

**RICHLAND COUNTY BOARD OF COMMISSIONERS**  
**MAY 13, 2025**

The Richland County Board of Commissioners met at 8:00 A.M. on May 13, 2025 at the Richland County Courthouse with Commissioners Tim Campbell, Terry Goerger, Nathan Berseth, Rollie Ehlert, and Perry Miller. Others included Administrative Personnel Fossum and South, State's Attorney Kummer, Jesse Sedler, Jill Breuer, Sarah Erickson, Garrett Onchuck, and Amy Clark.

Commissioner Campbell called the meeting to order and announced he had an addition to the agenda, a siren update from Jill Breuer. A motion was made by Berseth and seconded by Miller to approve the agenda as amended. Vote was unanimous.

A motion was made by Ehlert and seconded by Goerger to approve the minutes of meetings April 1 and April 15. Vote was unanimous.

**TREASURERS REPORT**

A motion was made by Berseth and seconded by Ehlert to approve the Treasurer's Report. Vote was unanimous.

**JILL BREUER – SIREN UPDATE**

Jill Breuer reported that Motorola will be here next week and will start programming up the councils. They will program up the Police Department and turn them over to the Siren 800 System. The Wahpeton Fire Department will be next with the Sheriff's Department to follow. After that, they will move south to Fairmount and southern part of the county. Breuer reported that the Wahpeton and Wyndmere towers are up and running, the Hankinson tower needs repair, and the Colfax tower will be up and running by mid-July. Breuer anticipates the project to be completed August 1<sup>st</sup>. Breuer distributed 911 stats to the Board of Commissioners.

**DRAIN TILE UPDATE – SANDY FOSSUM**

Fossum informed the Commission that the contractor's proposal for drain tile project on the Courthouse foundation came in at \$124,134. Anderson would like to get the project started, so he is looking for approval from the Commission. Fossum stated that Garrett from Comstock Construction was present if the Commissioners had any questions about the project.

Commissioner Miller asked Garrett if he anticipated any surprises with the project, Garrett stated he did not. Garrett explained that bentonite clay would be used to adhere the rubber membrane to the concrete. Commissioner Berseth asked how deep the membrane would go down, Garrett stated it would go down to the footing. Commissioner Miller asked for a timeline for the project. Garrett anticipated the project would take two weeks to complete.

Garrett stated that the current remaining contingency on the project is \$41,000 and there is a general condition credit of \$64,000, leaving a remaining balance of approximately \$20,000 to complete the drain tile project.

A motion was made by Berseth and seconded by Goerger to approve drain tile project for Courthouse foundation. Vote was unanimous.

## **HIGHWAY DEPARTMENT**

Sedler gave an update on the following Highway activities:

- bid openings later today for CR 1 & 16 Bituminous Overlay Project and FEMA Bridge 105-06 Replacement Project
- special meeting will be needed next week to accept bids
- box culvert project started Monday, should be complete in a month
- hauling gravel up north

## **COMMITTEE REPORTS**

- A) HSZ Board – Nothing to report.
- B) Buildings & Grounds – Update given earlier in the meeting.
- C) Public Health – Nothing to report.
- D) JDA/JPA – JDA has not had any loan requests lately, need to have a meeting to address funding request from Historical Society. JPA meets today. All single-family homes in Wahpeton have sold, the red Queen Ann in Wahpeton has sold and a home in Colfax sold. Legacy Lakes will go to bid later this month. SVEDA has no employees currently.
- E) Weed Board – All spray equipment sold at auction in April. Looking to purchase a used forklift and replace furnace with funds. The contractor for chemicals will be the same as last year, starting the 1<sup>st</sup> of June.
- F) Soils Committee – Commissioner Goerger and Commissioner Berseth met with landowners in the northern part of the county regarding concerns about PI's and

modifiers. The landowners will be going to Bismarck in August to discuss their concerns.

G) Park Board – Commissioner Ehlert will check on signage for Mooreton with Willerd. Commissioner Campbell asked Fossum to check on rock that was ordered previously at Mooreton Pond.

H) Administration – Fossum informed the Commission that Head of the Red Youth Activities submitted two Gaming Site Authorizations that they would like approved for Terrace Lanes and Texas Crossing. A motion was made by Ehlert and seconded by Goerger to approve gaming site authorizations for Head of the Red Youth Activities at Terrace Lanes and Texas Crossing. Vote was unanimous. Fossum informed the Commission that she received an invoice from Elevatus for \$25,000 for Phase 1. The Board of Commissioners advised not paying the invoice until a business plan has been received.

#### **MISC/CORRESPONDENCE**

Frustrations regarding the recent jail inspection were discussed.

Fossum informed the Commission that she will be traveling to Bismarck to do a presentation for the ND Association of School Business Managers later in the week.

Fossum informed the Commission that the State Tax Commissioner has provided a list of property owners who had their parcels in a trust and now qualify for the Primary Residents Credit. The state will reimburse for abatements but needs them approved in a timely manner. A motion was made by Berseth and Seconded by Miller to approve assessor's abatements for 25 parcels for Primary Resident Credit. Vote was unanimous.

