



Richland County
Health Department
Prevent. Promote. Protect.

Richland County Board of Health Meeting November 22, 2024 12:00 p.m.

Members Present: Laurie Straus, Patty Lies, Terry Goerger, Tim Campbell

Others Present: Kayla Carlson, Kenzy Kaehler

Laurie called the meeting to order at 12:10

Review/Approval of Minutes & Agenda: June minutes and agenda were reviewed. Tim moved, Patty second, motion carried to approve agenda. Amendment to June minutes was requested to correct motion for new chair.

Health Department Overview – Kayla

- Budget
 - HH Fees – Keeping the same as last year (updated poverty guidelines.)
 - PH Fees – adding TB screenings
- Programs/Grants
 - Covid – No longer have testing at our department. We are referring individuals to order from the Federal website.
 - PFS Grant - approximately \$130,000/year for 4 years – Focus on alcohol and substance misuse with college students, children of individuals using substances, and veterans. Selected – primary target for college students.
 - School Immunizations - \$20,000 grant – We'd like to boost HPV and Meningitis rates).
 - Boosting Immunizations - \$40,000 grant– We'd like to return to the senior centers (RSV, Covid, Pneumonia, Shingles).
 - Health Tracks – assessing need and continuation with the program.
 - Immunizations – increased to 6 outreach clinics – We offered at Colfax and Hankinson 2 times. We did not see an increase in numbers. Next year we are looking at dropping back to one time at each of our outreach clinics but including a Saturday clinic.

- Work Force Grant– Used to support programming, professional development, and onboarding with staff.
- Medicare Open Enrollment – Angie has been seeing clients and has a full schedule.
- WIC – continuing to call new births which has increased program participation.
- Car seats- 2 given, 3 checked and corrected, 2 new installs, car seat checked held at St. Johns, August 21 – 9 seats were checked. Hosted a training for social services.
- Home Health
 - New admits: # 7
 - Discharges: # 6
 - Evaluations: # 1
 - 2024 Quarter 3
 - July:
 - 23 clients were using med sets out of 27 audited.
 - 13 clients were certified in July 2024. 13/13 clients had the medication assessment tab completed during their certification.
 - August:
 - 22 clients were using med sets out of 26 audited.
 - 15 clients were certified in August 2024. 15/15 clients had the medication assessment tab completed during their certification.
 - September:
 - 24 clients were using med sets out of 28 audited.
 - 11 clients were certified in September 2024. 11/11 clients had the medication assessment tab completed during their certification.
 - Census: Average census for the third quarter: 26
 - July: 28 clients
 - August: 27 clients
 - September: 28 clients
 - Working on updating quality improvement plan for next year. Will likely continue to focus on med management.
- Staffing
 - Kaci Manikowski, LPN will be starting December 2nd
 - Melissa Gaukler resigning December 6th
 - Miranda Andel resigning December 5th

- Policy Review
 - No major updates to policy this year. We have been behind on updating since Covid.
- Environmental Health
 - The state's attorney's office saw no issues with the Environmental Health Practitioner's Designation Form. Board moved forward with signing the form.

Performance Review

Other –

Adjournment/Next Meeting – January/February

Respectfully Submitted by Kenzy Kaehler