. Meeting adjourned at 2:25 pm.

A handwritten signature in cursive script that reads "Lynn Tuck, LBSW". The signature is written in black ink and is positioned above a horizontal line.

Chair