Commissioner Campbell reported that he met with the Auditors from Widmer Roel last week, he thought everything went well. The Auditors will send their final report to Fossum to review.

Commissioner Goerger exited the meeting at 8:54 A.M.

#### **UNFINISHED/NEW BUSINESS**

Amy Clark informed the Commission that she has a plat for a subdivision called the Reserve, in Colfax ND that requires a signature from the county. Clark explained that there is a legal drain that falls within the plat boundaries, so the plat requires a signature from the Commission Chair. Commissioner Berseth recused himself. A motion was made by Miller and seconded by Ehlert to approve plat for Colfax Reserve in Colfax, ND and have chair sign. Vote was unanimous.

**MISC/CORRESPONDENCE continued**

Correspondence from the North Dakota Water Resource District Association regarding Joint Summer Water Meeting July 9-10 in Devils Lake.

A motion was made by Berseth and seconded by Miller to approve the payment of the bills.  
Vote was unanimous.

**UPCOMING MEETINGS**

May

- 14 Legislative Wrap-Up
- 20 Special Meeting – Richland County Board of Commissioners

June

- 3 Commission Meeting
- 3 Equalization Meetings
- 17 Commission Meeting

July

- 1 Commission Meeting
- 22 Commission Meeting

Meeting adjourned at 9:04 A.M.

Reports Filed: Sheriff's Department - Revenue & Expenses for April 2025.

ATTEST: \_\_\_\_\_  
Sandy Fossum  
Auditor/Administrator

\_\_\_\_\_CHAIRPERSON  
Tim Campbell  
Board of Richland County Commissioners

The following claims were approved for April, 2025

PAYROLL (inclusive)

General	\$	322,414.09
County Highway	\$	103,107.35
911 Communications	\$	62,204.86
County Agent	\$	7,909.94
Veterans Service	\$	11,043.08
Weed Officer	\$	500.00
Public Health Fund	\$	68,168.36
Income Maintenance	\$	66,611.62
Foster Care	\$	14,229.61
Child Protective Svc	\$	38,720.79
Parent Aid	\$	4,643.30
Family Soc Worker	\$	5,333.41
Social Services	\$	64,902.04
In-Home Care	\$	19,769.82
Admin Support	\$	17,333.09
PAYROLL TOTAL	\$	806,891.36

EXPENSES: \*\* Refer to resolution records

County General Accounts	\$	248,620.39
County Highway	\$	195,551.86
Bridge Replacement	\$	4,164.50
Road & Bridge Equipment Fund	\$	-
Prairie Dog Disbursements	\$	423,379.35
15 Mill Road	\$	-
Social Services Fund	\$	-
Emergency Assistance Donation	\$	-
Emergency Fund	\$	-
911 Communications	\$	43,868.61
NDRIN	\$	317.80
Capitol Improvement	\$	3,373.00
Water Rescue	\$	-
Special Response Team	\$	-
Civil Asset Forfeiture Fund	\$	-
K9 Dog Donations	\$	-
American Rescue Plan Funds	\$	-
County Agent	\$	19,519.15
Veterans Service	\$	5,180.86
Veteran Assistance Donation	\$	-
Weed Control Levy	\$	412.38
Public Health	\$	42,249.30
Haz Chem Fund	\$	-
Income Maintenance	\$	23,483.95
Foster Care	\$	5,561.68
Child Protective Svc	\$	25,461.26

Parent Aid	\$	1,450.79
Family Soc Worker	\$	2,658.29
Social Services	\$	11,523.28
In-Home Care	\$	11,142.84
Admin Support	\$	70,962.31
HSZ Board	\$	-
Safety Permanency Fd	\$	-
Foster Care	\$	-
Unallow Fed Costs	\$	-
General Assistance	\$	-
American Rescue Plan Funds	\$	-
State Medical Levy	\$	8,504.53
Three Rivers Crisis Center	\$	-
FEMA Disaster Reimbursement	\$	-
Garrison Div	\$	8,504.53
Domestic Violence	\$	140.00
Twsp Share Gas & Oil	\$	-
TeleComm Tax Fund	\$	185,292.44
State Aid Distribution	\$	14,719.88
Jail Concession	\$	40,571.68
Sobriety Test Fund	\$	-
SEMCA	\$	10,466.58
County General Accounts	\$	-
Diversion Settlement	\$	189,122.27
ND Income Tax W/H	\$	9,262.78
Sr Citizen Fund	\$	8,401.62
Historical Society	\$	2,098.22
Co Agent Special	\$	-
Soil Cons District	\$	5,459.80
Water Mngt Levy	\$	25,816.74
Joint Water Resource	\$	12,463.36
Estimated Real Estate Tax	\$	-
Current Tax Holding Fund	\$	-
EXPENSE TOTAL	\$	1,659,706.03
 TOTAL PAYROLL & EXPENSES	 \$	 2,466,597.39

ATTEST: \_\_\_\_\_

Sandy Fossum  
Auditor/Administrator

\_\_\_\_\_CHAIRPERSON

Tim Campbell  
Board of Richland County Commissioners