

**RICHLAND COUNTY BOARD OF COMMISSIONERS
OCTOBER 3, 2023**

The Richland County Board of Commissioners met on October 3, 2023 with Commissioners Nathan Berseth, Tim Campbell, Rollie Ehlert, Terry Goerger and Perry Miller (via phone). Others included Administration Personnel Fossum and DeVal; State's Attorney Kummer; and Assistant State's Attorney Rydell.

A motion was made by Berseth and seconded by Goerger to approve the Agenda as amended. Vote was unanimous.

A motion was made by Goerger and seconded by Campbell to approve the Minutes of meetings September 5 and September 19. Vote was unanimous.

TREASURERS REPORT

A motion was made by Campbell and seconded by Berseth to approve the Treasurer's Report. Vote was unanimous.

JILL BREUER - 911 FEES

Breuer explained the current 911 Surcharge Fee Distribution based on the current \$1.50 local fee and the \$.50 SORN Fee.

Breuer presented a proposal for a Joint Powers Agreement with the NDACo for the collection and distribution of 911 fees.

A motion was made by Berseth and seconded by Goerger to approve the Joint Powers Agreement for Collection and distribution of 911 Fees. Vote was unanimous.

MELISSA NEITZKE - VACANT POSITION

Neitzke reported the Corrections Sargent has stepped down from the Sargent position. Neitzke requested authorization to make a lateral move within the Department - she would like to implement a Senior Lead position which would take on some of the responsibilities of the Sargent position. The Senior Lead position is built into the County's Pay Structure but the position has never been utilized within the Department. Neitzke explained her proposal would be for internal moves within the Department and not new hires.

A motion was made by Berseth and seconded by Campbell to fill the vacant Sargent position. Vote was unanimous. Berseth requested more information on the Senior Lead position prior to the Board taking action on that position.

SHERIFF RUHL - CIVIL PROCESS FEES

Ruhl reported he was recently made aware the County is behind other Counties in Civil Process Fees and Mileage. He requested the Board consider increasing the current fees which are \$.65/mileage and \$20 for Service.

A motion was made by Bersech and seconded by Campbell to increase Civil Process Fees to \$1.00/mileage and \$30 for Service. Vote was unanimous.

Ruhl reported he has received some traffic complaints near school zones. Patrolling will increase in the areas of the complaints and they will start issuing citations.

HIGHWAY DEPARTMENT

Engineer Sedler gave a brief update on Highway activities:

CR 16 - Will meet with landowners in November/December to discuss ROW.

Wolf Crossing - Hope to complete this project before the end of the year if the pipe comes in.

"B" Roads Letter - Sedler has received several phone calls after sending a letter to Townships.

New Employee - Has been hired and begins next week.

EMERGENCY MANAGEMENT REPORT

FEMA Flood 2023 - FEMA Inspectors will be starting site visits today.

Performance Grant 2023 - Have submitted all training, exercise and planning requirements for 2024.

House Fire in Hankinson - American Red Cross Assistance and Salvation Army Assistance was provided. The family is still working with insurance. A trailer house was located for temporary on-site housing.

Township Grants under the GRIT program - Information was sent to all Townships for FEMA events that fell short. Will work with the Highway Department on prioritizing.

THIRA - New Federal mandates, a meeting is scheduled for October 4.

Train Derailment - CP Rail will be pulling the rig mats and checking the soil, should be complete within a month.

COMMITTEE REPORTS

A) HSZ Board - No report.

B) Buildings & Grounds - John Anderson is working on a grant for the HVAC Project.

C) Public Health - Kayla Carlson reported the following:

- Laurie Straus's term on the Health Board will expire soon and she has expressed interest in serving another term. A motion was made by Berseth and seconded by Campbell to appoint Straus to another term on the Health Board. Vote was unanimous.

- Walk-in Friday's will begin soon for Flu Vaccines.

- Looking into options and clarification from the state for selling the Pickup and Trailer that were purchased for COVID testing; the department has use for a third vehicle so thoughts are to exchange the pickup for something else.

D) JDA/JPA - Demo and rebuilds in process. Meeting with Wahpeton CDC to purchase acres for development.

E) Weed Board - Spraying is complete. Will meet in November.

F) Soils Committee - No report.

G) Park Board - Will be advertising for a grounds keeper at Mooreton Lake.

