

RICHLAND COUNTY WATER RESOURCE DISTRICT
Richland County Courthouse, Wahpeton, ND
January 25, 2021

The Richland County Water Resource Board ("RCWRB") met January 25, 2022 at 9:00 A.M. at the Richland County Courthouse.

THOSE PRESENT: Managers Arv Burvee, Tom Kubela, Gary Friskop, Don Moffet, Engineering Technician Justin Johnson, Secretary-Treasurer Tiffany Bladow.

THOSE ABSENT:

Approval of Agenda

A motion was made by Mgr. Moffet, seconded by Mgr. Arndt, and unanimously carried to approve the agenda as presented.

Minutes

The December 28, 2021 minutes were presented. A motion was made by Mgr. Friskop and seconded by Mgr. Arndt, to approve the December 28, 2022 minutes as presented. Upon roll call vote, the motion carried unanimously.

Financial Matters

●**December 2021 Financial Reports-** A motion was made by Mgr. Friskop and seconded by Mgr. Arndt to accept the December 2021 financial reports as presented. Upon roll call vote, the motion carried unanimously.

●**Bremer Bank Collateral Report-** 110% of the District's securities totaled \$7,193,719.65. Bremer Bank's Collateral Report in the amount of \$8,308,042.00 adequately covers the District's funds.

●**2021 Year End Financial Reports-** The 2021 year-end financial reports were presented to the Board. Upon review, a motion was made by Mgr. Arndt and seconded by Mgr. Kubela to accept the reports as presented. Upon roll call vote, the motion carried unanimously.

●**January 2022 Vouchers-** Vouchers for the month of January 2022 were presented for the Board's review and approval. A motion was made by Mgr. Moffet and seconded by Mgr. Friskop to approve Vouchers #18795 through #18821. Upon roll call vote, the motion carried unanimously.

Mail

- 1) North Dakota Department of Water Resources (ND DWR)- Notice of Rudy Dotzenrod's application #7200, for the appropriation of water from groundwater sources for irrigation purposes in the NE1/4 of Section 06, Danton Township.
- 2) Richland County Commission- Minutes of the December 2021 meetings.
- 3) Monica Zentgraf's notice of Retirement letter; final day to be April 21, 2022.

Engineer Gabe Bladow joined the meeting

Drain #31 Reconstruction Bid Opening

Gabe Bladow of Houston Engineering, met with the Board for the purpose of opening bids for the Reconstruction of Drain #31. Several contractors were also present. The following bids were received:

<u>Contractor</u>	<u>Base Bid</u>
Comstock Construction	Bid not opened ineligible
Diversified Foundations LLC	Bid not opened ineligible
Gladen Construction Inc.	\$215,689.00
R.J. Zavoral and Son's, Inc.	\$231,504.00
Sellin Brothers, Inc.	\$287,044.00

Upon conclusion of the bid opening, a motion was made by Mgr. Moffet and seconded by Mgr. Kubela to refer the bids to Houston Engineering, Inc. for verification and tabulation. Upon roll call, the motion carried unanimously. (RCWRC #18-022)

Gabe Bladow left the meeting

Technician's Report

- Justin Johnson gave an update on the Red River Basin Convention that he attended.
- Dr. #66A – discussion about a landowners meeting; Johnson and Friskop are going to get a list together of land owners.

Cell Phone

Discussion of Tiffany Bladow taking the monthly cell phone reimbursement that Monica Zentgraf was receiving, but is not anymore. A motion was made by Mgr. Friskop and seconded by Mgr. Kubela to allow the monthly cell phone reimbursement to Tiffany Bladow. Upon roll call, the motion carried unanimously.

Misc. Items

The discussion was had with the board about getting quotes on a new printer so we can switch to printing checks, and a quote on a new colored copy machine for the office. Ms. Bladow will get the quotes, and discuss with the board at their next meeting.

Richland County Commissioners

Perry Miller and Nathan Berseth joined the meeting to visit with the board on any upcoming projects.

Perry Miller and Nathan Berseth left the meeting

Adjournment

There being no further business to come before the Board, Chr. Burvee adjourned the meeting at 11:45 A.M.

Respectfully submitted,

Tiffany Bladow
Tiffany Bladow
Secretary/Treasurer

Arv Burvee
Arv Burvee
Chairman of the Board