



Richland County
Health Department
Prevent. Promote. Protect.

Richland County Board of Health Meeting PH Conference Room September 24, 2025, 12:00 p.m.

Members present: Laurie Straus, Patty Lies, Terry Goerger, Dr. Nyarandi.
Others present: Kayla Carlson, Kenzy Kaehler, Sandy Fossum, Tim Campbell (phone)

Laurie called the meeting to order at 12:04 PM.

Review/Approval of Minutes & Agenda: Terry made a motion to approve the minutes and Patty seconded. Motion carried unanimously.

Patty made a motion to approve the agenda and Terry 2 seconded. Motion carried unanimously.

Health Department Overview:

- Discussion on the process for the Board's yearly review. Patty motioned to review the process and Laurie seconded. Motion carried unanimously. Patty motioned to eliminate the board's yearly review process and Terry seconded the motion. Motion carried unanimously.
- Board of Health Members
 - Lance's term expires October 2025. An ad has been placed.
- Budget
 - Public Health funding has decreased significantly.
 - 2024: \$1,074,013.08 grant/state aid dollars (divided per year)
 - 2025: \$710,836 grant/state aid dollars (divided per year)
 - 2026: \$569,433 grant/state aid dollars (divided per year)
- Staffing Update
 - Significant reduction in FTE's
 - Staff are juggling multiple programs. Kayla shared it would be beneficial to add an additional staff member.
 - Health Department has a great group and is working to retain staff and keep morale up through organized breaks, small events, and flexible schedules. Kayla shared she would like the department to pay for required staff license. The board felt this was appropriate.
- Program Reports
 - Staff Training
 - Blain O'Hara completed an active shooter training with staff.

- Kayla shared foot care cost would be increased to \$30 beginning January 1, 2026.
- Immunizations
 - The Health Department was awarded a \$30,000 grant for increasing immunizations.
 - Several outreach clinics planned for this year. Kaci the immunization coordinator is doing a fantastic job of getting immunizations out into the community!
- Kayla reviewed several outreach efforts the health department has participated in over the past year.
- The health department is planning on hosting a trick or treating event for the county. The goal of this event is to encourage children and families to visit the health department, learn about services we offer, and build stronger connections with the community. The health department will also be promoting programs such as Parents Lead.
- Jail nursing – Current staff moving to complete work under SOR grant. Jail duties shifting to another staff.
- PHIG Funding – minor updates, looking at updates in treatment room.
- Health Tracks/Well Child screenings – staff will be completing screenings at Head Start & Richland 44
- Women’s Way program has been re-instated.
- MCH – Looking into evidenced-based curriculums and filmed a promotional video.
- Tobacco – The Health Department has 2 staff trained as tobacco cessation specialist. Continuing partnership with schools offering education to students.
- SOR – In the first phase of working to implement a leave-behind program.
- CPR First Aid/AED – Alexis certified & scheduling classes.
- Hearing and vision for Kindergarten, 1st and 5th grade this year.
- PFS – revitalized coalition and working on placing ID scanners at local establishments. Staff are also working on a social norms campaign right now.
- Babysitting and Home Alone Classes – Tashana has been offering classes. She is doing a great job marketing and promoting the class which has resulted in an increase in demand. Looking at doing a fall/winter class in the county.
- WIC – Our program underwent a survey September 8th; Danielle is doing a standout job!

- The WIC Director for Ransom/Sargent/Dickey County has submitted her resignation. Richland County will be taking over the Forman WIC program. We are still in the process of working out the logistics for what this will look like as far as travel and outreach days.
- Home Health – Distributed 2025 Home Health Quarter 2 Report
- State passed Community Health Worker bill. The health department is looking into this and potential benefits for the community.

Other –

PUBLIC COMMENT – None

Adjournment/Next Meeting –

Laurie motion to adjourn 2:00

Respectfully submitted,
Kenzy Kaehler