H) Administration - Polling locations for next years elections need to be set by year end.

MISC/CORRESPONDENCE

A motion was made by Berseth and seconded by Campbell to appoint Terry Goerger and Ronda Gripentrog as delegates to the North Dakota State Fair. Vote was unanimous.

A motion was made by Berseth and seconded by Goerger to approve the payment of bills. Vote was unanimous.

UPCOMING MEETINGS

October

17 Commission Meeting/Minimum Sale Price Hearing

November

7 Commission Meeting

21 Commission Meeting

December

5 Commission Meeting

19 Commission Meeting

Meeting adjourned at 9:35 A.M.

Reports Filed: Sheriff Department - Revenue and Expenses for July 2023.

ATTEST: Sandy Fossum
Sandy Fossum
Auditor/Administrator

Rollie Ehler CHAIRPERSON
Rollie Ehler
Board of Richland County Commissioners

The following claims were approved for September, 2023

PAYROLL (inclusive)


General	\$	268,005.38
County Highway	\$	89,422.51
911 Communications	\$	52,790.12
County Agent	\$	7,045.26
Veterans Service	\$	8,940.54
Weed Officer	\$	2,060.00
Public Health Fund	\$	96,538.02
Income Maintenance	\$	63,531.01
Foster Care	\$	20,112.57
Child Protective Svc	\$	37,480.78
Parent Aid	\$	4,284.90
Family Soc Worker	\$	5,128.28
Social Services	\$	68,502.70
In-Home Care	\$	21,338.57
Admin Support	\$	13,643.93
HSZ Board	\$	300.00
PAYROLL TOTAL	\$	759,124.57

EXPENSES: ** Refer to resolution records

County General	\$	214,417.09
County Highway	\$	2,341,865.13
Bridge Replacement	\$	-
Road & Bridge Equipment Fund	\$	509.99
Prairie Dog Disbursements	\$	-
15 Mill Road	\$	-
Emergency Assistance Donation	\$	477.66
Emergency Fund	\$	-
911 Communications	\$	62,301.76
NDRIN	\$	23,718.64
Capitol Improvement	\$	-
Water Rescue	\$	707.31
Special Response Team	\$	-
Civil Asset Forfeiture Fund	\$	-
K9 Dog Donations	\$	-
American Rescue Plan Funds	\$	12,384.50
County Agent	\$	2,474.98
Veterans Service	\$	4,003.74
Veteran Assistance Donation	\$	-
Weed Control Levy	\$	55,624.86
Public Health	\$	62,401.06
Haz Chem Fund	\$	-

Income Maintenance	\$	25,840.47
Adult Services	\$	-
Foster Care	\$	4,762.68
Child Protective Svc	\$	13,835.34
Parent Aid	\$	1,233.35
Family Soc Worker	\$	2,178.10
Social Services	\$	23,427.63
In-Home Care	\$	13,643.64
Admin Support	\$	4,254.49
HSZ Board	\$	75.38
Safety Permanency Fd	\$	2,743.19
Foster Care	\$	-
Unallow Fed Costs	\$	24.00
General Assistance	\$	3,500.00
American Rescue Plan Funds	\$	-
State Medical Levy	\$	340.97
Three Rivers Crisis Center	\$	-
FEMA Disaster Reimbursement	\$	-
Garrison Div	\$	340.97
Domestic Violence	\$	455.00
Twsp Share Gas & Oil	\$	-
TeleComm Tax Fund	\$	-
State Aid Distribution	\$	19,868.29
Jail Concession	\$	737.26
Sobriety Test Fund	\$	2,340.00
SEMCA	\$	1,261.08
County General Accounts	\$	55,000.00
Diversion Settlement	\$	2,518,224.42
ND Income Tax W/H	\$	7,156.61
Sr Citizen Fund	\$	993.59
Historical Society	\$	245.57
Co Agent Special	\$	200.00
Soil Cons District	\$	319.71
Water Mngt Levy	\$	3,251.71
Joint Water Resource	\$	511.46
Estimated Real Estate Tax	\$	-
Current Tax Holding Fund	\$	-
EXPENSE TOTAL	\$	5,487,651.63
TOTAL PAYROLL & EXPENSES	\$	6,246,776.20

ATTEST:


 Sandy Fossum
 Auditor/Administrator


 Rollie Ehler
 Board of Richland County Commissioners

CHAIRPERSON