



**Richland County  
Health Department**  
Prevent. Promote. Protect.

## **Richland County Board of Health Meeting June 3rd, 2024 12:00 – 1:20 PM**

Members Present: Patty Lies, Laurie Straus, Terry Goerger, Lance Ehrlin, Tim Campbell, Dr. Nyarandi

Others Present: Kayla Carlson, Danielle Flack

Patty called the meeting to order at 12:05 PM.

**Review/Approval of Minutes & Agenda:** February minutes and agenda were approved by Laurie and seconded by Tim.

### **Health Department Overview:**

- **Budget** – Kayla went over budget
  - Family Planning budget continues to decrease, working to expand billable services
  - Home Health, Public Health, Board of Health and Unspent Grant funding budget have no major changes from last year.
  - Tim made a motion to approve presentation of budget to commission, seconded by Lance
- **Grants**
  - Applied for school immunization funding
  - Looking into applying for an Otto Bremer grant
  - Health equity, preventative services, and immunization grants have ended.
- **Oxygen Tank and Glucometer** – Kayla asked board if RCHD should continue bringing the oxygen tank and glucometer to outreach immunization clinics. Dr. Nyarandi did not think it was necessary and board agreed. Oxygen tank and glucometer will no longer be brought to outreach clinics.
- **Treatment Room-** Kayla would like to update our treatment room to make it more inviting and kid friendly. She would also like to move the immunization refrigerator and freezer into the storage room. Board viewed the treatment room and supported this.
- **Program Reports -**
  - **Home Health-** Cindy Thompson is continuing to try to grow the program. Laurie motioned for the home health coordinator pre-designation form to be signed, seconded by Lance.
  - **Immunizations-** offering six outreach flu clinics this year. Going forward RCHD will be a specialty clinic and will no longer be vaccinating children under four years of age who have private insurance. RCHD will continue to offer the VFC program and will continue to offer private flu vaccine to individuals of all ages.

- **Senior Expo-** had a great turnout – 129 attended. The expo is a great opportunity to get out in the community and promote our programming.
- **Environmental Health:** Board was asked to sign the environmental health practitioner designation. The board would like the state's attorney to look it over and bring it back for a signature
- **Staffing**
  - Resignations from Health Program Coordinator/Community Health and Health Program Coordinator/Substance Prevention .
  - Kayla asked the board for suggestions on needs and gaps in services in the community and for recommendations on what the positions should look like going forward. Board would like there to be a focus on mental health and substance prevention, with a specific emphasis on prevention before individuals begin using substances.
  - Tim made a motion to approve the rehiring of a fulltime Health Program Coordinator – Substance Prevention seconded by Terry with the recommendation that the position be diversified with other programming.
- **Elections**
  - Tim motioned to make Laurie chair and Patty vice-chair, seconded by Lance, motion carried.

Meeting was adjourned at 1:20 pm

Respectfully submitted,  
Danielle Flack