

RSR Human Service Zone Board Meeting

RSR Human Service Zone Board met at 1:00 pm on Tuesday, May 26, 2026. This meeting was held at Milnor Fire District and by teleconference over TEAMS. The Board members present were Valerie Nelson, Connie Gilbert, Tim Campbell and Lynn Flieth. Present via TEAMS: Becky DeVries, Brenda Wyckoff, Wayne Ulven, and Rep. Alisa Mitskog. Also present, Tammy Metzen, Ransom County citizen, and Stephanie Cameron, RSR Administrative Assistant, in-person. Sandy Fossum, Richland County Auditor, via TEAMS.

The meeting was called to order at 1:01pm by Lynn Flieth, Director. A motion to approve the minutes of the April meeting by Wayne Ulven; seconded by Rep. Mitskog. All in favor. Motion carried

Monthly Expenditures – Valerie Nelson made a motion, seconded by Connie Gilbert, to approve the summary of May bills. Motion carried.

Financial report - Revenue is 51.7% and Expenses are 33.63%. Tim Campbell made a motion, seconded by Wayne Ulven, to approve April financial report. All in favor. Motion carried.

Items for Review – Discussion – Decision:

a. Agency Updates

- i. Ransom County Board Member Vacancy: Notice for the board vacancy will be published in the local newspaper for 14 days requesting a letter of interest be sent to the Ransom County Auditor's office. Lynn and Stephanie will send the Gazette the notice to publish. Tammy will be sending her letter of interest to the Auditors office for consideration.
- ii. Personnel Update: Director Flieth completed the second round of interviews for the EW Position this morning and will be extending an offer to an applicant. There are interviews for the open DCA position in Wahpeton are scheduled. The CPS position only had one applicant and there were possible schedule conflicts with other employment the candidate was pursuing. The position was posted again late last week.

Three HHS employees who provide direct support to the zones will be leaving their position in the next few months. Kristen Hasbargen, Director of Zone Operations, will be done in August. Alicia Baumann, HR Liaison, will be done June 1st and Jason Coffey, Human Services Zones Accounting Manager, is moving to a different division.

- iii. Economic Assistance updates: The taskforce has provided an overview/roadmap to enhance service provision, timeliness and error rates. The plan overview was reviewed and discussed. Representative Mitskog would like to discuss the pros/cons of zone formation and administration as it relates to HHS oversight at a future meeting.
- iv. Performance Review - Director: Director Flieth's yearly performance review is due in June. Wayne Ulven will be gathering feedback from the board and compiling it all in the review document. Administrator, Steph Cameron, will assist with getting the completed review sent to Kristen Hasbargen, Director of Zone Operations. The Board will go over the review with Director Flieth in the June Board meeting.

b. Misc:

- **Commissioner updates:**

- i. Richland County Commissioners met regarding the potential move to the old US Bank Building, alongside Veterans Services. Director Flieth attended the Commissioners' meeting where it was announced that due to the layout of the building and the HVAC needs, they would not be building offices; they would build cubicles. Due to the Federal Regulations and IRS Interfacing for Eligibility, as well as the sensitive nature of CPS and Foster Care, the cubicle environment would not be conducive to the work environment. Lynn requested that RSR be taken out of consideration for the move.

Date of the next meeting: June 23, 2026. Meeting adjourned at 1:57 pm.



Chair