

RICHLAND COUNTY WATER RESOURCE DISTRICT  
Richland County Courthouse, Wahpeton, ND  
January 17, 2023

The Richland County Water Resource District ("RCWRD") met January 17, 2023, at 9:00 A.M. at the Richland County Courthouse.

THOSE PRESENT: Managers Arv Burvee, Tom Kubela, Gary Friskop, Clint Arndt, Brandon Ward, Engineering Technician Justin Johnson, Secretary-Treasurer Tiffany Bladow.

THOSE ABSENT:

### **Approval of Agenda**

A motion was made by Mgr. Arndt and seconded by Mgr. Ward and unanimously carried to approve the agenda as presented.

### **Minutes**

The November 29<sup>th</sup> and December 20<sup>th</sup>, 2022, minutes were presented. A motion was made by Mgr. Arndt and seconded by Mgr. Kubela to approve the November 29<sup>th</sup> and December 20<sup>th</sup>, 2022; minutes as presented. Upon roll call vote, the motion carried unanimously.

### **Financial Matters**

**December 2022 Financial Reports-** A motion was made by Mgr. Kubela and seconded by Mgr. Arndt to accept the December 2022 financial reports as presented. Upon roll call vote, the motion carried unanimously.

**January 2023 Vouchers-** Vouchers for the month of January 2023 were presented for the Board's review and approval. A motion was made by Mgr. Kubela and seconded by Mgr. Arndt to approve Vouchers #19054 through #19071 upon roll call vote, the motion carried unanimously.

**Bremer Bank Collateral Report-** 110% of the district's securities totaled \$4,497,799.83 Bremer Bank's Collateral Report in the amount of \$8,284,995.00 adequately covers the district's funds.

### **Board Reorganization**

Chr. Burvee turned the meeting over to Secretary Bladow for the Board's reorganization.

Secretary Bladow called for nominations for Chairman of the RCWRD for calendar year 2023. Mgr. Arndt nominated Mgr. Burvee to serve as Chairman; Mgr. Burvee nominated Mgr. Friskop to serve as Chairman. Mgr. Burvee made a motion that nominations cease. Votes were cast with Mgr. Burvee receiving one vote: Mgr. Friskop receiving three votes. Mgr. Friskop was declared Chairman of the RCWRD for 2023.

Secretary Bladow turned the meeting over to Chr. Friskop.

Chr. Friskop called for nominations for Vice Chairman of the RCWRD for the calendar year 2023. Mgr. Arndt nominated Mgr. Burvee to serve as Vice Chairman; Mgr. Ward nominated Mgr. Kubela to serve as Vice Chairman. Mgr. Arndt made a motion that nominations cease. Votes were cast with Mgr. Burvee receiving two votes: Mgr. Kubela receiving three votes. Mgr. Kubela was declared Vice Chairman of the RCWRD for 2023.

Chr. Friskop called for nominations for Secretary-Treasurer of the RCWRD for the calendar year 2023. A motion was made by Mgr. Burvee to nominate Tiffany Bladow to serve as Secretary-Treasurer of the RCWRD for the calendar year 2023. A motion was made by Mgr. Arndt and seconded by Mgr. Kubela that nominations cease, and a unanimous ballot be cast for Tiffany

Bladow to serve as Secretary – Treasurer of the RCWRD for the calendar year of 2023. The motion carried.

Chr. Friskop called for nominations for Legal Counsel for the RCWRD for calendar year 2023. A motion was made by Mgr. Arndt and seconded by Mgr. Kubela for Sean Fredricks, Ohnstad Twichell, PC, to serve as Legal Counsel to the RCWRD for calendar year 2023. The motion carried unanimously.

Chr. Friskop called for banking institutions for the RCWRD for calendar year 2023. A motion was made by Mgr. Kubela and seconded by Mgr. Arndt for Bremer Bank to serve as the RCWRD's banking institution for 2023. Upon roll call vote, the motion carried unanimously.

Consensus of the Mangers was to fill the RCWRD Delegate Positions as follows for 2023:

Red River Joint Water Resource Full Board	Mgr. Burvee
Sheyenne River Joint Water Resource Board	Mgr. Ward
Southern Valley Initiative	Mgrs. Burvee & Friskop
Tri-County Water Resource Executive Board	Mgr. Friskop

### **Adoption of Meeting Schedule**

A motion was made by Mgr. Kubela, seconded by Mgr. Ward, and unanimously carried to adopt the following regular meeting schedule of the RCWRD:

Regular meetings will be held every Tuesday, from January 1, 2023, through December 31, 2023. Time of meetings:

January 1, 2023, through March 31, 2023	9:00 AM
April 1, 2023, through November 15, 2023	8:00 AM
November 16, 2023, through December 31, 2023	9:00 AM

It was noted that if meetings are not necessary, they will be cancelled.

Gabe Bladow, Houston Engineering, Inc. joined the meeting.

### **Drain #31**

Gabe Bladow, Houston Engineering, Inc. reviewed the final pay estimate for Gladen Construction with the Board.

### **Drain #66A**

Discussion was held about the replacement of the outlet culvert, in Sec. 10 Mooreton Twp. It was decided to replace the 2- 54" CMP's with 1-87"x63" CMP. Also lower 1' to accommodate future reconstruction of the drain.

### **Applications**

**Drain Tile Notification Appl #23-001** was reviewed at this time. No action was required by the RCWRB as the project involves less than 80 acres of drain tile. No disclosure of information is allowed per NDCC § 61-32-03.1.

Jessie Sedler joined the meeting.

### **Technician's Report**

**Dr.#34 Site 523 SW1/4 Sec. 28 Fairmount N** – Replace mainline crossing through CR 22.

**Dr.#35 Site 521 SW1/4 Sec. 33 Fairmount N** – Replace mainline crossing through CR 22 with cost share from Richland County Highway Department 60/40.

A motion was made by Mgr. Arndt seconded by Mgr. Ward to order pipe and assign repair sites to JBX, Inc.

Justin will order the materials for both sites right away to have for spring work.

Justin gave an update on the snagging and clearing from the State Water Commission meeting.

Jesse Sedler left the meeting.

**Drain #1**

We will have bid opening on March 21<sup>st</sup>. It will start advertising in the Daily News on February 26<sup>th</sup>. Mike Bassingthwaite will be at the February 21<sup>st</sup> meeting to talk more about the bidding.

**Adjournment**

There being no further business to come before the Board, Chr. Friskop adjourned the meeting at 10:40 A.M.

Respectfully submitted,

Tiffany Bladow  
Secretary/Treasurer

Gary Friskop  
Chairman of the Board